SIDEWALK PERMIT GUIDELINES

When is a Sidewalk Permit required?
(Vallejo Municipal Code Chapter 10.04)

A sidewalk permit is required when removing and replacing an existing sidewalk or driveway approach, curb and gutter, or installing new sidewalk or driveway approach, curb and gutter.

How much is a Sidewalk Permit fee?

See current sidewalk permit fee schedule plus a 4% technology fee.
These fees include two site inspections by a City's Public Works Construction Inspector. One site inspection is performed before pouring of concrete and one final site inspection after.

Can I do the work myself?

Yes, as a property owner you can perform this work yourself or hire a contractor to perform the work for you. The City will provide standard drawings to which you or your hired contractor must build to.

Can the City perform the work?

No, the City does not have the staff capability or the responsibility of installing or repairing sidewalk or driveway approaches for property owners.

Can any contractor perform the work?

No, the contractor must be currently licensed (class A, B or C-8) to do this type of work, must have a $500.00 Performance/Warranty Bond with the City and must have a current City of Vallejo Business License.

Can the City refer me to a competent contractor?

Not specifically, the City is not in a position to provide referral service, but we do have a listing of contractors who have bonds with the City that performs this sort of work. This list is available for your review.

What about existing utility boxes?

The City only has jurisdiction over water meter boxes, all other utility boxes belong to respective utility companies and the permittee should contact their office for their requirements. If the existing water meter box is currently broken or the existing water meter box is not the electronic pickup type, the city will furnish, but not install, a new electronic box at no cost. If existing electronic type water meter box is broken during the demolishing and or removing concrete process, the replacement box shall be replaced at the permittee's expense.

May I proceed with my project once I receive my permit?

Yes, you or your contractor must call the City's Construction Inspector 24 hours in advance. The inspector must inspect the project prior to pouring concrete.

What if I need more information?

For further information please contact the City of Vallejo Central Permit Center at:

2nd Floor, City Hall, 555 Santa Clara Street, Vallejo, CA 94590

Or Contact Wilson Aguillon at 707 649 3417