



DEPARTMENT OF PUBLIC WORKS  
WATER DIVISION  
INFORMATION FOR BIDDERS

**Project Name: FY 2013-2014 INSTRUMENTATION CALIBRATION AND MAINTENANCE SERVICE CONTRACT FOR THE CITY, TRAVIS AND LAKES WATER SYSTEM**

Scope of Work: Providing labor to calibrate and maintain instrumentation for City Water System (1 Water Treatment Plant, 16 Pump Stations and 20 Reservoirs) which is within the City of Vallejo; Travis Water System (1 Water Treatment Plant and 2 Pump Station which is located in the Travis Air Force Base, County of Solano; and the Lakes Water System (1 Water Treatment Plant, 4 Pump Stations and 4 Reservoirs) which is located in Suisun, County of Solano, California.

In order to be considered a qualified bidder, the bidder shall meet the following minimum criteria:

- Have a valid Class "C-7" California State Contractor License in good standing. No bid will be accepted from a Contractor who has not been licensed in accordance with the provisions of Chapter 9, Division III, of the Business and Professions Code, Section 7000 et seq., known as the Contractor's License Law.
- Have 5 years or more of verifiable experience in working in water processing facilities and wastewater facilities performing calibration and maintenance of instrumentation.
- Be able to obtain \$2,000,000.00 liability insurance coverage
- Have trained and certified personnel in the following Cal OSHA safety regulations:
  - Personal Protection Equipment
  - Confined space entry
  - Trench shoring
  - Fall Protection
  - Hazardous Material Recognition and Avoidance
  - First Responder Training and experience

Contact Information:

Name: Jeanine Jackson, City of Vallejo – Water Division

Title: Assistant Engineer

Phone Number: (707) 553-7223

E-mail: jjackson@ci.vallejo.ca.us

INSTRUCTION TO BIDDERS

Only written questions will receive an official response from the City. Written questions may be submitted:

1. By Fax (707) 648-4060; or
2. By Letter addressed to:  
FY 2013-2014 Instrumentation Calibration and Maintenance Service Contract  
City of Vallejo, Water Division  
202 Fleming Hill Road  
Vallejo, CA 94589; or

Bidders are advised that oral or written communication from the City not in the form of an official addendum do not alter the bid plans or specifications.