## STATE AND LOCAL AGENCIES FOR LICENSES TAXES, AND REGULATIONS

<u>City of Vallejo Business Licenses</u> – All business located within Vallejo City limits are required to obtain a business license. The office is located at

City Hall

555 Santa Clara Street/1<sup>st</sup> floor, Room 104

Vallejo, CA 94590 Phone: (707) 648-4310

<u>City of Vallejo Building Permits and Zoning</u> – A check should be made at the Planning Department to determine if the propose business will violate the zoning of the proposed site. Building permits must be obtained before any construction. The office is located at:

City Hall

555 Santa Clara Street/2<sup>nd</sup> floor

Vallejo, CA 94590 Phone: (707) 648-4326

<u>State Board of Equalization</u> – Register with the State Board of Equalization, which will assess the amount of State sales tax to be paid. Resale Permits and Sellers Permits are issued from this office.

333 Sunset Avenue, Ste 330

Suisun, CA 94585 Phone: (707) 428-2041

<u>Secretary of State</u> – To incorporate a business or to register a trade name or trademark contact:

Secretary of State (8:00 AM – 5:00 PM)

1230 "J" Street

Sacramento, CA 95814 Phone: (916) 653-6814

<u>Solano County Planning Department</u> – If business is located outside Vallejo limits in unincorporated areas, contact:

Solano County Planning Department

601 Texas Street

Fairfield, CA 94533 Phone: (707) 784-6765

**Resource Management** – To obtain a business license for a business located in an unincorporated area.

675 Texas Street, Suite 5000

Fairfield, CA 94533 Phone: (707) 784-6765

<u>Solano County Tax Collectors Office (Charles Lomeli)</u> - If a name has been created for the business, a Fictitious Name Statement must be registered within the County Agency:

Tax Collector (8:00 AM to 4:00 PM)

675 Texas Street, Suite 1900

Fairfield, CA 94533 Phone: (707) 784-7510

<u>Employment Development Department</u> – For State tax information and to obtain a State Employer Identification Numbers, contact EDD:

Phone (888) 745-3886

<u>Internal Revenue Service</u> – For Federal tax information and to obtain a Federal Employer Identification Number, contact:

IRS Office – Vallejo

1761 Broadway Street

Vallejo, CA 94590 Phone: (800) 829-1040

## **Workers Compensation Insurance**

State Compensation Insurance Fund

700 University Avenue

Sacramento, CA 95825 Phone: (916) 924-5085

<u>Department of Social Services</u> - To obtain a Community Care License for care of children, elderly, or handicapped individuals, contact:

Department of Social Services

101 Golf Course Drive

Rohnert Park, CA 94928 Phone: (707) 588-5026

**State Contractor's License Board** 

3132 Bradshaw Road Phone: (916) 255-3900 Sacramento, CA 95827 Phone: (800) 321-2752

**State Department of Consumer Affairs** 

BARWATS Line Phone: (800) 344-9940 Department of Consumer Affairs Phone: (800) 952-3382

Solano County Small Business Development Center

General Information Phone: (707) 864-3382

**Alcohol and Beverage Control** – To obtain a permit to sell alcohol, contact:

Alcohol and Beverage Control

State of California

Oakland Office Phone: (510) 622-4970

<u>Fire Prevention Bureau</u> – To obtain Fire Department clearances or information about Department regulations and codes:

Phone: (707) 648-4565

<u>Solano County Environment Health Department</u> – Information about County health codes or food and kitchen requirements:

Phone: (707) 784-6765

County Planning & Business License Phone: (707) 784-6765