City Manager's Bi-Weekly Report Volume 1, Issue 15, May 10, 2013 Daniel E. Keen, City Manager



OFFICE OF THE CITY MANAGER

Participatory Budgeting Vote

The Participatory Budgeting project is coming to a rapid close. Thirty-five proposals were created and placed on a ballot for community the wide <u>vote</u> beginning this weekend, Saturday, May 11. Voting hours and locations for Vallejo residents ages 16 and over are:

- Saturday, May 11, 10:00 a.m. to 6:00 p.m.
 Florence Douglas Senior Center
 333 Amador Street
- Monday through Friday,
 May 13 17, 12:00 p.m. to 7:00 p.m.
 Vallejo City Hall
 555 Santa Clara Street, First Floor
- Saturday, May 18, 10:00 a.m. to 6:00 p.m.
 Vallejo Adult School 2833 Tennessee St.



A list of the proposed projects and details can be reviewed here.

The final phase will include a recommendation to the City Council, where they will have final consideration over the projects to be appropriated into the Fiscal Year 2013-14 budget.

Crime-Free Multi-Housing Program

The Housing and Community Development Division continues to work with local apartment communities to assist with certification under the Crime-Free Multi-Housing Program (CFMHP). The CFMHP is designed to reduce crime, particularly drug-use and gang activity, through the implementation of three phases and in cooperation with the Police Department. Upon completion, the property becomes certified as a crime-free property.

 Phase I: Train the onsite managers on topics including crime prevention theory, tenant screening, and security monitoring.

- Phase II: Train crime prevention through environmental design. The process involves an inspection of the property by police, who focus on areas to assist in deterring crime, including lighting, landscaping, and external security.
- Phase III: Community awareness. An education component for residents to inform them about the program and encourage their ongoing participation.

In addition, tenants of these apartment communities are required to sign a "crime-free addendum" to their lease, which acknowledges that involvement in any prohibited criminal activity will result in eviction from the property.

The City of Vallejo currently has one fully certified property, and hoped to certify four additional properties in the near future.

Future Agenda Items List

The Future's List is used exclusively by City staff as a draft working document for planning and tentative scheduling of agenda related items and does not represent any final dates for placement and presentation to the legislative body (City Council, Housing Authority and/or Successor Agency). The list provided is an abbreviated version including only the most significant policy and action items. The list is subject to change by staff and may not represent all items that eventually will appear on any given final meeting agenda. Follow this link to view the Future's List.

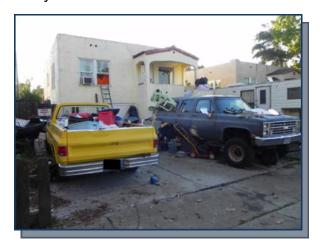
OFFICE OF THE CITY ATTORNEY

Neighborhood Law Program (NLP)

The program sent eight pre-nuisance letters in the last two weeks and received responses from three of the property owners. Attorneys are working with the three owners and addressing the potential nuisance conditions.

NLP executed one inspection and abatement warrant at 11 Muller Street, the occupants were vacated, and the property was sealed by Bank of America.





NLP worked with two property owners to better secure their properties that appear on the verge of being illegally occupied.

NLP began communications with different attorneys who specialize in receiverships and anticipate this new remedy will aid in addressing some of Vallejo's long-standing, blighted and abandoned properties. The NLP, Public Works Department and Code Enforcement Division are in the final planning stages to demolish one such property.

The NLP continues to attend regular meetings with the Fighting Back Partnership and is working on increasing community outreach. Additionally, the NLP, in conjunction with other attorneys in the department, are providing training to approximately 15 City staff on how to testify as a witness in small claims matters.

Please visit the Neighborhood Law Program website to review the <u>Action List</u> of Properties and the <u>NLP Citizen Reporter Intake Form</u>.

ECONOMIC DEVELOPMENT

Amendments

During the Planning Commission meeting on May 6, the Commission voted 7-0 to recommend City Council adopt changes to the Zoning Code that would ease certain existing restrictions on beer and wine tasting rooms (both stand-alone and tasting rooms associated with a manufacturing facility) and brewpubs in the Waterfront, Mare Island and Downtown areas.

The goal is to create a regulatory environment that would protect the public interest while also spurring new economic development opportunities in key City locations. The code amendments will be scheduled for first reading by the City Council at the regularly scheduled meeting on May 28. If the amendments are approved by the City Council, the item will return for a second reading by the City Council at the regularly scheduled meeting on June 11. If approved, the amendments would become effective 30 days later.

Solano360 Specific Plan

The Planning Commission voted 4-1 on the Solano360 Project and the Vesting Tentative Map during their Special Meeting on April 29. The project will move forward as a recommendation by the Planning Commission at the regularly scheduled City Council meeting on Tuesday, May 14. The City Council will be asked to consider the General Plan Amendment, Specific Plan/Master Plan, Zoning Text Amendment, Zoning Map Amendment, and Development Agreement.

The Solano360 Project involves redevelopment of the 149-acre Solano County Fair-grounds site, which includes the creation of a "Fair of the Future", by improving the existing fairgrounds. The development of commercial and entertainment uses will create a thematic entertainment district that caters to specialty activities not found within the City or throughout the greater region.

Statistics

During the month of April, the following were issued:

- 7 Sign Permits
- 2 Administrative Permits
- 1 Certificate of Appropriateness for historic buildings
- 1 Public Notice for a room addition/remodel
- 1 Site Development Permit for a telecommunications cell site
- 1 Use Permit for commercial food scrap pick-up

During the period of April 22 to May 3, the following inquiries were processed:

- 43 Business License sign-offs
- 43 General property inquiries
- 35 Zoning questions
- 22 Planning application questions
- 19 Building Permit application reviews/sign-offs
- 13 Miscellaneous requests
- 11 Code Enforcement complaints
- The department closed 1 zoning violation case.

In addition, the department sent out 3 public notices to approximately 92 property owners/organizations announcing upcoming meetings and proposed decisions on administrative permits.

FINANCE

The Department received the most recent sales tax update reporting on quarter four, October through December 2012. Receipts indicate that Vallejo sales were up 2.7% after factoring out aberrations, but sales were 2.5% lower than the same quarter in 2011. Click here to view the full report.

<u>FIRE</u>

Calls for Service

The department responds to a variety of calls for various situations. The following is a breakdown of the number of calls for the month of April:

Overall, the department responded to 1,666 calls (including multi-unit calls) and 1,075 incidents. The April call volume was 941, a 14.24 percent increase over 2012.

Truck 21	183
Engine 21	27
Engine 22	209
Engine 23	242
Engine 24	259
Engine 25	152
Engine 27	123

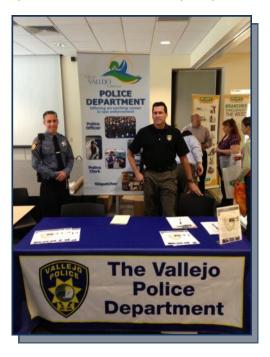
EMS calls	809
Hazardous conditions	23
Fire calls	82
False alarms	51
Good intent	77

POLICE

Personnel

Recruitment

On May 1, members of the department recruiting team visited Solano Community College for their Career Day. Sergeant Mark Nicol and Cadet Wesley Simpson recruited for all positions and met with prospective candidates.





Officer interviews at the Napa Police Academy were a success and the department hopes to increase the number of candidates in the background process. There are currently two Lateral Police Officer candidates undergoing the background process. The department is holding interviews on May 20 and 21 for the positions of Lateral and Entry-Level Police Officer.

New Hire

The department welcomes its newest Police Officer, Jodi Brown, #637, who was sworn in by Captain Weaver on Monday, May 6. Officer Brown is a former Master Sergeant (E-7) of the United States Air Force and is currently in the USAF reserves. Most recently, Officer Brown served the Richmond Police Department after transferring from Sacramento. She has an Associates Degree in Applied Science from the Community College of the Air Force and holds a Bachelor of Arts degree in Criminal Justice from the American Military University.



Retirement

On May 3, Police Officer Alan Caragan, #518, retired from duty. Officer Caragan began his career as a reserve police officer under Chief Galvin. Chief Nichelini hired Caragan in June of 1995 as a full-time police officer. Caragan now retires under Chief Kreins after nearly 18 years of dedicated service to the City of Vallejo. Caragan served as a patrol officer, a youth services school resource officer and a D.A.R.E. officer.

Gun Buyback and Destruction Program

The Evidence Section delivered firearms to the melt down foundry in Oakland on May 1. The firearms consisted of weapons ordered to be destroyed by the court and guns collected during the gun buyback program in March. According to Evidence Corporal Rich Botello, the total weight was one ton, the largest melt down the foundry has received since they began accepting firearms metal from law enforcement agencies.

<u>Prescription Drug Take-Back Day</u>

On April 27, the City joined the Drug Enforcement Administration and Solano County in the Prescription Drug Take-Back Program, hosting one of six locations county-wide at the Vallejo Police Department. Police Detective Jared Jaksch reported that the department collected a hefty 521—pounds of unwanted prescription drugs in the form of pills, liquids and creams during the four-hour event. The event was considered a success and was the first time Vallejo had been able to participate in the program.

PUBLIC WORKS

Helping Travis AFB Conserve

Public Works employee, Roger Kasper (shown below), was highlighted in a recent Travis Air Force Base (AFB) <u>news article</u> featuring water conservation. For more than 50 years the <u>Vallejo Water Division</u> has been under contract with the United States Air Force, managing and operating the Travis AFB drinking water treatment facility located on the installation. The department is responsible for providing thousands of military members and their families with safe, high quality water. The Travis AFB has set their own long term water conservation goals and is taking steps to implement conservation strategies.



UPCOMING EVENTS

*Note: Events are subject to change. Please visit the <u>City Calendar</u> located on the City's Website for the most up-to-date information.

Participatory Budgeting Vote

Saturday, May 11 at 10:00 a.m. at Florence Douglas Senior Center, 333 Amador Street

Participatory Budgeting Vote

Monday, May 13 at 12:00 p.m. at City Hall

Civil Service Commission

Monday, May 13 at 5:15 p.m. in City Council Chambers

Design Review Board - Tentative

Monday, May 13 at 7:00 p.m. in City Council Chambers

Participatory Budgeting Vote

Tuesday, May 14 at 12:00 p.m. at City Hall

City Council Meeting

Tuesday, May 14 at 7:00 p.m. in City Council Chambers

Participatory Budgeting Vote

Wednesday, May 15 at 12:00 p.m. at City Hall

Oversight Board Meeting

Thursday, May 16 at 8:00 a.m. in City Council Chambers

Participatory Budgeting Vote

Thursday, May 16 at 12:00 p.m. at City Hall

Architectural Heritage Landmarks Commission

Thursday, May 16 at 7:00 p.m. in City Council Chambers

Participatory Budgeting Vote

Friday, May 17 at 12:00 p.m. at City Hall

Participatory Budgeting Vote

Saturday, May 18 at 10:00 a.m. at Vallejo Adult School, 2833 Tennessee Street

Planning Commission Meeting

Monday, May 20 at 7:00 p.m. in City Council Chambers

City of Vallejo Communications Sign-up
City of Vallejo Facebook Page
Open City Hall
Nextdoor