



CITY OF VALLEJO

Central Permit Center

Business License
(707) 648-4310

Building
(707) 648-4374

Fire Prevention
(707) 648-4565

Planning
(707) 648-4326

Public Works
(707) 651-7151

MINIMUM REQUIRED INFORMATION ON COVERSHEET OF PLANS FOR TENANT IMPROVEMENT PROJECTS

PROJECT ADDRESS: _____

ASSESSORS PARCEL NUMBER: _____

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT EMAIL/FAX: _____

CODE REFERENCE CYCLE: 2010 CBC, CRC, CMC, CEC, CPC, California Energy Codes and all applicable City of Vallejo Ordinances.

OCCUPANCY TYPE: _____ CONSTRUCTION TYPE: _____

BUILDING SQUARE FEET: _____

SPRINKLERS: (YES OR NO) NUMBER OF EXITS: _____

OCCUPANT LOAD FACTOR: _____ OCCUPANT LOAD: _____

SCOPE OF WORK: (written scope of work shall match submitted drawings):
