

**PARTICIPATORY BUDGETING STEERING COMMITTEE
REGULAR MEETING
Tuesday, February 18, 2014
MINUTES**

1. CALL TO ORDER

2. ROLL CALL

Present:

| | | |
|----------|----------------|---|
| Gary | Bennett | At-Large |
| Shelee | Loughmiller | At-Large |
| Ravi | Shankar | At-Large |
| Kim | Thomas | At-Large |
| John | De La Torre | Belvedere Homeowners Association |
| Joey | Lake | Better Vallejo |
| Frank | Corpuz | Filipino-American Retired U.S. Armed Forces Association |
| Karol | Heppe | Greater Vallejo Recreation District (GVRD) |
| David | Gonzalez | Solano Hispanic Chamber of Commerce |
| Peggy | Cohen-Thompson | Solano County Black Chamber of Commerce |
| Tom | Atwood | Vallejo Chamber of Commerce |
| Mike | Browne | Vallejo Convention and Visitors Bureau |
| Lynda | Daniels | Vallejo NAACP |
| Pelton | Stewart | Vallejo Sister City Association |
| Judith | Lerner | Better Vallejo |
| Nestor | Aliga | Filipino Community of Solano County |
| A. Marie | Young | Solano Community College |

3. WELCOME AND INTRODUCTIONS (Lynda & John) – 20 min

Fighting Back Partnership is welcomed to the Steering Committee. The Steering Committee did an icebreaker activity. Some members stepped out to take the oath of office from the City Clerk and receive the Form 700.

Vice Chair John De La Torre reviewed the agenda and procedure about public comment. There was a question about whether approving the agenda could be an agenda item, and it was explained that the Brown Act requires notice for all decisions. Input on the agenda should be provided to Chair Lynda Daniels, Vice Chair John De La Torre and/or staff Alea Gage the Wednesday before regular meetings, as agendas get posted on the Thursday before regular meetings.

4. APPROVAL OF THE MINUTES – (Karol) 5 min

The minutes from the 1/8 and 1/21 meetings were presented for approval.

Action: A motion is approved to accept the minutes from the 1/8 and 1/21 meetings.

5. PUBLIC COMMENT (Lynda)

Speakers: Kemper Stone

6. ASSEMBLY UPDATE – (John) 12 min

Vice Chair John De La Torre shared the number of attendees and number of ideas from the first three assemblies.

- 1st Assembly at Glen Cove Elementary:
 - 57 people (46 without Steering Committee members)
 - 51 ideas
- 2nd Assembly at the Filipino Community Center:
 - 32 people (22 without Steering Committee members)
 - 41 ideas
- 3rd Assembly at Vallejo High School
 - The sign in sheets have not been fully entered, but there were upwards of 102 people (at least 8 Steering Committee members were present)
 - 70 ideas

7. WORK GROUP BREAKOUT – (Outreach: Pelton & Alyssa / Event Planning: Tom & Will) 30 min

The Outreach and Event Planning Work Groups met for 30-minute break-out sessions. The Outreach Work Group discussed new outreach avenues and secured commitments from work group members. The Event Planning Work Group identified potential sponsors for upcoming assemblies and sites for the delegate orientation and delegate facilitator training.

8. NEW PB LOGO DISCUSSION – (Lynda) 20 min

The ad hoc group working on the logo presented two options for a new logo and expressed support for keeping the old logo.

Speakers: Marti Brown, Michelle Whitney, Kemper Stone

Action: A motion is approved to continue use of the old logo, pending the City's consideration and to develop a grayscale version of the logo.

9. UPDATE ON CYCLE 1 SUMMARY – (John) 3 min

On behalf of the ad hoc group collaborating with staff on the Cycle 1 Summary, John De La Torre presented the timeline, indicating a report would be completed by the end of February.

Speakers: Kemper Stone

10. IMPLEMENTATION UPDATE – (John) 15 min

PB Staff Alea Gage provided a brief review of the status of each project. Steering Committee members made suggestions about how to keep the public updated about the progress of Cycle 1 project, including more information about the PB website and featuring delegates who developed approved projects.

11. ANNOUNCEMENTS & NEXT STEPS – (Lynda) 10 min

On Saturday, 3/15, the Steering Committee will hold a Special Meeting to categorize project ideas. Time and location to follow.

12. ADJOURNMENT