



Central Permit Center • 555 Santa Clara Street • Vallejo • CA • 94590

Business License  
707.648.4310

Building  
707.648.4374

Fire Prevention  
707.648.4565

Planning  
707.648.4326

Public Works  
707.651.7151

Permit No.: \_\_\_\_\_  
Approved By: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

### TREE REMOVAL PERMIT APPLICATION FOR PERMISSION TO REMOVE A TREE

Pursuant to the provisions of the City of Vallejo Tree Ordinance, 290 N.C., as amended, I,

\_\_\_\_\_ (Full Name and/or Business Name)

of \_\_\_\_\_, \_\_\_\_\_, do hereby make application to the Director  
(Residence/Business Address) (Phone No.)

of Public Works Department, City of Vallejo, for the following action to be taken on the tree(s) located on my property at

Requested Action: \_\_\_\_\_

On behalf of myself, my heirs, executors, administrators, successors, and assigns, I agree to indemnify and forever hold harmless the City of Vallejo, its officers, agents, and employees from any claims, cause of action, damages, or liability for damages arising out of or occasioned by the cutting, planting, or removing of any trees, shrubs, and/or plants, except that actually caused by the negligent or otherwise wrongful conduct of said City of Vallejo, its officers, agents, or employees.

I fully understand that, should I make application for the removal of the tree(s) from my property, I shall be required to pay the appropriate permit fees in lawful currency, check, credit card or money order. I further understand that, if approved, I will be responsible for the cost and removal of the tree(s). I agree to plant an approved tree from the [Master Tree List](#), this size of which will be no less than 15 gallons, on my property after removal of said tree(s). Location of replanted tree(s) shall be mutually agreed to by myself and the Director of Public Works, or his/her representative.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

*This application shall be reviewed by the Public Works Department Landscape Supervisor, and they or their representative will go to the location to evaluate the tree(s) in question. Should this application be denied, the applicant shall have the right to appeal to the Public Works Director. Should the denial be sustained by the Vallejo City Council, any monies placed on deposit at the time of application shall be promptly refunded to the applicant.*

**\*\*\* OFFICE USE ONLY \*\*\***

**ACTION:**

Public Works Landscape Supervisor:  APPROVED  DENIED

Public Works Director, City of Vallejo:  APPROVED  DENIED

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ #601-0000-207.09-22TR \_\_\_\_\_ #001-2502-310.30-10EI \_\_\_\_\_ #001-2502-310.30-31ET

Receipt #: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_