FOR IMMEDIATE RELEASE
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CITY HALL CASHIER'S OFFICE TO CLOSE FROM 1-2:30 P.M. DAILY

VALLEJO – The City of Vallejo will be closing its Cashier's Office from 1-2:30 p.m. daily beginning July 1, 2004.

The cashier's office is located on the first floor of City Hall, 555 Santa Clara Street.

A reduction in temporary workers and overall staff in the City of Vallejo due to budget cutbacks resulted in the closing of the office during this time period.

Customers will still be able to place their water bill payments and other payments in a mail slot in a door near the Cashier's Office. All payments will be processed the day they are received.

"The Cashier's Office is at risk of falling behind in the processing of payments and other duties," said Interim City Finance director Tom Sinclair. "As a result we felt this was the best way to stay on top of our responsibilities while at the same time providing service to our residents."

Earlier this year the City reduced hours in the Planning and Public Works departments. On May 3 those departments began closing down from 11 a.m. to 2:30 p.m. in order to process various permits and applications as well as other work away from City Hall.

"The reality of budget cuts is that you cannot do more with less," Interim City Manager Otto Giuliani said. "We believe this will allow us to maintain an adequate level of service and at the same time keep up with our other duties."