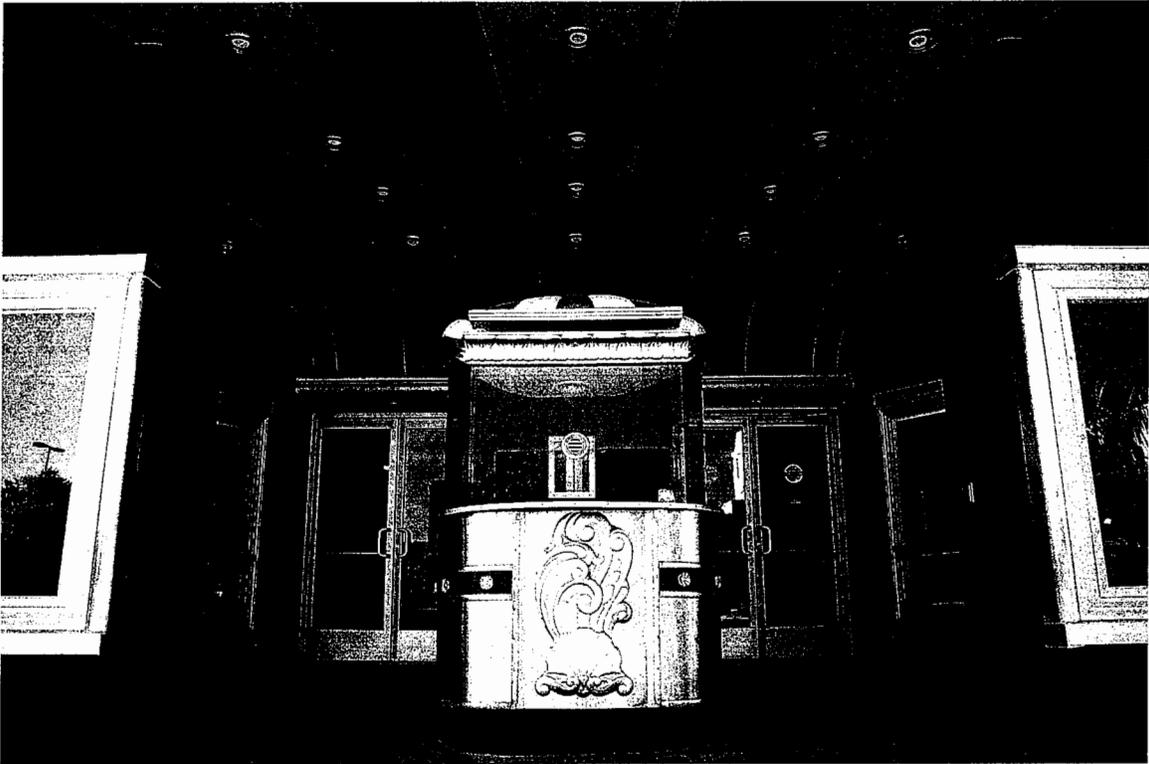


**CITY OF VALLEJO**  
**ADOPTED BUDGET**



**Empress Theatre**

**FISCAL YEAR**

**2008-2009**



**CITY OF VALLEJO  
CALIFORNIA**

**ADOPTED BUDGET**

**FISCAL YEAR  
2008-2009**

Prepared by:

Joseph M. Tanner, City Manager  
Robert V. Stout, Finance Director  
Finance Department Staff



# CITY OF VALLEJO

## Public Officials

### City Council

	<u>Term Expires</u>
Osby Davis, Mayor	December 2011
Tom Barteo, Vice Mayor	December 2009
Hermie Sunga, Councilmember	December 2009
Stephanie Gomes, Councilmember	December 2009
Erin Hannigan, Councilmember	December 2011
Joanne Schivley, Councilmember	December 2011
Michael Wilson, Councilmember.	December 2011

### City Manager

Joseph M. Tanner

### City Attorney

Frederick G. Soley

### Executive Management Team

Craig Whittom, Assistant City Manager/Community Development Director  
Robert V. Stout, Finance Director  
Sandy Salerno, Human Resources Director  
Bob Adams, Development Services Director  
Robert Nichelini, Police Chief  
Russell Sherman, Fire Chief  
Gary Leach, Public Works Director

**City of Vallejo**  
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# **INTRODUCTORY SECTION**





# CITY OF VALLEJO

OFFICE OF THE CITY MANAGER

555 SANTA CLARA STREET • P.O. BOX 3068 • VALLEJO • CALIFORNIA • 94590-5934 • (707) 648-4575  
FAX (707) 648-4426

June 10, 2008

**TO:** MAYOR, COUNCIL MEMBERS & CITIZENS OF VALLEJO

**FROM:** Joseph M. Tanner, City Manager  
Robert V. Stout, Finance Director 

**SUBJECT:** City of Vallejo Proposed Budget for Fiscal Year 2008 – 2009

When we presented last year's budget to you, it was characterized as one of the most difficult either of us had ever prepared or brought forward for a Council's consideration. This year the task is much more difficult. Last year's budget included large reductions in staff and services provided to the public. But, as we now know, this was not enough. The extreme negative impacts on our revenues of the sub-prime mortgage crisis were not foreseen. On the expenditure side, the savings from the planned reduction in the number of fire companies staffed were lost in arbitration. Then, as staff came back with worsening financial forecasts in November, December and February, large numbers of our most experienced employees either retired or otherwise left City employ. The costs of their contractually required final payouts were in the millions. The combined impact of these three things – loss of revenues, increases in staffing costs and the pay out amounts – were simply more than our beleaguered General Fund could sustain. After several months of difficult but meaningful negotiations with our various employee groups, we were unable to reach an agreement that could resolve the structural budget imbalances that have plagued the City of Vallejo for years. In May, you voted to file a petition under chapter 9 of the United States Bankruptcy Code.

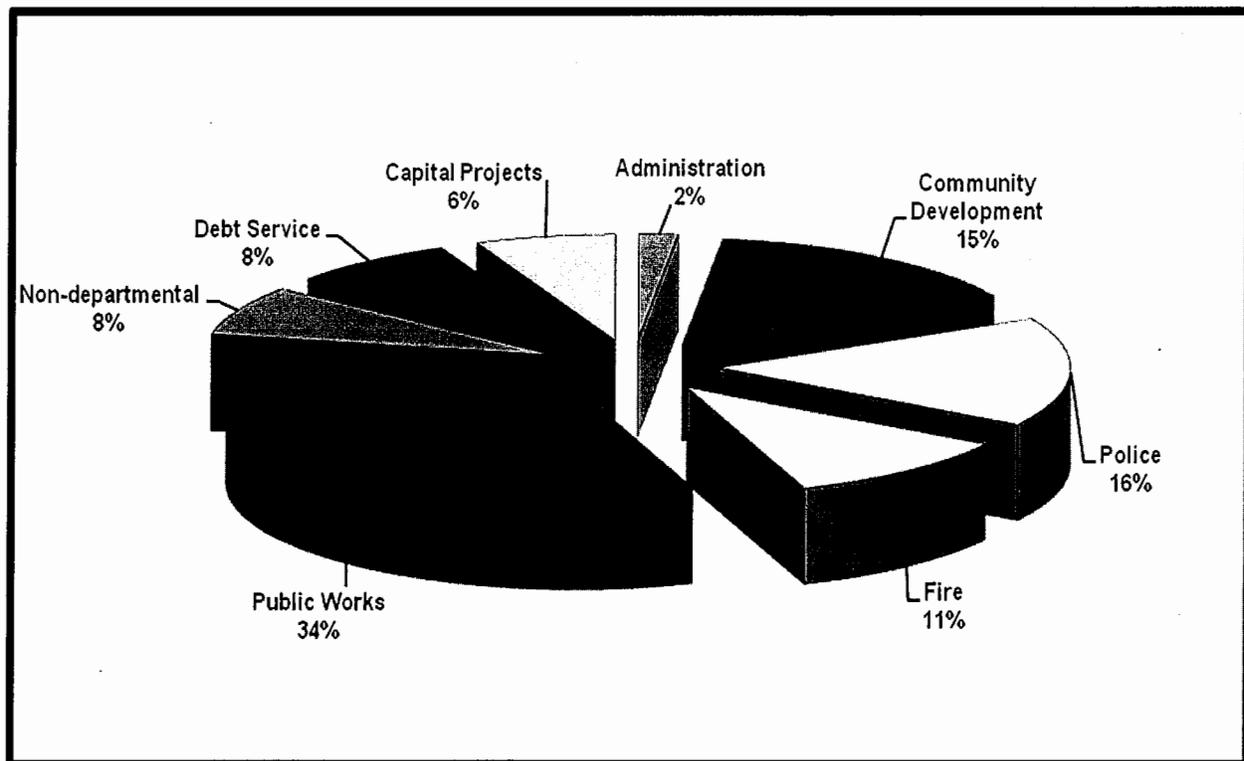
The proposed budget has been prepared with the following objectives:

1. Balance our expenditures with our estimated revenues.
2. Maintain a basic level of core municipal services.
3. Maintain the current level of pay and benefits for all employees.
4. In order to maintain uninterrupted services, pay all vendors fully and in a timely manner.
5. Reach agreement with our bond holders and credit enhancers for reduced debt service costs.
6. Generate a small but significant reserve.

There are always risks associated with the preparation of any budget. This year, the risks are much more than usual. Obviously, the economy could worsen and that could negatively impact our revenue projections. As most of us know the State of California is also experiencing major budget issues with estimates of deficits running in excess of \$15 billion. Although we have included \$1 million as an estimate of the impact of potential state take backs or cost imposition as they attempt to resolve their problem, the actual could be worse. In addition, the lack of reserves in the General Fund has reduced our ability to absorb any unexpected negative financial impacts. Finally, as we have indicated several times in the past, there are risks associated with the bankruptcy process itself. Our budget assumes significant amendments to our contractual obligations. Although we expect this plan to be approved, that is not a certainty.

We will return to the General Fund in detail in a moment. The City-wide budget, as proposed totals \$223.1 million dollars, of which, the General Fund comprises \$78.6 million. In the following chart, we summarize the total City-wide expenditure budget by function.

**City-wide Budget  
Total Expenditures  
\$223,109,783**



## GENERAL FUND

Even more so than in past years, the primary emphasis of this report will be on the General Fund. Why? Because it is the General Fund, which makes up only about a third of our total planned expenditures, that provides most of the service we think of when we think of municipal operations: public safety, Public Works (Engineering and Maintenance), Community Development (Economic Development, Planning, Building and Code Enforcement) and general administrative services. By definition, it is the only fund the revenues of which are all discretionary – they can be spent for any legal municipal purpose. As mentioned earlier, for over a decade the City has wrestled with severe financial difficulties. The structural problems have existed for some time. Year after year we have had to ask our employees for give-backs, used one-time monies, or reduced services. As of June 30, 2008 our reserves are exhausted and the projected deficit as originally estimated, before service reductions or employee salary freezes, was over \$16 million. Our inability to achieve multi-year General Fund solvency through mediation with our largest labor groups and the difficulty of raising additional revenue given the constitutional restrictions in the State of California, the most prudent option was bankruptcy.

As noted in the May 6, 2008 staff report, in a chapter 9 petition the City will seek to achieve the following:

- Enable the City to continue to operate and provide services to its residents by freezing certain pre-filing debts until a plan of adjustment can be negotiated and approved.
- Enjoin enforcement actions against the City by creditors, including labor, whose current obligations cannot be paid due to the City's inadequate resources.
- Provide the City and its creditor constituencies, including labor, time to negotiate settlements which will provide long-term stability.

Given these benefits the proposed General Fund Budget for Fiscal Year 2008 – 2009 achieves all of the objectives outlined above. The budget is summarized below.

Revenues		\$ 79,649,957
Expenditures		
Salaries and Benefits	\$66,175,175	
Services and supplies	<u>20,543,953</u>	(86,719,128)
Interfund Transactions		
Debt service	2,220,650	
Reimbursements	<u>(10,289,821)</u>	<u>8,069,171</u>
Annual operating results		\$ 1,000,000

It should be noted that a Reserve of only \$1.0 million (1% of expenditures) is short of the 5% minimum goal we discussed last year and far less than the Council adopted policy of 15%. But given our circumstances it is a notable objective. It is a swing of over \$17 million from our initial projection this

winter. This turnaround was not easy, and could not be achieved within our contracts. It meant enormous costs to our employees, our creditors, and in service levels delivered to our citizens.

### **Revenues**

Reflecting an economy that continues to worsen, estimated revenues for Fiscal Year 2008 – 2009 are down significantly from the prior year, even after excluding the \$2.240 million of one-time transfers made in Fiscal Year 2007 – 2008.

It involves a \$1.0 million one-time transfer from the already underfunded Risk Management Fund. Our projections include the \$1.0 million recognition of the risk of possible State action to that could impact our projections. We have committed to evaluating a variety of new revenues, some of which we hope to implement during the upcoming year. We hope for as much as \$1.45 million, but to recognize the uncertainty involved in the process we have not counted this money as a resource but placed this amount (along with another \$0.25 million in possible land sales) outside of the operating budget to indicate our intent to aggressively pursue these new sources. If they materialize, to the extent they are not needed for unanticipated expenditures, they will be added to our reserves.

### **Expenditures**

Most significantly, recommend expenditures for Fiscal Year 2008 - 2009, net of Interfund reimbursements, have been reduced by almost \$7.8 million (that's almost 9 percent!) from Fiscal year 2007 - 2008. This achievement is made more difficult after the necessity of including approximately \$2.0 million of costs related to the bankruptcy proceedings.

### Services

The impacts on the level of services we provide due to reductions of that size are enormous. In public safety, we have closed two Fire Stations. Fire staffing is now at 1970 levels and aging equipment is not being replaced. In Police, we have reduced the number of budgeted Police officers to 124 – dozens less than we had just 4 years ago. Community Services, Youth Services, Neighborhood Services and the Narcotics team have been eliminated. Most property crimes are simply not investigated. Both Police and Fire administrative staff has been significantly reduced.

### Employees

Because of the labor intensive nature of a service oriented organization like the City of Vallejo, we have had no choice but to freeze the salaries of our employees at current levels. The budget assumes no salary increases on July 1, 2008 and as a result, we cannot honor the terms of our negotiated labor contracts. We are proposing no change to the benefits structure at this time.

### *Department Heads*

Department Heads have had their salaries rolled back to the rate effective on July 1, 2005. This rate is expected to continue for the next fiscal year or until agreement is reached to exit bankruptcy.

### *Confidential, Administrative and Management and Professional Management Personnel (CAMP)*

CAMP employees will continue their current salaries. This rate is expected to continue for the next fiscal year or until agreement is reached to exit bankruptcy.

### *International Brotherhood of Electrical Workers, Local 2376 (IBEW)*

All employees in this group will continue with their current Fiscal Year 2007 – 2008 salaries (a 3% increase over Fiscal 2006 – 2007 for the next fiscal year) or until agreement is reached to exit from bankruptcy.

### *Vallejo Police Officers Association (VPOA) and International Association of Firefighters, Local 1186 (IAFF)*

All employees in these associations will continue with their current salaries, per the interim agreement negotiated through June 30, 2008 which is a 2% increase over Fiscal Year 2006 – 2007 for the next fiscal year or until agreement is reached to exit from bankruptcy.

### Vehicles

We have reduced vehicle replacement to only \$200,000, which is less than the minimum needed for police vehicles.

### Debt

We are negotiating with our credit enhancement providers with two objectives: significantly reducing our debt service costs and allowing us to avoid defaulting on our debt obligations.

### Underserved Programs

Finally, we must recognize that any long term plan to resolve our financial issues must include the many areas that have been neglected or ignored in the past. In past staff reports to Council we have identified three (3) "Underserved Programs" that must be addressed for our City to continue on long term basis as a full service city. Examples of these are discussed below.

#### Streets

- The City has not had available resources to properly maintain in the City's street infrastructure for an extended period of years.
- Streets without regular maintenance deteriorate at a much faster rate than streets with periodic maintenance and overlay.
- The attached financial projections show no street funding, other than from State Gas Tax and periodic Federal or State street grant programs, for the next two years, with incremental funding beginning in FY 2010-11 and in 2011-12 when tax revenues are projected to regain strength.
- This program is severely underfunded, and as a result the City is not currently able to protect its investment in its street infrastructure.

### Retiree Health

- The City currently funds its retiree health obligations on a pay-as-you-go basis.
- Because the City offers a generous retiree health benefit that has not been pre-funded, the actuarial value of future benefits already earned by our current and retired employee base has reached \$135 million.
- If the City were to fund this benefit in the same manner that it funds pension benefits each pay-period as the pension benefits are earned, it would need to set aside \$12 million (General Fund share - \$9 million) each year, or an additional \$6 million in the General Fund above the current pay-as-you-go basis contribution of \$3 million.
- The attached financial projections, show a small, incremental retire health pre-funding contribution for the year beginning in FY 2010-11 and in 2011-12.
- To mitigate retiree costs in the future, staff has discussed its desire to negotiate longer vesting periods and a lower retiree health benefit for new employees with the employee associations.

### Community Organizations and Other Agencies

- The City has contributed from \$1.5 to \$1.7 million annually during the past 5 years to various community organizations and other governmental agencies to provide “quality of life” services to residents.
- Beneficiaries have included the public library, parks district, Convention & Visitors’ Bureau, Florence Douglas Senior Center, Police Athletic League, Vallejo Symphony, Community Arts Foundations, Youth & Family Services, and the Naval & Historical Museum, as well as Solano County and the Humane Society for animal control and sheltering services. All of this funding, except animal control and sheltering services and Meals on Wheels, is proposed for elimination in the FY 08-09 budget.
- This reduction in funding will impact a wide range of Vallejo residents.
- The attached financial projections, show incremental contributions to these programs beginning in FY 2010-11 and in 2011-12.

### Reserves

- The volatility of revenues and the continuing ability and seeming willingness of the State of California to reduce local revenues make it critical that the City of Vallejo develop a long term financial structure that ensures an operating reserve. The City has exhausted its General Fund operating reserve during the past three fiscal years and is projected to end the current FY 2007-08 with zero operating reserve. As noted earlier, the proposed Fiscal Year 2008 – 2009 Budget projects ending the year with \$1.0 million in reserves. Without a long term plan that ensures expenditures will be less than revenues, and without an adequate reserve, Vallejo will continue to be subject to ongoing erosion or even interruption of services. The current condition also supports the need for new revenues sources discussed above to further support the development of an operating reserve.

To help the Council and community understand how difficult it is going to be to resolve our financial issues, we have included beginning on Pages D-2 and D-3, a summary that shows for each of the next four (4) year the implications of two alternative strategies. Column A reflects the increasing deficits if the City maintained the status quo, that is, we continued the current level of services while adhering to

our contract contractual commitments for salaries and minimum staffing. Column B shows the impact of large reductions in services (mainly reductions in the number of police officers and the closure of two (2) fire stations as these are the largest components of our costs). The size of the deficits under either scenario is daunting. They grow from almost \$17 million in Fiscal 2008 -2009 to over \$24 million in Fiscal 2011 - 2012 in the status quo scenario of Column A and over \$20 million in the reduced services scenario in Column B.

## **OTHER FUNDS OF NOTE**

The City's Budget also includes Enterprise, Community Development, Public Works, Debt Service, Capital, Internal Service and other program budgets. The following are the highlights of key programs.

### **Water**

The fund (actually three separate and independent systems) has been financially strong with good reserves. The current year, however, is projected to be in deficit due in part to the increased costs of the fund's variable rate debt. Fiscal Year 2008 – 2009 is the last year of the rate increase program approved by Council 5 years ago. This year, a new 5 year rate study will be performed. As we have noted earlier, the City system will continue to absorb the Lakes System's shortfall of approximately \$665,000 this year. These are caused by the small system's high operating and capital costs. This issue will be addressed in the new rate study.

### **Transportation**

Transportation staff estimates that the Transportation Fund will end Fiscal Year 2007 – 2008 without the need for a General Fund subsidy except for \$100,000 start up funding for negotiations related to SB 976. The proposed budget for Fiscal Year 2008 – 2009 will also not require a subsidy. However, the unprecedented continuing increases in the price of fuel and the impact on ridership of the required fare increases and the concurrent changes in schedule have in the past proved very difficult to predict. With the lack of any cash reserves this fund will continue to require careful monitoring to maintain solvency. Staff is planning on returning with details on service reductions and fare increases in the very near future.

### **Marina**

The Marina is proposing a 3.9% berth rate increase based upon a CPI index approved by Council last year. Electrical sub-meter installation continues which will allow pass through of utility costs to customers. However, the debt burden on the Fund's \$17 million in outstanding variable rate debt has increased with the City's deteriorating financial condition. The fund will require \$600,000 in General Fund subsidy to break even for the year.

### **Housing**

Housing Programs will invest approximately \$23.9 million of Federal monies into Vallejo's affordable housing programs including Section 8 rental voucher program during Fiscal Year 2008 – 2009. HUD contributions will decline this year as the Authority taps into its accumulated reserves.

### **Redevelopment Agency**

The Agency now operates through two project areas, Flosden and the Merged (Waterfront/Downtown) Project Area. The merged area continues to experience financial difficulties. The economic impacts of the softening housing market have delayed the anticipated downtown and waterfront development. To improve the Merged Waterfront/Downtown Area's cash flow, the Flosden Project Area will start to pick up \$400,000 of the Agency's 20% housing set aside requirement. This will allow the merged district to use its savings to repay the General Fund for past advances it has made to the Agency. The Flosden Project Area will retain a positive cash balance. The proposed Fiscal Year 2008 – 2009 budget appropriates funding for Flosden Area improvements.

### **Mare Island**

The Mare Island funds were created to provide for the conversion, development and provision of municipal services on Mare Island. The Conversion Fund includes \$28 million of Federal monies for the ongoing clean up operations. The CFD funds provide approximately \$6 million a year for municipal operations, a significant portion of which is funded by Lennar Mare Island.

### **Fleet Maintenance and Replacement**

This fund was designed not only to account for all the costs of the Corporation Yard vehicle maintenance operation and to allocate those costs appropriately to all of our operating divisions, but also to allow us to accumulate resources to replace our fleet vehicles on a timely basis. Unfortunately, due to the ongoing fiscal issues in the General Fund we have steadily depleted the resources contributed from the General Fund. Last year we transferred the entire estimated General Fund derived reserves (\$1.7 million) back to the General Fund for ongoing operations despite recommendations from Public Works staff to contribute \$2.6 million for General Fund replacements in fiscal year 2008-2009. This year, we are only budgeting \$200,000 for police vehicle replacement all of which will be paid with current General Fund dollars. We should be clear that this amount does not replace all of the Police vehicles that should be replaced and the rest of the fleet continues to deteriorate as we use them well past their normal service lives. Vehicles funded by non-General Fund sources have continued at the normal funding levels.

### **Landscaping & Maintenance Districts (LMD)**

The City administers its \$3.7 million annual LMD program through 26 individual districts. As noted in the staff report to Council several weeks ago, several of these districts will require assessment increases to enable them to continue to provide the level of service their customers have come to expect. The budgets presented herein include those projected increases. Council approved the balloting process necessary to increase assessments.

### **Risk Management**

The Risk Management Fund accounts for the City's Workers' Compensation and General Liability programs. The fund, which functions much as an insurance company does in evaluating its historical losses and using actuarial methods to set its rates, enable the City to record and allocate the costs of these programs as claims arise. The fund currently administers over 400 claims with liability estimates in excess of \$11 million to be paid from assets estimated at \$9 million. This year, again in response to the General Fund's cash needs, we have, on a one time basis, allocated \$1.0 million of the funds reserves to the General Fund. This rebate, combined with a smaller workforce and thus reduced program revenues contributes to a projected fund deficit of \$3.5 million at June 30, 2009.

### **Capital Projects**

The Capital Projects budget for the year is presented on page I-1 followed by a description of the City's significant projects now in progress. The most significant of the projects is the Vallejo Station. The economics supporting the Vallejo Station project have changed significantly in the past twelve months. Staff, working with our consultants and various funding partners, is working on a new phased approach to the project. We expect to be back to Council in the near future with a comprehensive plan for this vital project.

### **What's Next – Workshops and Adoption**

We have planned two workshops to assist you in understanding this proposed budget and to give you time to ask questions. The following dates have been set and we have some ability to add further sessions if you desire:

Tuesday, June 10, 2008 from 5:00 till 7:00 pm

Tuesday, June 17, 2008 from 5:00 till 7:00 pm

Tuesday, June 24, 2008, Public Hearing and adoption 7:00 pm

## **Conclusion**

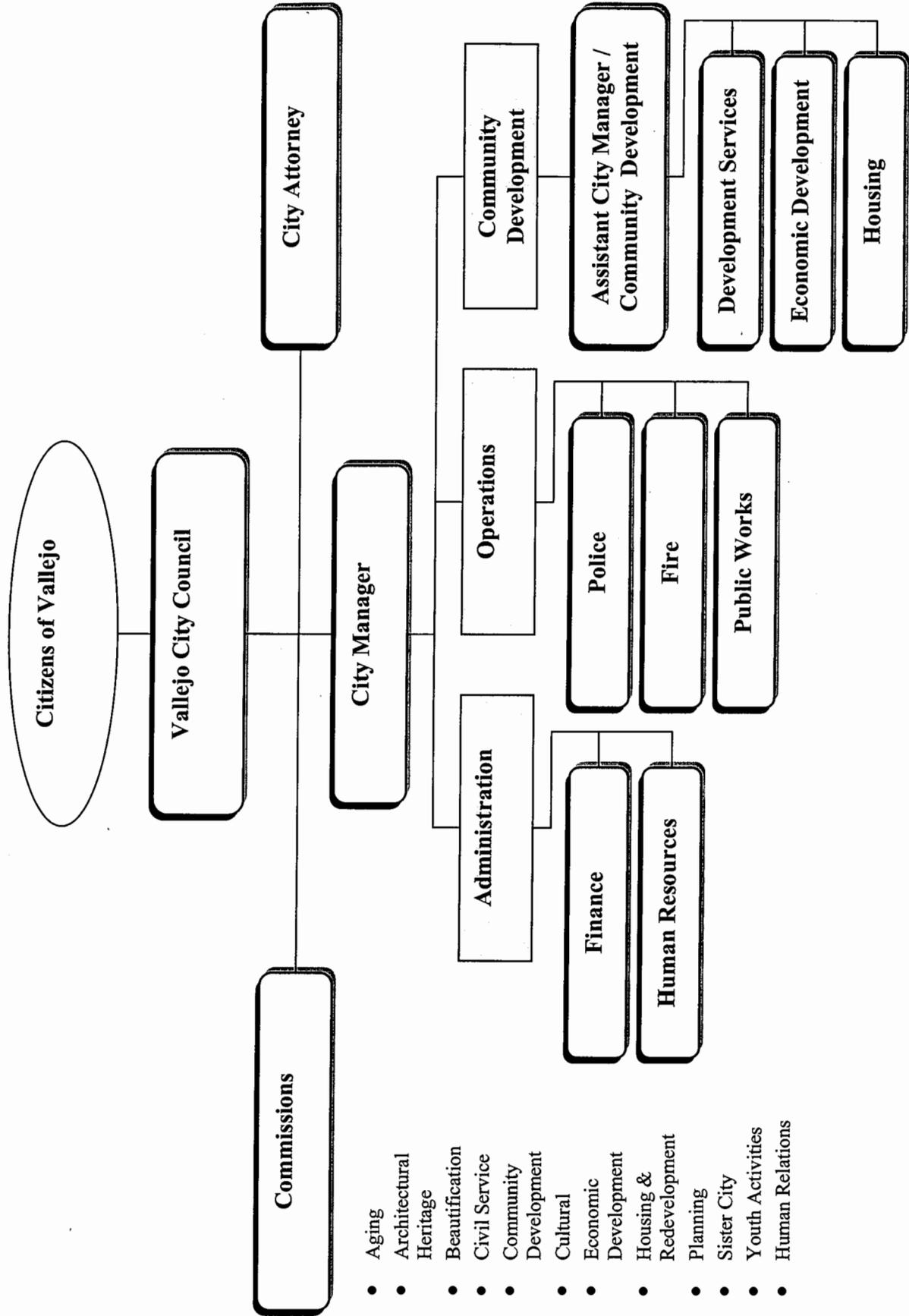
We realize the budget we are asking you to adopt falls short of meeting many of the basic needs of our community. It is a budget that involves an unusually high degree of risk and will require careful monitoring of external financial conditions. However, we believe that it embodies the best balance possible between our available resources and the delivery of vital public services. It balances the need to pay our employees in a manner that is fair and reasonable and allows us to employ enough employees to provide the best possible mix of public services that we can with our current resources. It treats our other debtors respectfully and expects them to accept significantly less than they might otherwise be entitled.

Let there be no misunderstanding of difficulty of the work yet to be done. We must find ways to more permanently restructure our labor association obligations. More importantly, we must convince our citizens of the need for additional revenues if they wish to not only continue the level of services to which they have become accustomed, but to allow us better maintain our infrastructure and fund the amenities that we should have.

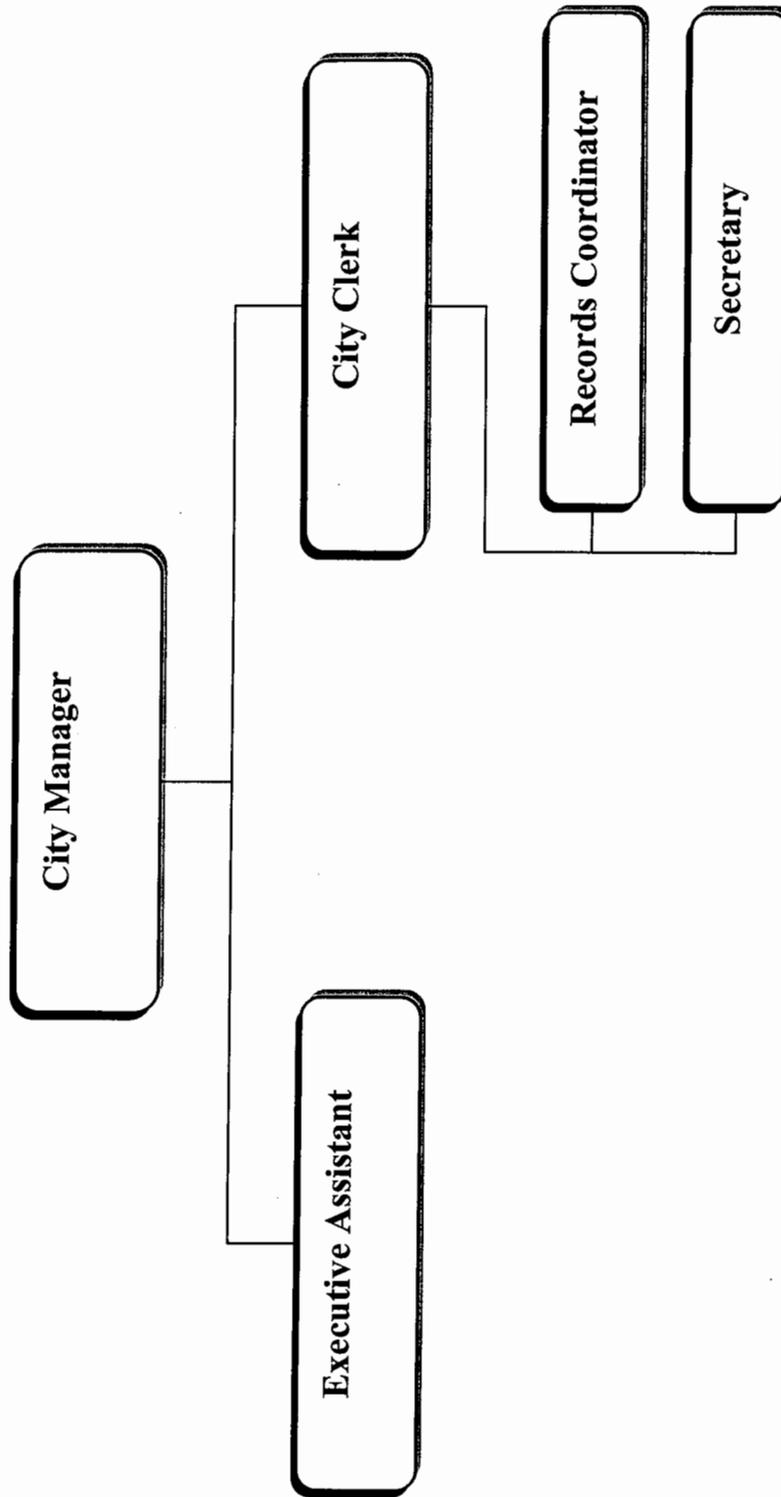
# **CITY ORGANIZATION**



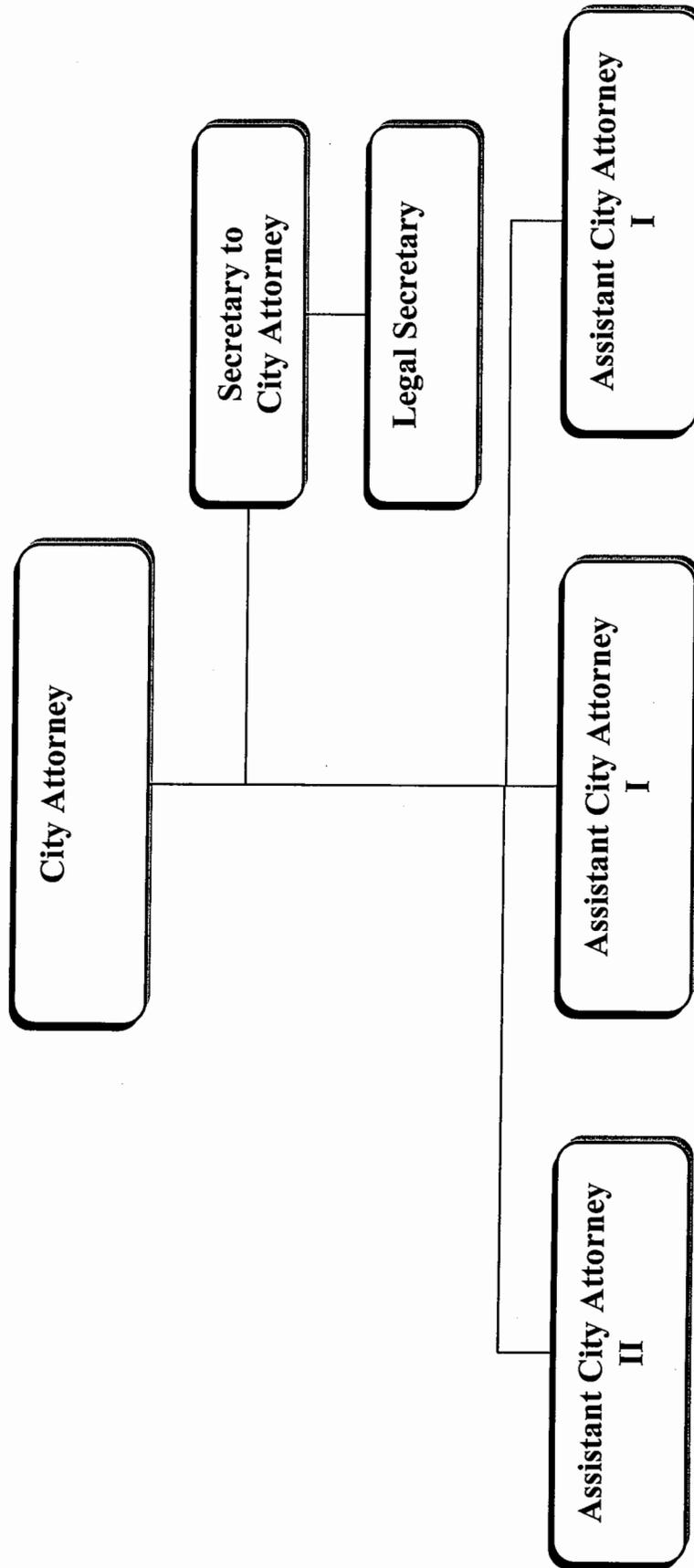
# City of Vallejo Organization Chart



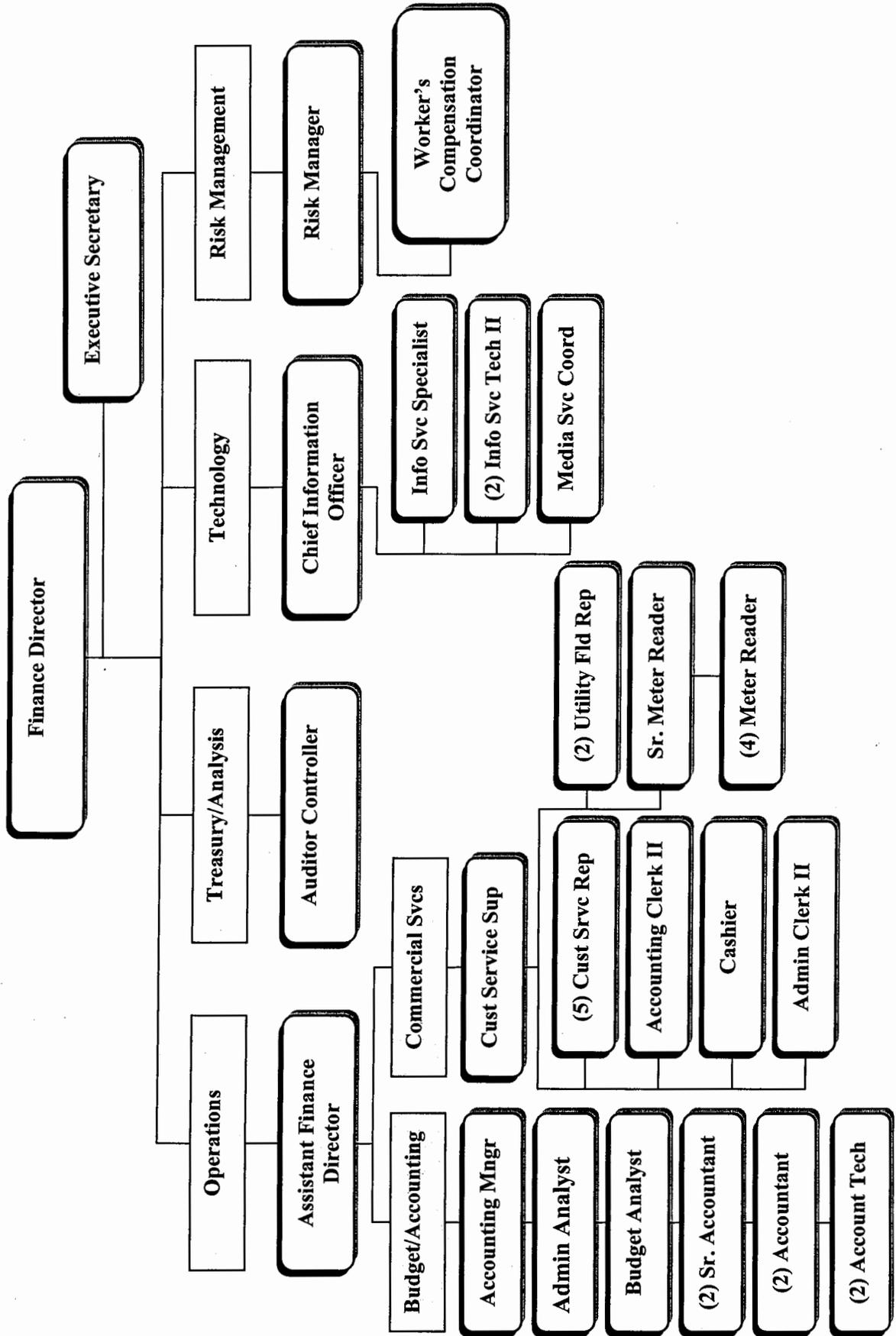
# Executive Department



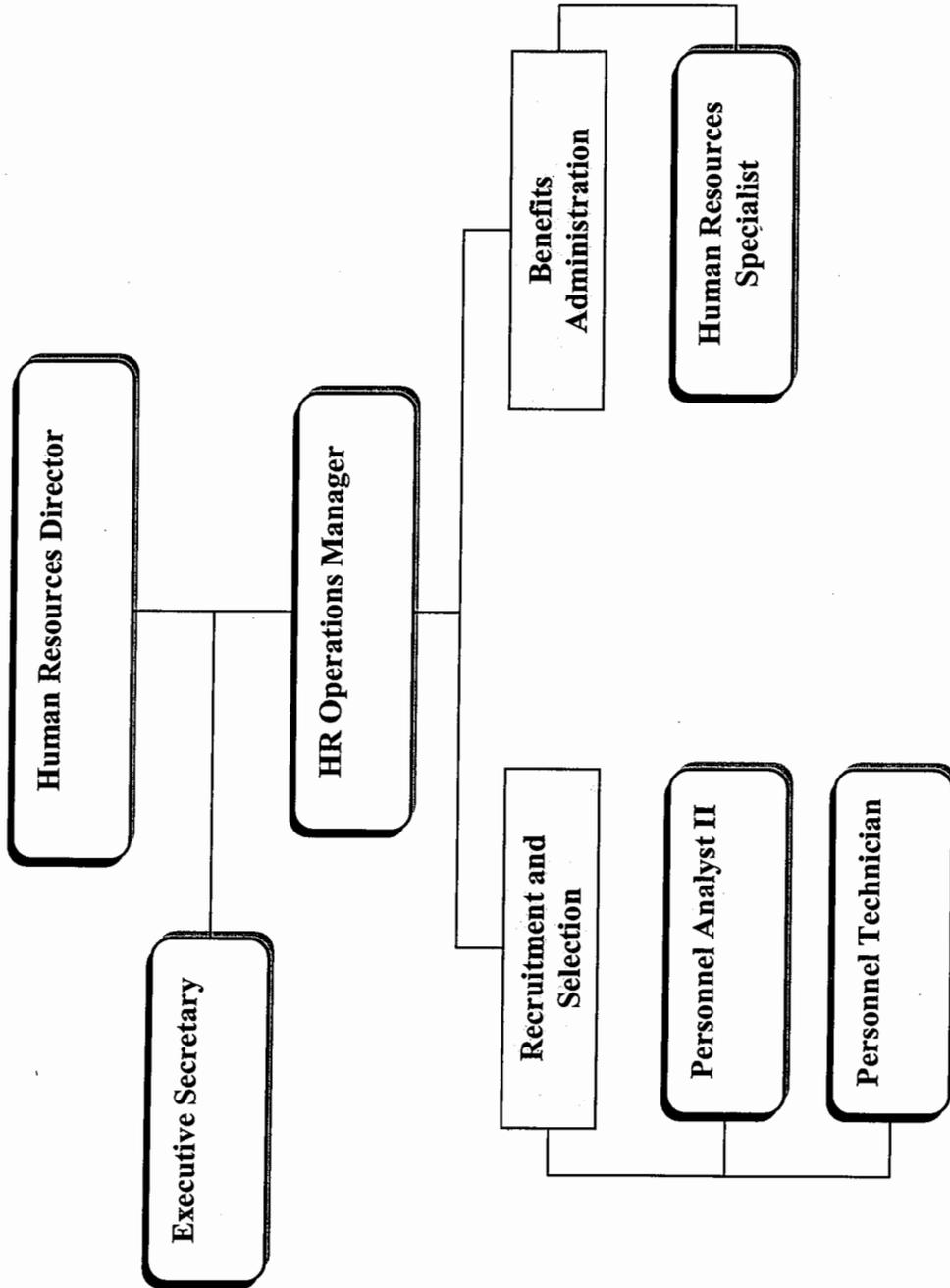
# City Attorney's Office



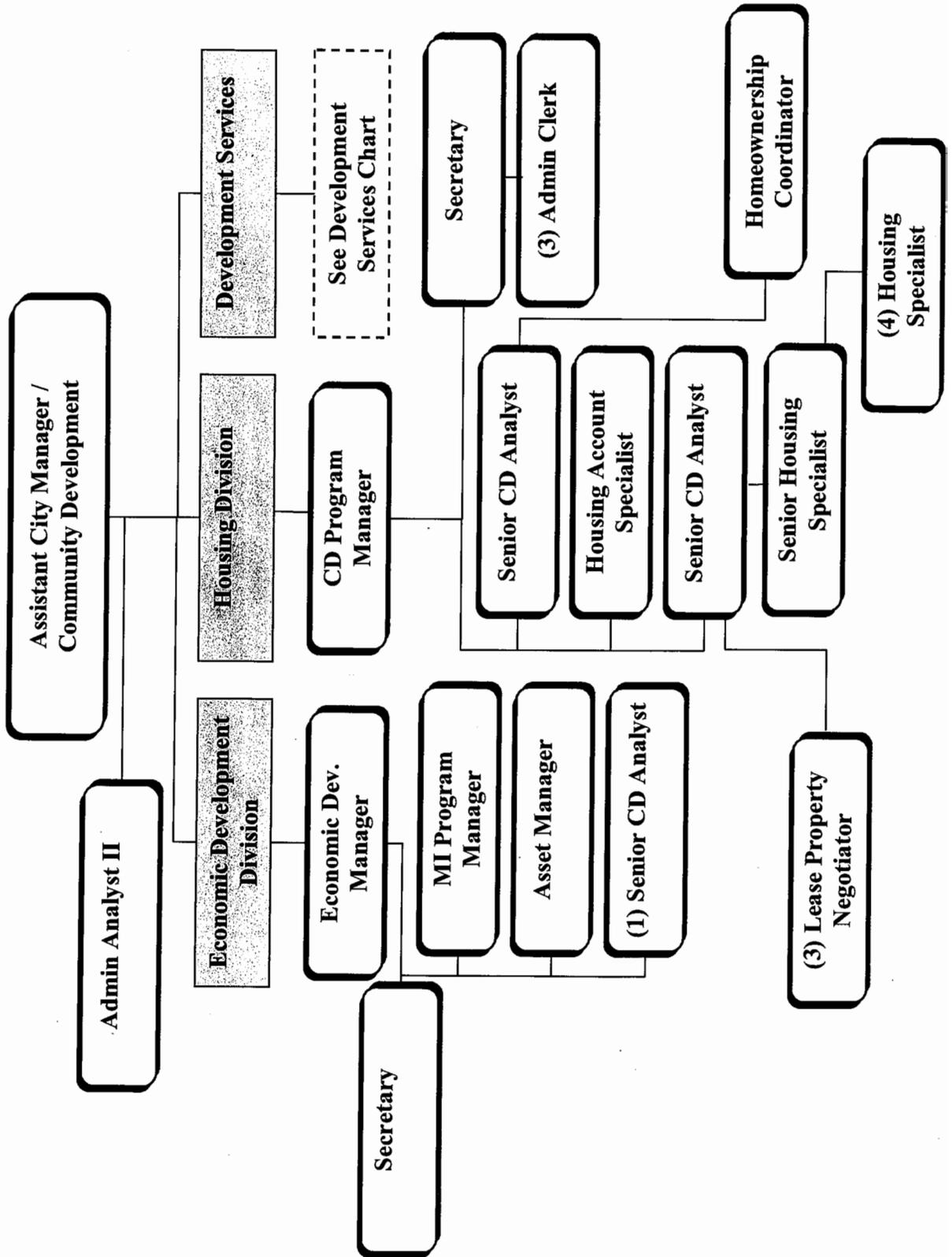
# Finance Department



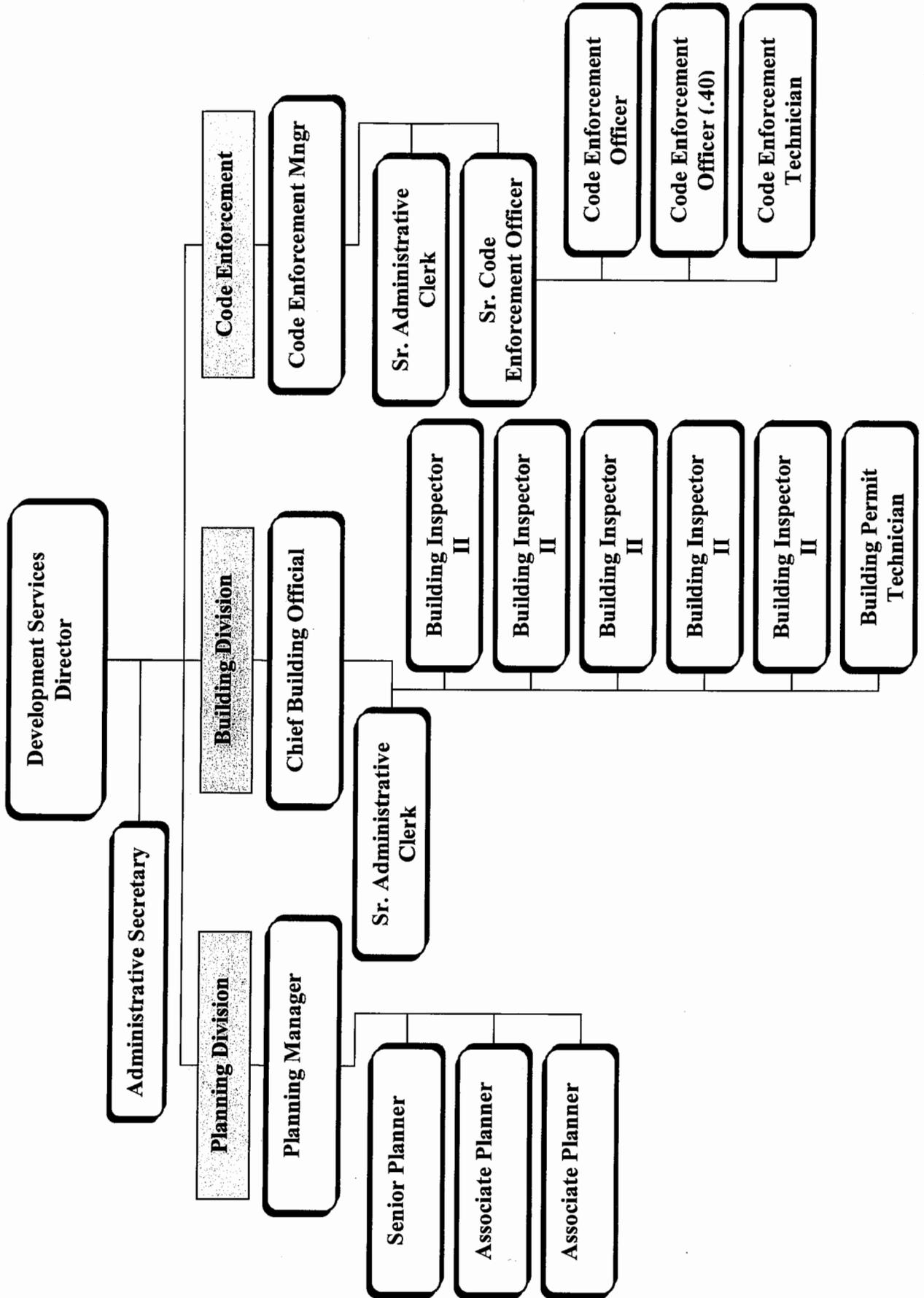
# Human Resources Department



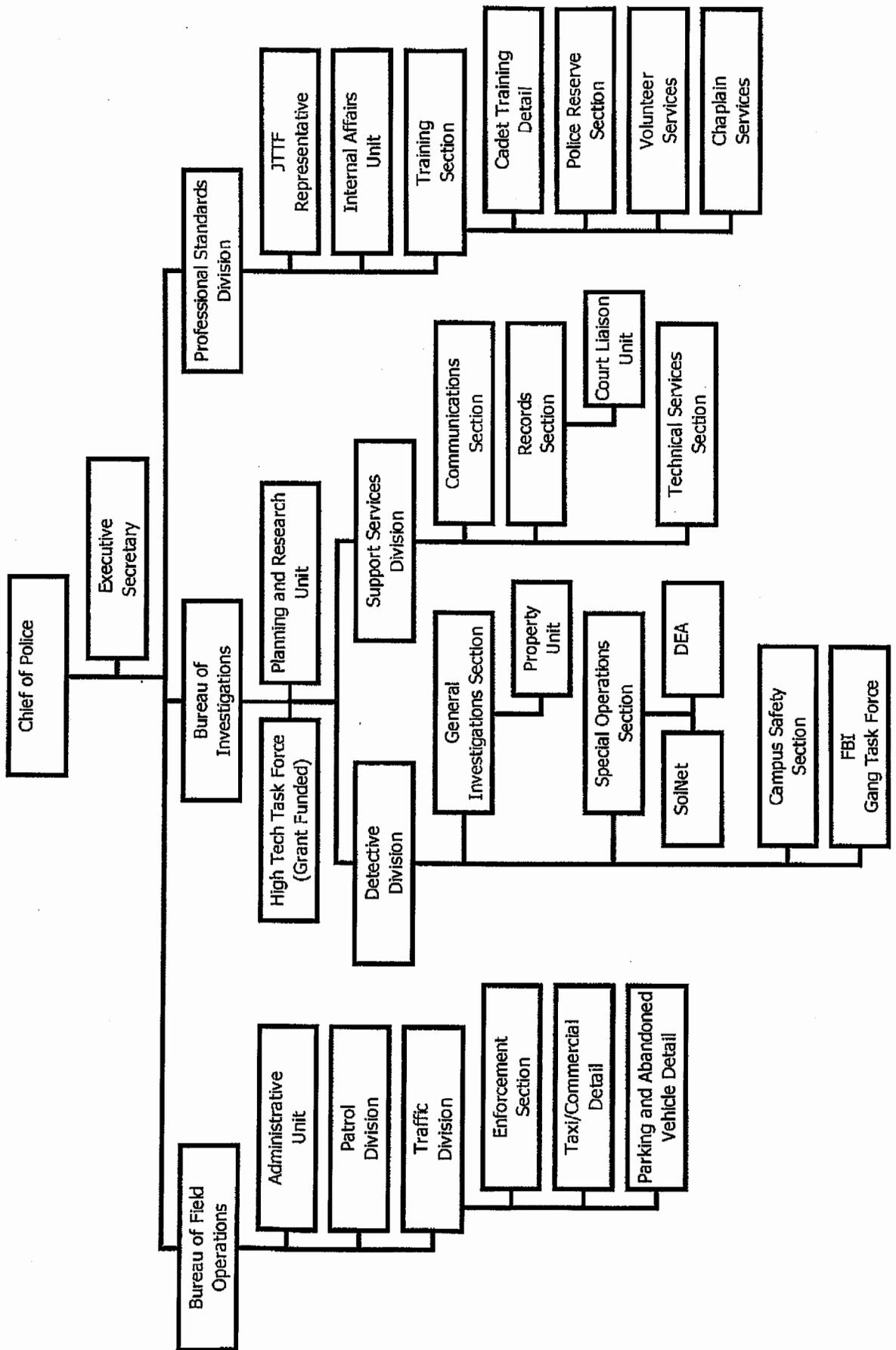
# Community Development Department



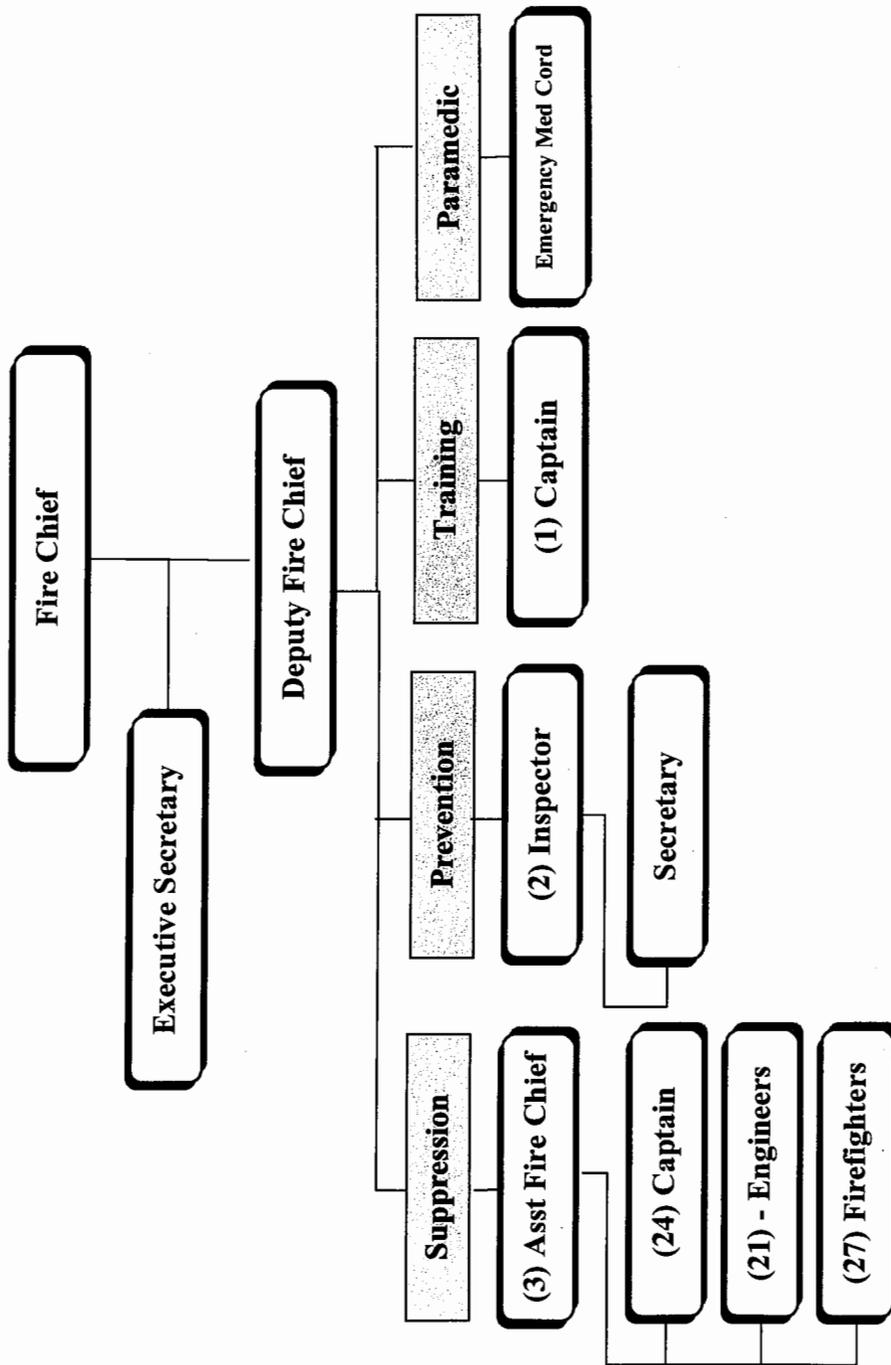
# Development Services Department



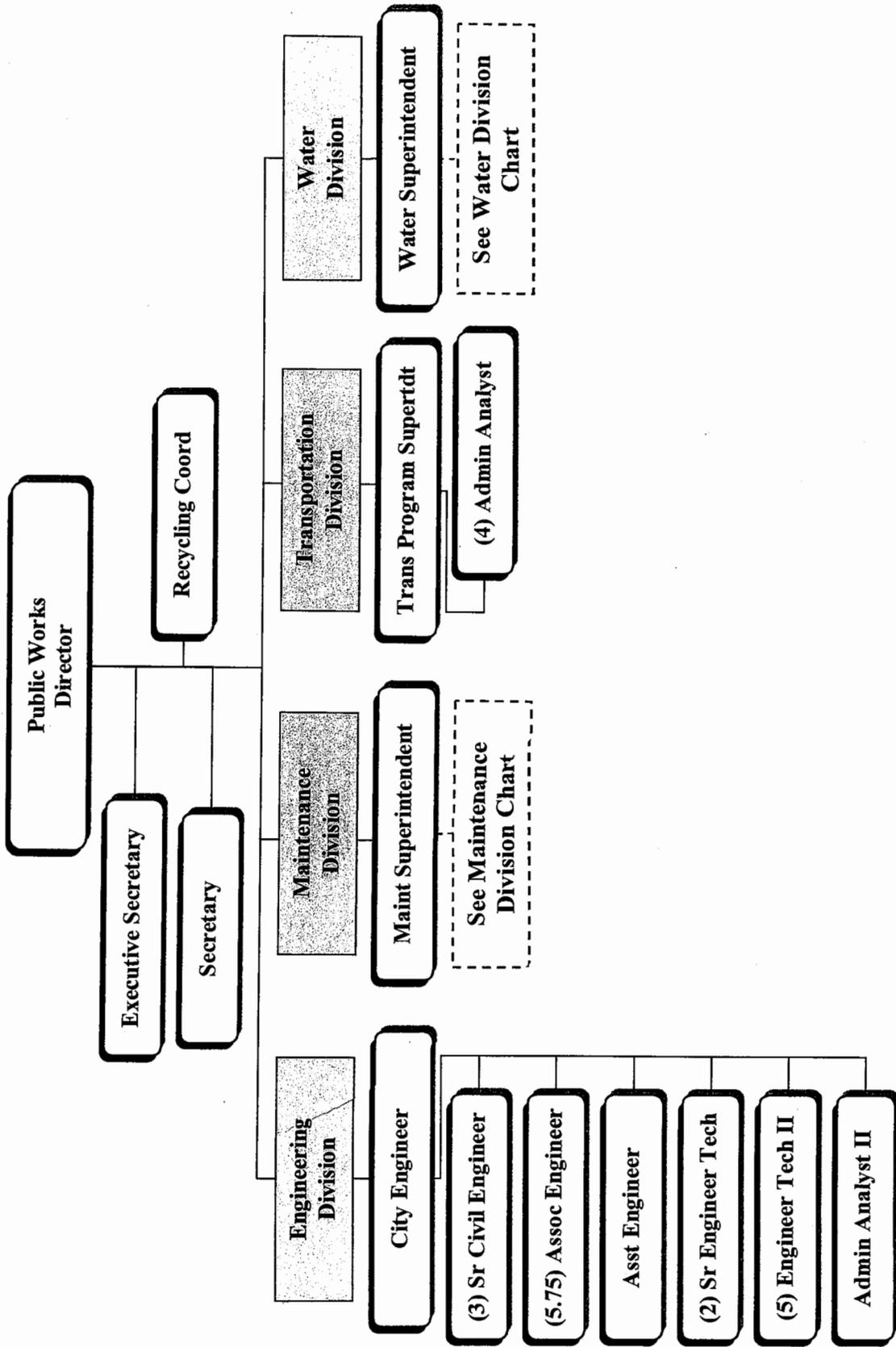
# Police Department



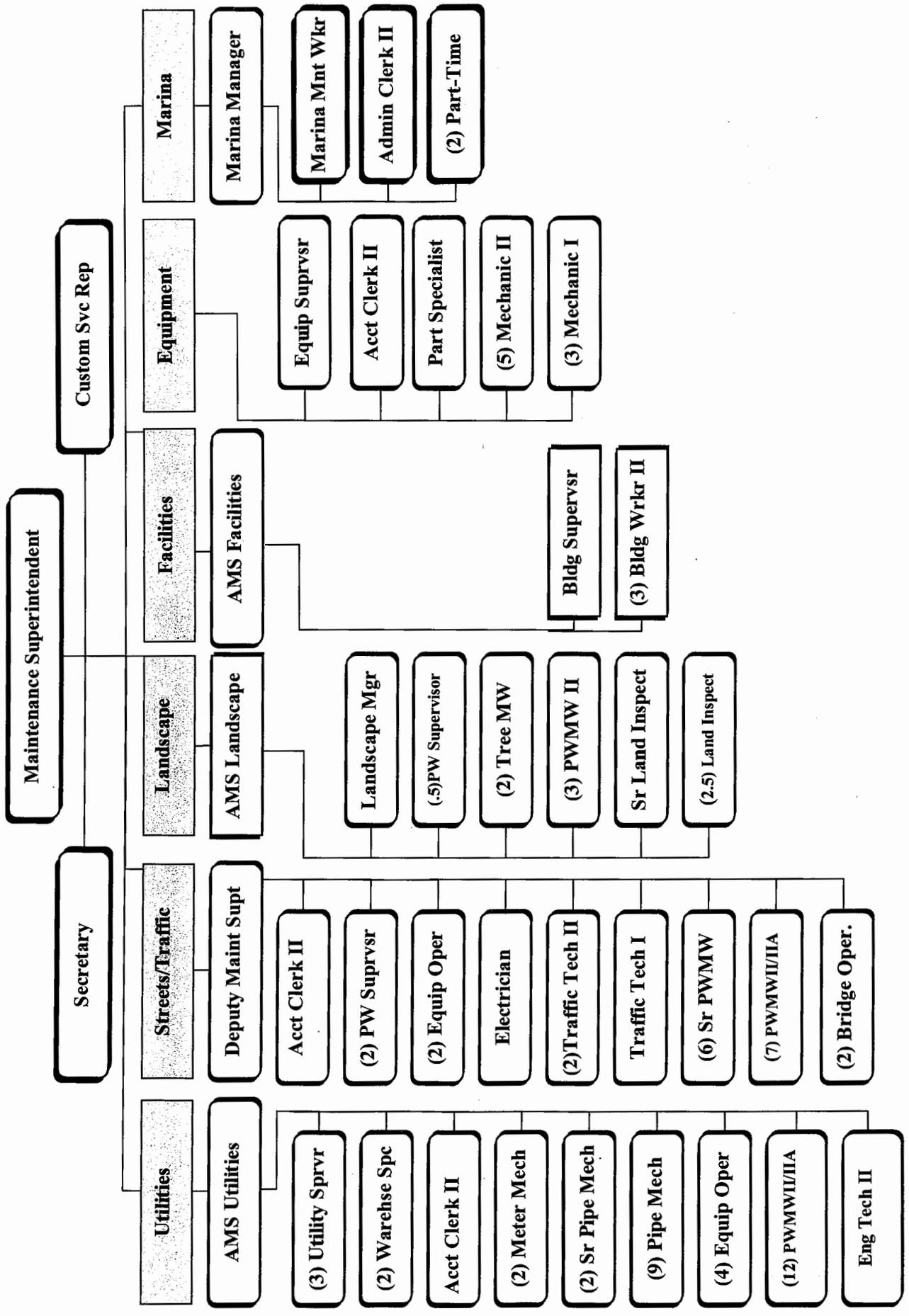
# Fire Department



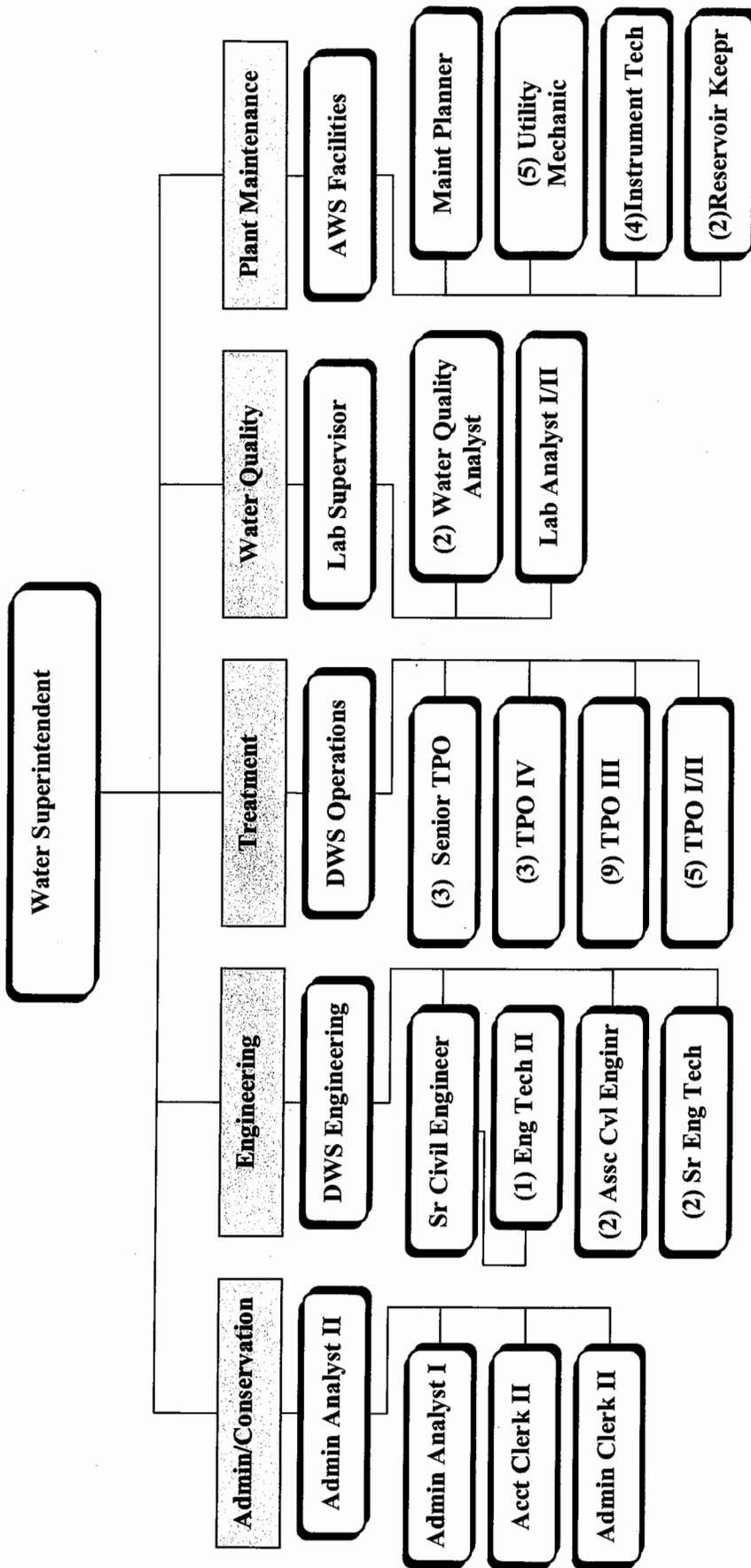
# Public Works Department



# Maintenance Division



# Water Division



**CITY OF VALLEJO  
AUTHORIZED POSITIONS  
FY 08-09 PROPOSED BUDGET**

PERSONNEL BY FUND	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Original Budget				FY 07-08	FY 08-09			
	Approved	Approved	Approved	Approved	Prior Year Base	Transfers (Including New Cost Allocation Plan)	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
General Fund													
Legislative and Advisory Executive	8.00	8.00	8.00	8.00	8.00			(0.50)	7.50	0.50	8.00		8.00
Law	10.00	10.00	8.00	8.00	8.00			(1.00)	7.00	(2.00)	5.00		5.00
Finance	20.00	17.00	6.00	6.00	6.00				6.00		6.00		6.00
Human Resources	10.00	9.00	18.00	19.00	19.00	1.00		(1.00)	19.00	1.00	20.00		20.00
Community Development	23.00	20.00	7.50	8.00	8.00			(2.00)	6.00	(3.00)	6.00		6.00
Police	228.00	205.50	21.00	23.05	23.05	6.95		(0.60)	29.40	(23.50)	26.40	(10.00)	167.00
Fire	122.00	114.00	214.50	218.50	218.50			(18.00)	200.50	11.00	101.00	(18.00)	83.00
Public Works	67.39	58.64	110.00	110.00	110.00	3.32		(20.00)	90.00	(4.00)	58.20	(0.10)	58.10
	494.39	448.14	451.88	463.43	463.43	11.27		(47.10)	427.60	(20.00)	407.60	(28.10)	379.50
Enterprise Funds													
Water	94.45	86.44	89.95	95.09	95.09	(1.19)	4.00		97.90	1.00	98.90	2.00	100.90
Transportation	3.73	5.73	5.98	5.98	5.98	(0.98)			5.00		5.00		5.00
Marina	3.80	3.80	2.80	2.80	2.80	(0.20)			2.60		2.60		2.60
	101.98	95.97	98.73	103.87	103.87	(2.37)	4.00		105.50	1.00	106.50	2.00	108.50
Community Development													
Housing	15.70	16.05	15.65	15.37	15.37	2.25			17.62		17.62	(1.00)	16.62
Redevelopment Agency	5.70	3.64	4.30	4.95	4.95	(3.95)		(1.00)					
CDBG	1.70	1.45	1.50	1.40	1.40	(1.40)							
Home Program	0.70	0.60	0.45	0.55	0.55	(0.55)							
Mare Island Conversion	1.10	1.13	1.15	1.30	1.30	(1.30)							
Mare Island Leasing	1.10	1.13	1.45	1.60	1.60	(1.60)							
Mare Island CFDs	3.70	2.70	2.45	2.30	2.30				2.30		2.30		2.30
	29.70	26.70	26.95	27.47	27.47	(6.55)		(1.00)	19.92		19.92	(1.00)	18.92
Public Works Funds													
Corp Yard	17.25	16.25	16.00	10.90	10.90				10.90		10.90	0.10	11.00
Solid Waste/Recycling	1.15	1.30	1.20	1.20	1.20	(1.20)							
Landscape Districts	2.90	4.90	4.90	5.70	5.70	(0.25)		3.00	8.45		8.45		8.45
	21.30	22.45	22.10	17.80	17.80	(1.45)		3.00	19.35		19.35	0.10	19.45
Other Programs													
Risk Management	2.00	2.50	2.50	2.50	2.50	(0.50)			2.00		2.00		2.00
State Lands Commission	0.00	0.00	0.00	0.40	0.40	(0.40)							
	2.00	2.50	2.50	2.90	2.90	(0.90)			2.00		2.00		2.00
<b>TOTAL</b>	<b>649.37</b>	<b>595.76</b>	<b>602.16</b>	<b>615.47</b>	<b>615.47</b>	<b>(45.10)</b>	<b>4.00</b>	<b>(45.10)</b>	<b>574.37</b>	<b>(19.00)</b>	<b>555.37</b>	<b>(27.00)</b>	<b>528.37</b>

**LEGISLATIVE, EXECUTIVE AND LEGAL DEPARTMENTS  
PERSONNEL SUMMARY**

FY 03-04

FY 04-05

FY 05-06

FY 06-07

FY 07-08

FY 08-09

	Original budget												
	Approved	Approved	Approved	Approved	Prior Year Base	Transfers (Including New Cost Allocation Plan)	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
<b>GENERAL FUND:</b>													
<b>LEGISLATIVE</b>													
<b>MAYOR &amp; COUNCIL</b>													
Mayor	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Council	6.00	6.00	6.00	6.00	6.00				6.00	0.00	6.00	0.00	6.00
Executive Assistant to Mayor	1.00	1.00	1.00	1.00	1.00			(0.50)	0.50	0.50	1.00	0.00	1.00
<b>Total Legislative</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(0.50)</b>	<b>7.50</b>	<b>0.50</b>	<b>8.00</b>	<b>0.00</b>	<b>8.00</b>
<b>EXECUTIVE</b>													
<b>CITY MANAGER</b>													
City Manager	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00	1.00				0.00	0.00	0.00	0.00	0.00
Executive Assistant to City Manager	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Administrative Analyst (PIO)	1.00	1.00	1.00	1.00	1.00			(1.00)	0.00	0.00	0.00	0.00	0.00
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00				1.00	(1.00)	0.00	0.00	0.00
Tech. Service Media Coordinator	1.00	1.00	1.00	1.00	1.00				0.00	0.00	0.00	0.00	0.00
<b>Total Executive</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>4.00</b>	<b>0.00</b>	<b>(1.00)</b>	<b>3.00</b>	<b>(1.00)</b>	<b>2.00</b>	<b>0.00</b>	<b>2.00</b>
<b>CITY CLERK</b>													
City Clerk	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Deputy City Clerk	0.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00				1.00	(1.00)	0.00	0.00	0.00
Records Coordinator	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Secretary	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
<b>Total Executive</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>(1.00)</b>	<b>3.00</b>	<b>0.00</b>	<b>3.00</b>
<b>LEGAL</b>													
<b>CITY ATTORNEY</b>													
City Attorney	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Assistant City Attorney	2.00	2.00	2.00	2.00	2.00				2.00	0.00	2.00	0.00	2.00
Deputy City Attorney (Asst. City Attorney I)	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Secretary to City Attorney	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Legal Secretary	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
<b>Total Legal</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>	<b>0.00</b>	<b>6.00</b>
<b>TOTAL LEGISLATIVE, EXECUTIVE AND LEGAL</b>	<b>24.00</b>	<b>24.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>0.00</b>	<b>(1.50)</b>	<b>20.50</b>	<b>(1.50)</b>	<b>19.00</b>	<b>0.00</b>	<b>19.00</b>

**FINANCE DEPARTMENT  
PERSONNEL SUMMARY**

	FY 03-04		FY 04-05		FY 05-06		FY 06-07		FY 07-08				FY 08-09			
	Approved	Original Budget				Current	Additions and Deletions	Adopted								
									Prior Year Base	Transfers (Including New Cost Allocation Plan)	Additions	Deletions				Adopted
<b>GENERAL FUND:</b>																
<b>ACCOUNTING</b>																
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Auditor Controller	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Senior Accountant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Accountant	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	1.50	0.50	2.00	2.00	2.00	0.00	0.00	2.00
Budget Analyst (Sr. Accountant)	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Secretary	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	(1.00)	0.00	0.00
Administrative Analyst II <sup>1</sup>																
Accounting Technician	2.00	1.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	(0.50)	2.00	2.00	2.00	0.00	0.00	2.00
Administrative Clerk II	1.00	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Clerk II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	12.50	11.00	11.00	11.00	11.00	11.00	11.00	11.00	11.00	1.00	0.00	0.00	12.00	0.00	0.00	13.00
<b>COMMERCIAL SERVICES</b>																
Customer Service Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	(1.00)	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Clerk II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Revenue Collection Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	(1.00)	0.00	0.00	0.00	0.00	0.00
Administrative Clerk II	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	2.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.00	2.00	2.00	0.00	0.00	2.00
<b>INFORMATION TECHNOLOGY</b>																
Chief Information Officer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Services Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information Services Technician II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Information System Technician II	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Technical Services Media Coordinator	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00	5.00	5.00	0.00	0.00	5.00
<b>CENTRALIZED PURCHASING</b>																
Purchasing Manager	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Buyer	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Clerk II	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Subtotal, General Fund</b>	20.00	17.00	18.00	18.00	19.00	19.00	19.00	19.00	19.00	1.00	0.00	(1.00)	19.00	0.00	0.00	20.00
<sup>1</sup> Administrative Analyst II - transfer from Fire																
<b>WATER FUND 401:</b>																
<b>WATER BILLING &amp; COLLECTION</b>																
Customer Service Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Customer Service Representative	3.00	3.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.50	4.00	4.00	4.00	1.00	5.00	5.00
Accountant	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	(0.50)	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Clerk II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	(1.00)	0.00	0.00	0.00	0.00	0.00	0.00
Cashier	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
	5.50	5.50	6.50	6.50	6.50	6.50	6.50	6.50	6.50	(0.50)	0.00	6.00	6.00	0.00	0.00	7.00
<b>WATER METER READING</b>																
Meter Reader	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	1.00	4.00	4.00	4.00	0.00	0.00	4.00
Sr. Meter Reader	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Utility Field Representative	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	4.00	7.00	7.00	7.00	0.00	0.00	7.00
<b>Subtotal, Water Fund</b>	11.50	11.50	12.50	12.50	12.50	12.50	12.50	12.50	12.50	(0.50)	1.00	13.00	13.00	0.00	0.00	14.00



**COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09							
	Original Budget												
	Approved	Approved	Approved	Approved	Transfers (Including New Cost Allocation Plan)	Prior Year Base	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
<b>GENERAL FUND:</b>													
<b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>													
Assistant City Manager	0.00	0.00	0.00	0.35	0.35	0.35	0.65		1.00	0.00	1.00	0.00	1.00
Administrative Analyst II	0.00	0.00	0.00	0.70	0.70	0.70	0.30		1.00	0.00	1.00	0.00	1.00
	0.00	0.00	0.00	1.05	1.05	1.05	0.95	0.00	2.00	0.00	2.00	0.00	2.00
<b>ECONOMIC DEVELOPMENT</b>													
Economic Development Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00		1.00	0.00	1.00	0.00	1.00
M.I. Conversion Program Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00		1.00	0.00	1.00	0.00	1.00
Community Dev. Analyst/Sr. Comm. Analyst	0.00	0.00	0.00	0.00	0.00	0.00	2.00		2.00	(1.00)	1.00	0.00	1.00
Asset Manager	0.00	0.00	0.00	0.00	0.00	0.00	1.00		1.00	0.00	1.00	0.00	1.00
Secretary	0.00	0.00	0.00	0.00	0.00	0.00	1.00		1.00	0.00	1.00	0.00	1.00
	0.00	0.00	0.00	0.00	0.00	0.00	6.00	0.00	6.00	(1.00)	5.00	0.00	5.00
<b>DEVELOPMENT SERVICES</b>													
<b>BUILDING</b>													
Chief Building Official	1.00	0.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Building Inspector I/II	4.00	6.00	6.00	6.00	6.00	6.00			6.00	(1.00)	5.00	0.00	5.00
Building Plans Examiner	1.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00
Building Permit Technician	1.00	0.00	0.00	0.00	0.00	0.00			0.00	1.00	1.00	0.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00	0.00	0.00
Senior Administrative Clerk	0.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
	8.00	7.00	8.00	8.00	8.00	8.00	0.00	0.00	8.00	0.00	8.00	0.00	8.00
<b>PLANNING</b>													
Development Services Director	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Senior Planner/Permit Coord.	2.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Assistant/Associate Planner	4.00	4.00	4.00	4.00	4.00	4.00			4.00	(2.00)	2.00	0.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
	9.00	8.00	8.00	8.00	8.00	8.00	0.00	0.00	8.00	(2.00)	6.00	0.00	6.00
<b>CODE ENFORCEMENT</b>													
Code Enforcement Manager	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Code Enforcement Officer	3.00	2.00	2.00	2.00	2.00	2.00		(0.60)	1.40	0.00	1.40	0.00	1.40
Code Enforcement Technician	0.00	0.00	0.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Sr. Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
Sr. Administrative Clerk	1.00	1.00	1.00	1.00	1.00	1.00			1.00	0.00	1.00	0.00	1.00
	6.00	5.00	5.00	6.00	6.00	6.00	0.00	(0.60)	5.40	0.00	5.40	0.00	5.40
<b>Subtotal, Development Services</b>	23.00	20.00	21.00	22.00	22.00	22.00	0.00	0.00	21.40	(2.00)	19.40	0.00	19.40
<b>Subtotal, General Fund</b>	23.00	20.00	21.00	23.05	23.05	23.05	6.95	0.00	29.40	(3.00)	26.40	0.00	26.40

**COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09	
	Approved	Approved	Approved	Approved	Original Budget		
					Transfers (Including New Cost Allocation Plan)	Additions and Deletions	
					Prior Year Base	Adopted	
						Current	
						Adopted	
						Additions and Deletions	
						Adopted	
<b>HOUSING PROGRAMS</b>							
<b>COMMUNITY DEVELOPMENT</b>							
<b>BLOCK GRANT Fund 101</b>							
Community Development Director	0.05	0.10	0.05	0.00	0.00	0.00	0.00
Community Dev. Program Manager	0.20	0.20	0.20	0.20	(0.20)	0.00	0.00
Sr. Community Dev. Analyst	0.50	0.50	0.50	0.55	(0.55)	0.00	0.00
Housing Accounting Specialist	0.00	0.25	0.25	0.25	(0.25)	0.00	0.00
Administrative Clerk	0.45	0.20	0.20	0.20	(0.20)	0.00	0.00
Secretary	0.50	0.20	0.30	0.20	(0.20)	0.00	0.00
	1.70	1.45	1.50	1.40	1.40	0.00	0.00
					(1.40)	0.00	0.00
<b>HOME Fund 102</b>							
Community Dev. Program Manager	0.10	0.10	0.05	0.05	(0.05)	0.00	0.00
Sr. Community Dev. Analyst	0.30	0.20	0.20	0.20	(0.20)	0.00	0.00
Administrative Clerk	0.20	0.00	0.00	0.00	0.00	0.00	0.00
Secretary	0.10	0.30	0.20	0.30	(0.30)	0.00	0.00
	0.70	0.60	0.45	0.55	(0.55)	0.00	0.00
<b>HOUSING/SECTION 8 Fund 121</b>							
Assistant City Manager	0.00	0.00	0.00	0.10	(0.10)	0.00	0.00
Community Development Director	0.05	0.00	0.05	0.00	0.00	0.00	0.00
Community Dev. Program Manager	0.70	0.70	0.75	0.55	0.45	1.00	1.00
Housing Operations Supervisor	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Lease Property Negotiator	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Housing Specialist I & II	6.00	6.00	5.00	5.00	5.00	5.00	4.00
Housing Account Specialist	1.00	0.75	0.75	0.75	0.25	1.00	1.00
Secretary	0.40	0.50	0.50	0.50	0.50	1.00	1.00
Sr. Community Dev. Analyst	0.20	0.30	0.30	1.05	0.95	2.00	2.00
Administrative Clerk I & II	3.35	2.80	2.80	2.80	0.20	3.00	3.00
Senior Housing Specialist	0.00	0.00	1.00	1.00	1.00	1.00	1.00
Homeowner Coordinator (part time)	0.00	0.00	0.50	0.62	0.62	0.62	0.62
Sr. Administrative Clerk	0.00	1.00	0.00	0.00	0.00	0.00	0.00
	15.70	16.05	15.65	15.37	15.37	17.62	16.62
					2.25	0.00	(1.00)
<b>Subtotal, Housing Programs</b>	<b>18.10</b>	<b>18.10</b>	<b>17.60</b>	<b>17.32</b>	<b>17.32</b>	<b>17.62</b>	<b>16.62</b>



**COMMUNITY DEVELOPMENT DEPARTMENT  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09							
	Original Budget												
	Approved	Approved	Approved	Approved	Transfers (Including New Cost Allocation Plan)	Prior Year Base	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
<b>MARE ISLAND PROGRAMS</b>													
<b>MARE ISLAND CONVERSION Fund 106</b>													
Assistant City Manager	0.00	0.00	0.00	0.10	0.10	0.10	(0.10)	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst II	0.00	0.00	0.00	0.05	0.05	0.05	(0.05)	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development Manager	0.00	0.00	0.00	0.25	0.25	0.25	(0.25)	0.00	0.00	0.00	0.00	0.00	0.00
Community Development Director	0.10	0.18	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
M.I. Conversion Program Manager	0.50	0.50	0.50	0.50	0.50	0.50	(0.50)	0.00	0.00	0.00	0.00	0.00	0.00
Secretary	0.00	0.45	0.45	0.40	0.40	0.40	(0.40)	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Clerk I	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>1.10</u>	<u>1.13</u>	<u>1.15</u>	<u>1.30</u>	<u>1.30</u>	<u>1.30</u>	<u>(1.30)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MARE ISLAND LEASING Fund 107</b>													
Assistant City Manager	0.00	0.00	0.00	0.10	0.10	0.10	(0.10)	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst II	0.00	0.00	0.00	0.05	0.05	0.05	(0.05)	0.00	0.00	0.00	0.00	0.00	0.00
Economic Development Manager	0.00	0.00	0.00	0.25	0.25	0.25	(0.25)	0.00	0.00	0.00	0.00	0.00	0.00
Community Development Director	0.10	0.18	0.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
M.I. Conversion Program Manager	0.50	0.50	0.50	0.50	0.50	0.50	(0.50)	0.00	0.00	0.00	0.00	0.00	0.00
Asset Manager	0.00	0.00	0.30	0.30	0.30	0.30	(0.30)	0.00	0.00	0.00	0.00	0.00	0.00
Secretary	0.00	0.45	0.45	0.40	0.40	0.40	(0.40)	0.00	0.00	0.00	0.00	0.00	0.00
Administrative Clerk	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>1.10</u>	<u>1.13</u>	<u>1.45</u>	<u>1.60</u>	<u>1.60</u>	<u>1.60</u>	<u>(1.60)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Subtotal, Mare Island Programs</b>	<u>2.20</u>	<u>2.26</u>	<u>2.60</u>	<u>2.90</u>	<u>2.90</u>	<u>2.90</u>	<u>(2.90)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>OTHER PROGRAMS</b>													
<b>STATE LANDS COMMISSION Fund 134</b>													
Asset Manager	0.00	0.00	0.00	0.40	0.40	0.40	(0.40)	0.00	0.00	0.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>(0.40)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL DEPARTMENT</b>	<u>49.00</u>	<u>44.00</u>	<u>45.50</u>	<u>48.62</u>	<u>48.62</u>	<u>48.62</u>	<u>0.00</u>	<u>0.00</u>	<u>(1.60)</u>	<u>47.02</u>	<u>44.02</u>	<u>(1.00)</u>	<u>43.02</u>







**PUBLIC WORKS  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09							
	Original Budget												
	Approved	Approved	Approved	Approved	Prior Year Base	Transfers (Including New Cost Allocation Plan)	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
<b>TRAFFIC SIGNS &amp; SIGNALS</b>													
Assistant Maintenance Superintendent	0.45	0.45	0.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Deputy Maintenance Superintendent	0.00	0.00	0.00	0.40	0.40	0.45	0.05	0.45	0.45	0.00	0.45	0.00	0.00
Public Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00		1.00	1.00	1.00	1.00	0.00	1.00
Electrician/Traffic & Lighting Tech II	3.00	3.00	3.00	3.00	3.00	3.00		3.00	3.00	3.00	3.00	0.00	3.00
Senior Public Works Maintenance Worker	4.00	4.00	4.00	4.00	4.00	4.00		4.00	4.00	4.00	4.00	0.00	4.00
Traffic & Lighting Tech I	1.00	1.00	1.00	1.00	1.00	1.00		1.00	1.00	1.00	1.00	0.00	1.00
	<b>9.45</b>	<b>9.45</b>	<b>9.45</b>	<b>9.40</b>	<b>9.40</b>	<b>9.40</b>	<b>0.05</b>	<b>0.00</b>	<b>9.45</b>	<b>0.00</b>	<b>9.45</b>	<b>0.00</b>	<b>9.45</b>
<b>GROUNDS</b>													
Assistant Maintenance Superintendent	0.45	0.45	0.45	0.50	0.50	0.50		0.50	0.50	(0.25)	0.25	0.00	0.25
Deputy Maintenance Superintendent	0.00	0.00	0.00	0.10	0.10	0.00	(0.10)	0.00	0.00	0.00	0.00	0.00	0.00
Public Works Supervisor	1.00	1.00	1.00	1.00	1.00	1.00		1.00	1.00	(0.50)	0.50	0.00	0.50
Landscape Maintenance Manager	0.00	0.00	0.50	0.50	0.50	0.50		(2.00)	0.50	(0.25)	0.25	0.00	0.25
Tree Maintenance Workers	3.00	3.00	3.00	3.00	3.00	3.00		3.00	3.00	0.00	3.00	0.00	3.00
Public Works Maintenance Worker	6.00	5.00	5.00	5.00	5.00	5.00		5.00	5.00	0.00	5.00	0.00	5.00
	<b>10.45</b>	<b>9.45</b>	<b>9.95</b>	<b>10.10</b>	<b>10.10</b>	<b>10.10</b>	<b>(0.10)</b>	<b>0.00</b>	<b>6.00</b>	<b>(1.00)</b>	<b>5.00</b>	<b>0.00</b>	<b>3.00</b>
<b>Total, Maintenance</b>	<b>42.90</b>	<b>39.40</b>	<b>38.45</b>	<b>40.45</b>	<b>40.45</b>	<b>40.45</b>	<b>0.00</b>	<b>0.00</b>	<b>36.45</b>	<b>(1.00)</b>	<b>35.45</b>	<b>(0.10)</b>	<b>35.35</b>
<b>SOLID WASTE</b>													
Public Works Director	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
Administrative Analyst I/II	0.00	0.00	0.00	0.00	0.00	0.00		1.00	1.00	1.00	1.00	0.00	1.00
Executive Secretary	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>
<b>Total Solid Waste</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>2.00</b>	<b>(4.00)</b>	<b>58.20</b>	<b>(0.10)</b>	<b>58.10</b>
<b>Total Public Works (General Fund)</b>	<b>67.39</b>	<b>58.64</b>	<b>58.88</b>	<b>62.88</b>	<b>62.88</b>	<b>62.88</b>	<b>3.32</b>	<b>0.00</b>	<b>62.20</b>	<b>(4.00)</b>	<b>58.20</b>	<b>(0.10)</b>	<b>58.10</b>

**PUBLIC WORKS  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09
	Approved	Approved	Approved	Approved	Original Budget	
					Transfers (Including New Cost Allocation Plan)	
					Prior Year Base	
					Additions	
					Deletions	
					Adopted	
					Midyear Changes	
					Current	
					Additions and Deletions	
					Adopted	
<b>SOLID WASTE Fund 135</b>						
Public Works Director	0.00	0.05	0.05	0.05	0.05	0.00
Administrative Analyst II	0.10	0.25	0.10	0.10	(0.05)	0.00
Administrative Analyst I	1.00	1.00	1.00	1.00	(1.00)	0.00
Executive Secretary	0.05	0.05	0.05	0.05	(0.05)	0.00
<b>Total Solid Waste</b>	<b>1.15</b>	<b>1.30</b>	<b>1.20</b>	<b>1.20</b>	<b>(1.20)</b>	<b>0.00</b>
<b>MARE ISLAND COMMUNITY FACILITIES DISTRICT Fund 112</b>						
Assistant Maintenance Superintendent	0.45	0.45	0.45	0.30	0.30	0.20
Account Clerk	0.25	0.25	0.00	0.00	0.00	0.00
Customer Service Representative						0.00
Bridge Operator	3.00	2.00	2.00	2.00	2.00	0.10
<b>Total Mare Island</b>	<b>3.70</b>	<b>2.70</b>	<b>2.45</b>	<b>2.30</b>	<b>0.00</b>	<b>2.30</b>
<b>LANDSCAPE MAINT DISTRICTS Fund 161</b>						
Public Works Director	0.05	0.05	0.10	0.10	0.10	0.00
(Deputy) Maintenance Superintendent	0.00	0.00	0.10	0.10	(0.10)	0.00
Transportation Superintendent	0.25	0.25	0.00	0.00	0.00	0.00
Assistant Maintenance Superintendent	0.00	0.00	0.50	0.50	0.50	0.00
Landscape Maintenance Manager	0.00	1.00	0.50	0.50	0.50	0.75
Sr. Landscape Inspector	1.00	1.00	1.00	1.00	1.00	0.75
Landscape Inspector	1.00	2.00	2.50	3.00	3.00	1.00
Executive Secretary	0.10	0.10	0.10	0.15	(0.15)	0.00
Secretary	0.50	0.50	0.10	0.10	0.00	0.00
Accounting Clerk II	0.00	0.00	0.00	0.25	0.25	0.10
Tree Maintenance Workers	0.00	0.00	0.00	0.00	1.00	0.00
PW Maintenance Workers	0.00	0.00	0.00	0.00	2.00	1.00
<b>Total Landscape Maint. Districts</b>	<b>2.90</b>	<b>4.90</b>	<b>4.90</b>	<b>5.70</b>	<b>(0.25)</b>	<b>8.45</b>
<b>MARINA MAINTENANCE Fund 415</b>						
Public Works Director	0.10	0.10	0.10	0.10	0.10	0.00
Marina Manager	0.60	0.60	0.60	0.60	(0.10)	0.00
Sr Marina Maint Attendant	1.00	1.00	0.00	0.00	0.00	0.60
Marina Maint Attendant	1.00	1.00	1.00	1.00	1.00	0.00
Executive Secretary	0.10	0.10	0.10	0.10	(0.10)	0.00
Administrative Clerk I/II	1.00	1.00	1.00	1.00	1.00	1.00
<b>Total Marina Maintenance</b>	<b>3.80</b>	<b>3.80</b>	<b>2.80</b>	<b>2.80</b>	<b>(0.20)</b>	<b>2.60</b>
<b>CORPORATION SHOP Fund 501 ADMINISTRATION</b>						
Assistant Maintenance Superintendent	1.00	1.00	0.75	0.40	0.40	0.00
Equipment Supervisor	1.00	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	8.00	8.00	8.00	8.00	8.00	8.00
Parts Specialist	1.00	1.00	1.00	1.00	1.00	1.00
Customer Service Representative						0.00
Accounting Clerk II	0.00	0.00	0.00	0.50	0.50	0.50
<b>Total</b>	<b>11.00</b>	<b>11.00</b>	<b>10.75</b>	<b>10.90</b>	<b>0.00</b>	<b>10.90</b>
						<b>0.10</b>
						<b>11.00</b>

**PUBLIC WORKS  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09	
	Approved	Approved	Approved	Approved	Original Budget		
					Transfers (Including New Cost Allocation Plan)	Adoptions	
					Prior Year Base	Deletions	
						Adoptions and Deletions	
						Current	
						Midyear Changes	
						Adopted	
<b>MAINTENANCE CUSTOMER SERVICE</b>							
Assistant Maintenance Superintendent	0.25	0.25	0.25	0.00	0.00	0.00	0.00
Maintenance Planner	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Service Supervisor	1.00	0.00	1.00	0.00	0.00	0.00	0.00
Accounting Clerk	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Service Rep	1.00	1.00	1.00	0.00	0.00	0.00	0.00
Warehouse Specialist	0.00	0.00	3.00	0.00	0.00	0.00	0.00
Administrative Clerk	1.00	1.00	0.00	0.00	0.00	0.00	0.00
Public Works Maintenance Worker	3.00	3.00	0.00	0.00	0.00	0.00	0.00
	<b>6.25</b>	<b>5.25</b>	<b>5.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Corporation Shop Fund</b>	<b>17.25</b>	<b>16.25</b>	<b>16.00</b>	<b>10.90</b>	<b>0.00</b>	<b>10.90</b>	<b>11.00</b>
<b>TOTAL PUBLIC WORKS ADMINISTRATION AND MAINTENANCE</b>	<b>96.19</b>	<b>87.59</b>	<b>86.23</b>	<b>85.78</b>	<b>1.67</b>	<b>(4.00)</b>	<b>82.45</b>

**PUBLIC WORKS  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	Original Budget			FY 07-08	FY 08-09				
	Approved	Approved	Approved	Approved	Prior Year Base	Transfers (Including New Cost Allocation Plan)	Additions	Deletions	Adopted	Midyear Changes	Current	Additions and Deletions	Adopted
<b>WATER FUND:</b>													
<b>WATER ADMIN &amp; ENGINEERING</b>													
Public Works Director	0.50	0.50	0.50	0.40	0.40	(0.40)			0.00	0.00	0.00	0.00	0.00
City Engineer	0.05	0.05	0.05	0.05	0.05	(0.05)			0.00	0.00	0.00	0.00	0.00
Executive Secretary	0.25	0.24	0.00	0.24	0.24	(0.24)			0.00	0.00	0.00	0.00	0.00
Water Superintendent	1.00	0.00	0.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Deputy Water Supt./ Engineering	1.00	1.00	1.00	0.00	0.00		1.00		1.00	0.00	1.00	0.00	1.00
Administrative Analyst II	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Administrative Analyst I	0.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Sr. Civil Engineer	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Associate Civil Engineer	2.00	1.00	1.00	2.00	2.00				2.00	0.00	2.00	0.00	2.00
Sr. Engineering Technician	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Engineering Technician II	3.00	2.00	2.00	2.00	2.00				2.00	0.00	2.00	0.00	2.00
Accounting Clerk II	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
<b>SOURCE OPERATIONS</b>	<b>12.80</b>	<b>10.79</b>	<b>10.55</b>	<b>11.69</b>	<b>11.69</b>	<b>(0.69)</b>	<b>1.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>12.00</b>	<b>0.00</b>	<b>12.00</b>
Reservoir Keeper	2.00	2.00	2.00	2.00	2.00				2.00	0.00	2.00	0.00	2.00
<b>PUMPING &amp; TREATMENT MAINTENANCE</b>													
Asst. Water Supt./ Facilities Maint.	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Mechanical Maint. Supervisor	1.00	0.00	0.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
Utility Mechanic	5.00	4.00	4.00	4.00	4.00		1.00		5.00	0.00	5.00	0.00	5.00
Instrument Technician	3.00	3.00	3.00	4.00	4.00				4.00	0.00	4.00	0.00	4.00
Warehouse Specialist	1.00	0.00	1.00	1.00	1.00		(1.00)		0.00	0.00	0.00	0.00	0.00
Maintenance Planner	0.00	0.00	0.00	0.00	0.00		1.00		1.00	0.00	1.00	0.00	1.00
	<b>11.00</b>	<b>8.00</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>	<b>1.00</b>	<b>0.00</b>	<b>11.00</b>	<b>0.00</b>	<b>11.00</b>	<b>0.00</b>	<b>11.00</b>
<b>TREATMENT OPERATIONS</b>													
Deputy Water Supt./Operations	1.00	1.00	1.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
Laboratory Chemist	1.00	1.00	1.00	2.00	2.00		(2.00)		0.00	0.00	0.00	0.00	0.00
Water Quality Analyst	0.00	0.00	0.00	0.00	0.00		2.00		2.00	0.00	2.00	0.00	2.00
Sr. Laboratory Technician	1.00	1.00	1.00	1.00	1.00		(1.00)		0.00	0.00	0.00	0.00	0.00
Laboratory Analyst I/II	0.00	0.00	0.00	0.00	0.00		1.00		1.00	0.00	1.00	0.00	1.00
Laboratory Technician	1.00	1.00	1.00	0.00	0.00				0.00	0.00	0.00	0.00	0.00
Sr. Water Treatment Plant Operator	3.00	2.00	3.00	3.00	3.00				3.00	0.00	3.00	0.00	3.00
Water Treatment Plant Operator (I, II, III, IV)	16.00	16.00	16.00	16.00	16.00				16.00	0.00	16.00	0.00	17.00
Laboratory Supervisor	0.00	0.00	0.00	1.00	1.00				1.00	0.00	1.00	0.00	1.00
	<b>23.00</b>	<b>22.00</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>24.00</b>	<b>0.00</b>	<b>24.00</b>	<b>1.00</b>	<b>25.00</b>

**PUBLIC WORKS  
PERSONNEL SUMMARY**

	FY 03-04	FY 04-05	FY 05-06	FY 06-07	FY 07-08	FY 08-09						
	Original Budget					Additions and Deletions	Adopted					
	Approved	Approved	Approved	Approved	Transfers (Including New Cost Allocation Plan)			Prior Year Base	Additions	Deletions	Current	Midyear Changes
<b>WATER FUND:</b>												
<b>DISTRIBUTION MAINT</b>												
Assistant Maintenance Superintendent	0.90	0.90	0.30	0.30	0.30	0.30	0.30	0.90	0.90	0.00	0.00	0.90
Utility Supervisor	2.00	2.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Pipe Mechanic	13.00	11.00	8.00	6.00	6.00	6.00	6.00	6.00	6.00	0.00	0.00	6.00
Pipe Mechanic /III	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Sr. Meter Mechanic	2.00	2.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Meter Mechanic	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00	4.00
Heavy Equipment Operator	7.00	9.00	6.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00	0.00	7.00
Public Works Maintenance Worker	0.00	0.00	0.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Warehouse Specialist	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Accounting Clerk II												
Engineering Technician II												
<b>WAREHOUSE OPERATIONS</b>	<b>31.90</b>	<b>30.90</b>	<b>19.30</b>	<b>21.30</b>	<b>21.30</b>	<b>21.30</b>	<b>0.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>22.90</b>
Assistant Maintenance Superintendent	0.25	0.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Warehouse Supervisor	1.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Warehouse Specialist	2.25	1.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
(No longer in Water Fund as of FY05-06.)												
<b>PREVENTIVE MAINTENANCE</b>												
Assistant Maintenance Superintendent	0.00	0.00	0.30	0.30	0.30	0.30	(0.30)	0.00	0.00	0.00	0.00	0.00
Utility Supervisor	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Pipe Mechanic	0.00	0.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	0.00	1.00
Pipe Mechanic /III	0.00	0.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
Public Works Maintenance Worker	0.00	0.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.00	3.00
(Before FY05-06 included in Distribution Maint.)												
<b>METER MAINTENANCE</b>												
Assistance Maintenance Superintendent	0.00	0.00	0.30	0.30	0.30	0.30	(0.30)	0.00	0.00	0.00	0.00	0.00
Utility Supervisor	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	0.00	0.00	1.00
Sr. Meter Mechanic	0.00	0.00	1.00	1.00	1.00	1.00	(1.00)	0.00	0.00	0.00	0.00	0.00
Meter Mechanic	0.00	0.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	0.00	0.00	2.00
Public Works Maintenance Worker	0.00	0.00	0.00	0.00	0.00	0.00	(0.30)	0.00	0.00	0.00	0.00	0.00
(Before FY05-06 included in Distribution Maint.)												
<b>Subtotal Water Fund</b>	<b>82.95</b>	<b>74.94</b>	<b>77.45</b>	<b>82.59</b>	<b>82.59</b>	<b>82.59</b>	<b>(0.69)</b>	<b>3.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>86.90</b>

FOR METER READING & WATER BILLING  
See Finance Department



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# **CITY-WIDE BUDGET**

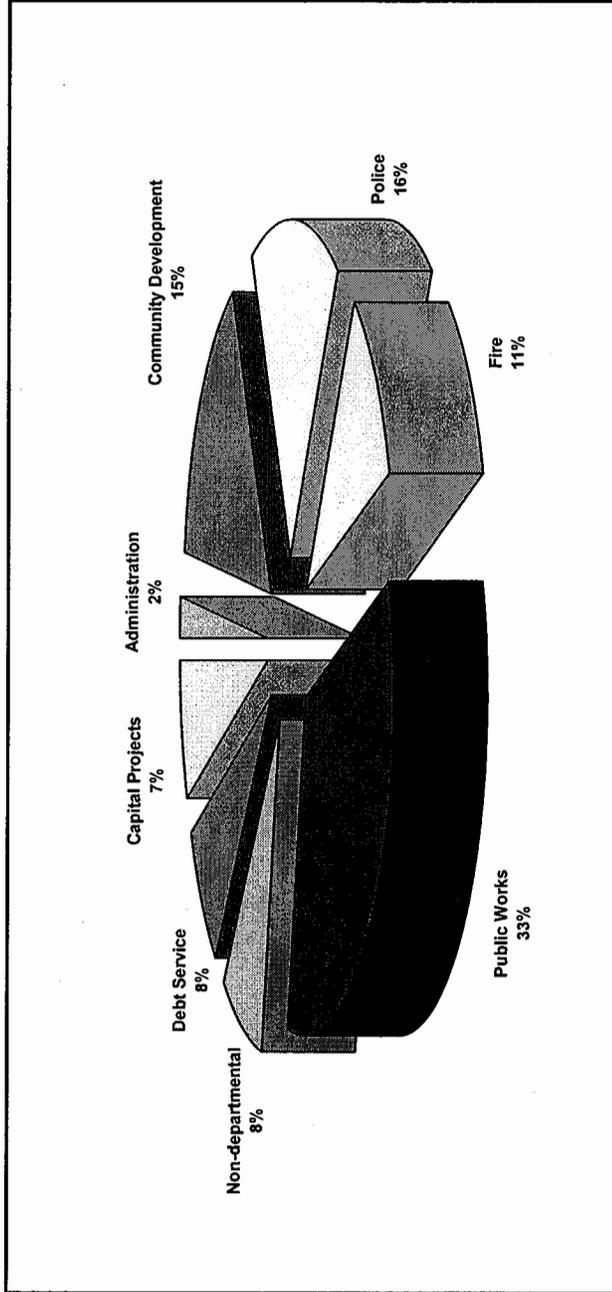


# City-wide Budget

Total Expenditures

FY 08-09

**\$223,109,783**



	General Fund	Enterprise Funds	Community Development Funds	Public Works Funds	Other Program Funds	Capital Projects	Total	% of Total
Administration	\$ 4,121,406						\$4,121,406	1.8%
Community Development	3,971,047		\$ 29,589,304		\$1,181,096		34,741,447	15.6%
Police	33,516,984		1,309,447		1,863,695		36,690,126	16.4%
Fire	21,138,777		2,596,208		86,250		23,821,235	10.7%
Public Works	4,130,461	\$ 56,894,792	2,014,518	\$ 10,541,935	1,355,000		74,936,706	33.6%
Non-departmental	9,550,632	5,501	782,030		6,884,514		17,022,677	7.6%
Debt Service		8,641,510	1,843,791		6,700,242		17,185,543	7.7%
Capital Projects		5,317,203	2,357,045	304,000		\$6,612,395	14,590,643	6.5%
Transfers, net	2,220,650	(842,688)			(969,462)	(408,500)		
Total	<u>\$78,649,957</u>	<u>\$70,016,318</u>	<u>\$40,492,343</u>	<u>\$10,845,935</u>	<u>\$16,901,335</u>	<u>\$6,203,895</u>	<u>\$223,109,783</u>	<u>100%</u>

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# **GENERAL FUND**



**GENERAL FUND  
BUDGET SUMMARY  
FY 08-09**

	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Projected FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>Beginning Available Balance</b>	\$ 9,878,065	\$ 7,751,830	\$ 4,242,256	\$ -
<b>Annual Operating Activity:</b>				
<b>Revenues</b>	<u>81,109,558</u>	<u>82,507,578</u>	<u>83,197,895</u>	<u>79,649,957</u>
<b>Expenditures</b>				
Salaries and benefits	66,758,700	72,553,936	74,252,852	66,194,246
Service and supplies	16,229,466	17,536,573	21,543,082	20,524,882
Transfers	7,205,248	3,177,690	2,213,642	2,220,650
Interfund allocations	<u>(5,869,412)</u>	<u>(6,585,663)</u>	<u>(10,569,425)</u>	<u>(10,289,821)</u>
	<u>84,324,002</u>	<u>86,682,536</u>	<u>87,440,151</u>	<u>78,649,957</u>
<b>Annual Operating Results</b>	<b><u>(3,214,444)</u></b>	<b><u>(4,174,958)</u></b>	<b><u>(4,242,256)</u></b>	<b><u>1,000,000</u></b>
Reserve Transactions	<u>1,088,209</u>	<u>665,384</u>		
<b>Net Annual Change</b>	<u>(2,126,235)</u>	<u>(3,509,574)</u>	<u>(4,242,256)</u>	<u>1,000,000</u>
<b>Ending Available Balance</b>	<u>\$ 7,751,830</u>	<u>\$ 4,242,256</u>	<u>\$ -</u>	<u>\$ 1,000,000</u>
% annual expenditures	9%	5%	0%	1%

# General Fund - Fund Balance Projection

	FY 05-06		FY 06-07		FY 07-08		FY 08-09			
	Actual	Actual	Actual	Actual	Original Budget	Projected Budget at 3-3-08 (Before Action)	Amended Budget 3-11-08	Contract Rates and Current Operations 8 Stations 134 Officers 9% Debt	Contract Rates and Reduced Operations 8 Stations 124 Officers 9% Debt	Budget Current Salaries and Reduced Operations 6 Stations 124 Officers 6% Debt
<b>Beginning Available Balance</b>	9,878,065	7,751,830			3,870,634	4,242,256	4,242,256	-	-	-
<b>Revenues</b>										
Property tax	15,857,808	18,776,182			19,426,244	19,578,142	19,578,142	19,082,615	19,082,615	19,082,615
Sales tax	13,819,405	13,353,505			13,880,000	12,050,000	12,050,000	12,315,000	12,315,000	12,315,000
Other general revenues	38,786,701	37,636,853			39,339,617	35,904,756	35,904,756	35,433,860	35,433,860	35,833,860
Program revenues	12,645,644	12,741,038			13,143,279	13,424,997	13,424,997	12,418,482	12,418,482	12,418,482
One-time interfund transfers	-	-			-	-	2,240,000	1,000,000	1,000,000	1,000,000
State budget risk	-	-			-	-	-	(1,000,000)	(1,000,000)	(1,000,000)
	81,109,558	82,507,578			85,789,140	80,957,895	83,197,895	79,649,957	79,649,957	79,649,957
<b>Expenditures</b>										
Salaries and benefits:										
Police - VPOA	29,936,391	30,320,177			29,936,391	29,936,391	29,936,391	28,569,320	28,569,320	25,501,259
Fire - IAFF	20,387,519	25,095,873			20,387,519	20,387,519	20,387,519	25,795,461	25,795,461	19,044,951
Training Academy	-	-			-	-	-	475,000	475,000	-
Misc - IBEW	15,355,015	15,355,024			15,355,015	15,355,024	15,355,024	13,655,335	13,655,335	13,318,884
Management-CAMP/Other	8,923,510	9,111,046			8,923,510	8,923,510	8,923,510	8,996,689	8,996,689	8,829,152
Other updates/vacancies	74,602,435	79,175,876			(706,244)	(349,592)	(349,592)	(500,000)	(500,000)	(500,000)
	66,758,700	72,553,936			74,602,435	79,175,876	74,252,852	79,404,440	76,991,805	66,194,246
Service and supplies:										
Vehicle maint/replacement	2,257,722	2,551,113			3,580,857	3,079,094	3,070,003	4,729,896	3,104,896	2,366,871
Retiree Health -pay as go	1,875,802	2,193,913			2,560,214	2,560,214	2,644,214	3,000,000	3,000,000	3,000,000
Retiree Health -prefunding	-	-			-	-	-	-	-	-
Compensated absences	1,446,903	1,314,168			1,750,000	5,300,000	3,600,000	3,450,000	3,450,000	2,600,000
Street maintenance	-	-			-	-	-	-	-	-
Contributions to other agencies	1,520,950	1,765,099			1,603,400	1,603,400	1,603,400	1,600,000	750,000	750,000
Other	8,913,310	9,372,598			10,236,594	10,904,127	10,625,465	10,108,011	10,108,011	11,808,011
Encumbrances	214,779	339,682			-	-	-	-	-	-
	16,229,466	17,536,573			19,731,065	23,446,835	21,543,082	22,887,907	20,412,907	20,524,882
Interfund transfers:										
General Fund Debt Service	1,292,314	1,452,387			1,813,642	2,113,642	2,113,642	2,082,896	2,082,896	1,620,650
Marina Fund Debt Service	-	-			-	-	-	950,000	950,000	600,000
Other	5,912,934	1,725,303			-	100,000	100,000	-	-	-
Interfund reimbursements	(5,869,412)	(6,585,663)			(10,358,002)	(10,678,519)	(10,589,425)	(10,289,821)	(10,289,821)	(10,289,821)
Subtotal, expenditures	84,324,002	86,682,536			85,789,140	94,157,834	87,440,151	95,035,422	90,147,787	78,649,957
<b>Annual Operating Results</b>	(3,214,444)	(4,174,958)			-	(13,199,939)	(4,242,256)	(16,785,465)	(10,497,830)	1,000,000
Reserve Transactions	1,088,209	655,384			-	-	-	(16,785,465)	(10,497,830)	1,000,000
Ending Available Balance	7,751,830	4,242,256			3,870,634	(8,957,683)	0	(16,785,465)	(10,497,830)	1,000,000
% annual expenditures	9%	5%			5%	-10%	0%	-17.7%	-11.6%	1.3%
<b>Memo - Potential New Revenues:</b>										
Council-approved new revenues								1,450,000	1,450,000	1,450,000
Contribution to Supplemental Reserve								(1,450,000)	(1,450,000)	(1,450,000)
Surplus property sales								250,000	250,000	250,000
Contribution to Capital reserve								(250,000)	(250,000)	(250,000)

# General Fund - Fund Balance Projection, Continued

	FY 09-10		FY 10-11		FY 11-12	
	A	B	A	B	A	B
<b>Beginning Available Balance</b>						
<b>Revenues</b>	(16,785,465)	(10,497,830)	(34,701,267)	(25,144,147)	(55,314,677)	(42,375,207)
Property tax	19,082,615	19,082,615	19,668,594	19,668,594	20,272,151	20,272,151
Sales tax	12,315,000	12,315,000	12,693,000	12,693,000	13,082,340	13,082,340
Other general revenues	36,078,614	36,478,614	37,108,152	37,508,152	38,052,666	38,452,666
Program revenues	12,467,857	12,467,857	12,959,318	12,959,318	12,989,715	12,989,715
One-time interfund transfers	-	-	-	-	-	-
State budget risk	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
	78,944,086	79,344,086	81,429,064	81,829,064	83,396,872	83,796,872
<b>Expenditures</b>						
<b>Salaries and benefits:</b>						
Police - VPOA	32,175,275	30,155,790	33,963,557	31,831,207	35,852,256	33,600,678
Fire - IAFF	27,226,763	27,226,763	28,738,107	28,738,107	30,334,062	30,334,062
Training Academy	475,000	475,000	-	-	-	-
Misc - IBEW	14,123,883	14,123,883	14,610,636	14,610,636	15,116,779	15,116,779
Management-CAMP/Other	9,141,629	9,141,629	9,390,969	9,390,969	9,650,770	9,650,770
Other updates/vacancies	-	-	-	-	-	-
	83,142,550	81,123,065	86,703,269	84,570,919	90,953,867	88,702,289
<b>Service and supplies:</b>						
Vehicle main/replacement	4,269,092	4,269,092	4,439,856	4,439,856	4,617,450	4,617,450
Retiree Health -pay as go	3,300,000	3,300,000	3,800,000	3,800,000	4,300,000	4,300,000
Retiree Health -prefunding	-	-	500,000	500,000	1,000,000	1,000,000
Compensated absences	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Street maintenance	-	-	250,000	250,000	450,000	450,000
Contributions to other agencies	1,600,000	750,000	1,600,000	750,000	1,600,000	750,000
Other	10,055,171	10,055,171	10,256,275	10,256,275	10,461,400	10,461,400
Encumbrances	-	-	-	-	-	-
	20,974,263	20,124,263	22,596,130	21,746,130	24,178,850	23,328,850
<b>Interfund transfers:</b>						
General Fund Debt Service	2,082,896	2,082,896	2,082,896	2,082,896	2,082,896	2,082,896
Marina Fund Debt Service	950,000	950,000	950,000	950,000	950,000	950,000
Other	-	-	-	-	-	-
Interfund reimbursements	(10,289,821)	(10,289,821)	(10,289,821)	(10,289,821)	(10,289,821)	(10,289,821)
Subtotal, expenditures	96,859,888	93,990,403	102,042,474	99,060,124	107,875,792	104,774,214
	(17,915,802)	(14,646,317)	(20,613,410)	(17,231,060)	(24,478,920)	(20,977,342)
<b>Annual Operating Results Reserve Transactions</b>						
<b>Ending Available Balance</b>	(34,701,267)	(25,144,147)	(55,314,677)	(42,375,207)	(79,793,597)	(63,352,549)
% annual expenditures	-35.8%	-26.8%	-54.2%	-42.8%	-74.0%	-60.5%
<b>Memo - Potential New Revenues:</b>						
Council-approved new revenues	2,700,000	2,700,000	2,700,000	2,700,000	2,700,000	2,700,000
Contribution to Supplemental Reserve	(2,700,000)	(2,700,000)	(2,700,000)	(2,700,000)	(2,700,000)	(2,700,000)
Surplus property sales	500,000	500,000	500,000	500,000	500,000	500,000
Contribution to Capital reserve	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)	(500,000)
	-	-	-	-	-	-

**General Fund**  
**Net Program Costs**  
**FY 08-09**

	Departmental Expenditures			Net Program Costs		
	Gross Program Costs (Salaries, Services, Supplies)	Interfund Allocations (A)	Net Expenditures	Program Revenues (B)	Total	% of Total
<b>Programs</b>						
Public Safety:						
Police	34,367,179	(850,195)	33,516,984	(4,282,662)	29,234,322	44%
Fire	21,222,477	(83,700)	21,138,777	(3,352,108)	17,786,669	27%
	<u>55,589,656</u>	<u>(933,895)</u>	<u>54,655,761</u>	<u>(7,634,770)</u>	<u>47,020,991</u>	<u>71%</u>
Community Development:						
Building	1,254,928	-	1,254,928	(1,625,000)	(370,072)	-1%
Planning	967,389	(149,353)	818,036	(437,987)	380,049	1%
Code Enforcement	791,859	(48,334)	743,525	(443,625)	299,900	0%
Economic Development	2,091,914	(937,356)	1,154,558	(546,000)	608,558	1%
	<u>5,106,090</u>	<u>(1,135,043)</u>	<u>3,971,047</u>	<u>(3,052,612)</u>	<u>918,435</u>	<u>1%</u>
Public Works:						
Admin/Engineering	3,266,567	(1,702,594)	1,563,973	(1,444,000)	119,973	0%
Maintenance						
Administration	345,960	(345,960)	-	-	-	
Public Buildings	1,356,392	(252,039)	1,104,353	-	1,104,353	2%
Streets	1,748,417	(1,215,912)	532,505	-	532,505	1%
Grounds	701,845	(215,123)	486,722	(116,000)	370,722	1%
Traffic Signs	1,035,866	(907,926)	127,940	-	127,940	0%
Recycling Program	128,075	-	128,075	(143,800)	(15,725)	0%
Library	58,319	29,574.00	87,893	(27,300)	60,593	0%
Landscape	99,000	-	99,000	-	99,000	0%
	<u>8,740,441</u>	<u>(4,609,980)</u>	<u>4,130,461</u>	<u>(1,731,100)</u>	<u>2,399,361</u>	<u>4%</u>
Non-departmental:						
Contributions/Other Agencies	750,000	-	750,000	-	750,000	1%
Retiree Health	3,000,000	-	3,000,000	-	3,000,000	5%
Compensated Absences	2,600,000	-	2,600,000	-	2,600,000	4%
Debt Service Transfers	2,220,650	-	2,220,650	-	2,220,650	3%
Bankruptcy consultants	2,000,000	-	2,000,000	-	2,000,000	3%
Utility/Water	570,000	-	570,000	-	570,000	1%
Property Tax Admin Fee	358,000	-	358,000	-	358,000	1%
PC Replacement & Licensing	175,000	-	175,000	-	175,000	0%
Vacancy assumption	(500,000)	-	(500,000)	-	(500,000)	-1%
Other	699,777	(102,145)	597,632	-	597,632	1%
	<u>11,873,427</u>	<u>(102,145)</u>	<u>11,771,282</u>	<u>-</u>	<u>11,771,282</u>	<u>18%</u>
	<u>81,309,614</u>	<u>(6,781,063)</u>	<u>74,528,551</u>	<u>(12,418,482)</u>	<u>62,110,069</u>	<u>94%</u>
<b>Administration</b>						
Legislative	374,603	(162,383)	212,220	-	212,220	0%
Executive	1,249,899	(582,127)	667,772	-	667,772	1%
Legal	1,381,500	(434,652)	946,848	-	946,848	1%
Finance	3,556,451	(1,907,902)	1,648,549	-	1,648,549	2%
Human Resources	1,067,711	(421,694)	646,017	-	646,017	1%
	<u>7,630,164</u>	<u>(3,508,758)</u>	<u>4,121,406</u>	<u>-</u>	<u>4,121,406</u>	<u>6%</u>
	<u>88,939,778</u>	<u>(10,289,821)</u>	<u>78,649,957</u>	<u>(12,418,482)</u>	<u>66,231,475</u>	<u>100%</u>

**Definitions**

(A)

**Interfund Allocations**

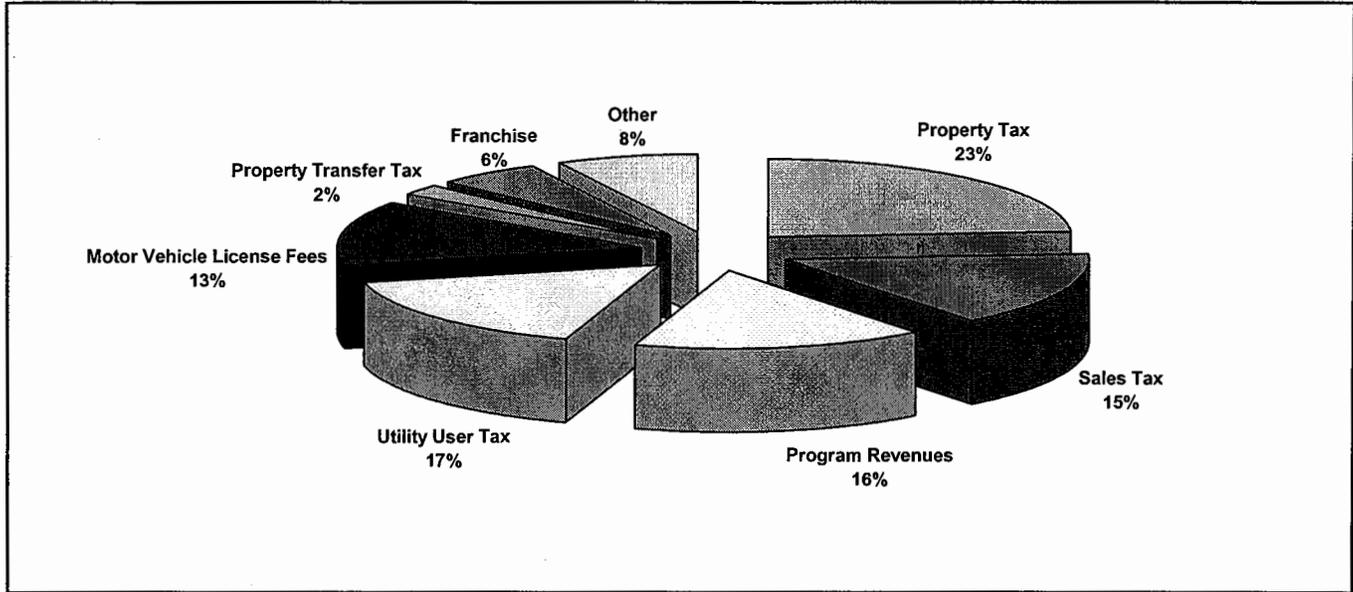
The cost of services provided by the General Fund to Enterprise and other funds

(B)

**Program Revenues**

Program revenues are those earned directly by departments for the services they provide to customers outside the City, such as inspection fees.

**General Fund  
Revenues  
(Net of Mare Island Allocation)  
FY 08-09**

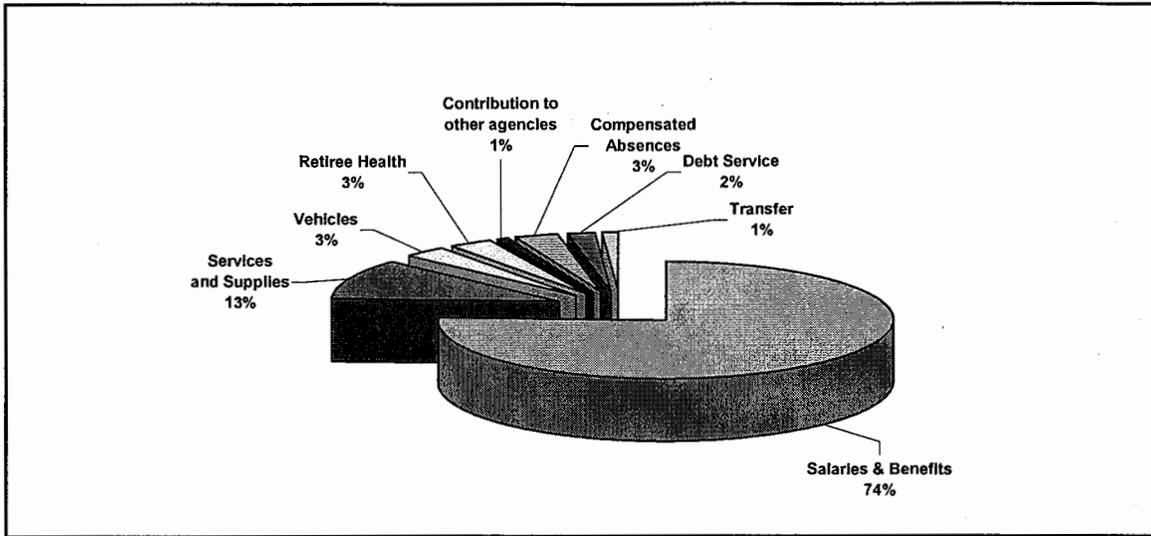


	Actual FY 03-04	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Original Budget FY 07-08	Adopted Budget FY 08-09	% of Total FY 08-09
Property Tax, gross	\$ 12,681,006	\$ 14,829,433	\$ 17,063,706	\$ 18,776,182	\$ 19,426,244	\$ 19,082,615	24%
State ERAF Deduction		(1,205,898)	(1,205,898)				
Property Tax	<u>12,681,006</u>	<u>13,623,535</u>	<u>15,857,808</u>	<u>18,776,182</u>	<u>19,426,244</u>	<u>19,082,615</u>	<u>24%</u>
Sales Tax	12,145,303	13,156,015	13,819,405	13,353,505	13,880,000	12,315,000	15%
Program Revenues	11,413,056	14,277,596	12,645,644	12,741,038	13,143,279	12,418,482	16%
Utility User Tax	11,707,589	11,749,465	12,488,855	12,504,321	13,395,523	13,152,946	17%
Motor Vehicle License Fees	5,688,734	9,523,694	8,592,520	9,536,759	10,225,461	10,512,621	13%
Property Transfer Tax	4,020,260	5,481,108	5,106,488	3,778,090	3,650,000	1,665,000	2%
Franchise	2,289,454	2,344,994	2,377,793	3,061,529	4,258,961	4,427,850	6%
Other	10,244,662	12,597,739	10,221,045	8,756,155	7,809,672	6,075,443	8%
<b>Total</b>	<u>\$ 70,190,064</u>	<u>\$ 82,754,146</u>	<u>\$ 81,109,558</u>	<u>\$ 82,507,579</u>	<u>\$ 85,789,140</u>	<u>\$ 79,649,957</u>	<u>100%</u>



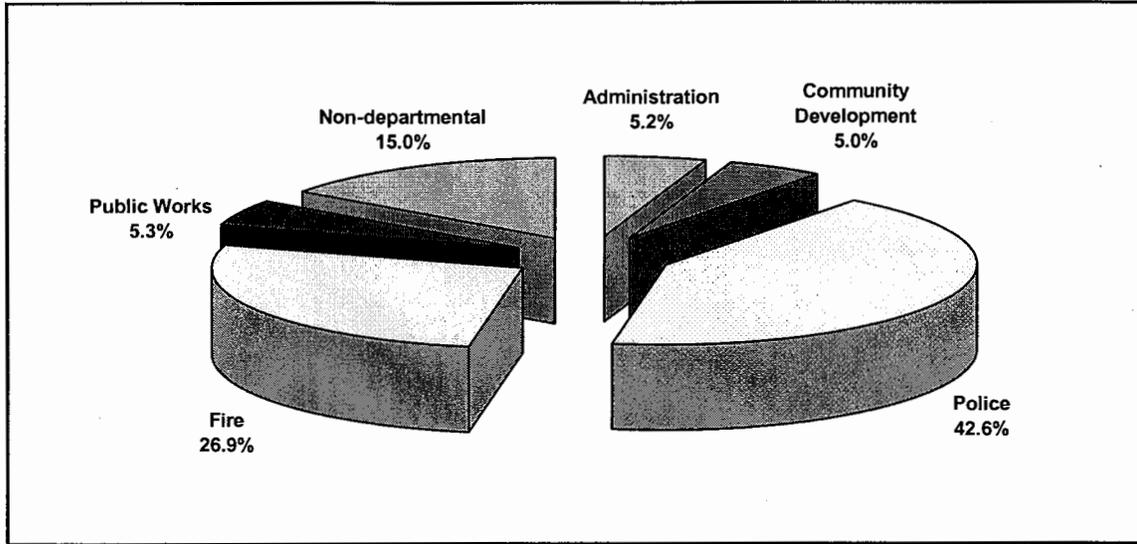
	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12
	Actual	Actual	Projection at 6/6/08				
		% vs PY	% vs PY	% vs PY	% vs PY	% vs PY	% vs PY
<b>Program Revenues</b>							
<b>Development Services</b>							
BUILDING FEES	2,672,397	1,854,869	-31%	1,751,761	1,625,000	-7%	1,625,000
PLANNING FEES	671,568	490,958	-27%	373,035	437,987	17%	437,987
CODE ENFORCEMENT FEES	199,933	232,904	16%	285,000	443,625	56%	493,000
	3,543,898	2,578,731	-27%	2,409,796	2,506,612	4%	2,555,987
<b>Administration</b>							
FINANCE - BOND ISSUANCE FEES	-	5,000		-	-		-
HUMAN RESOURCES - VSFCO	202,034	227,255	12%	-	-		-
	202,034	232,255	15%	-	-		-
<b>Economic Development</b>							
DOWNTOWN MANAGEMENT DIST	141,941	141,941	0%	205,000	205,000	0%	205,000
DOWNTOWN IMPROVEMENT DIST	22,300	30,665	38%	35,000	35,000	0%	35,000
TOURISM BUSINESS IMP DIST	223,188	211,972	-5%	306,500	306,000	0%	306,000
MOBILE HOME FEES	12,840	11,688	-9%	12,000	-		-
	400,269	396,266	-1%	558,500	546,000	-2%	546,000
<b>Fire</b>							
MARE ISLAND STATION 8 ALLOCATION	2,149,788	2,603,100	21%	2,740,711	2,596,208	-5%	2,596,208
EAST VALLEJO FIRE DIST.	458,169	498,062	9%	500,000	500,000	0%	500,000
GRANTS	221,983	26,731	-88%	-	-		-
MISC REIMBURSEMENTS	45,905	263,239	473%	90,000	30,000	-67%	30,000
CONFINED SPACE RESCUE	20,000	10,000	-50%	10,000	10,000	0%	10,000
AMBULANCE SAVINGS-SOLNO CO	71,559	167,673	134%	144,000	144,000	0%	144,000
PLAN REVIEW FEES	55,506	65,628	18%	35,000	35,000	0%	35,000
INSPECTION FEES	32,365	50,949	57%	36,400	36,400	0%	36,400
WEED ABATEMENT	36,654	96,409	163%	143,000	-		-
OTHER	570	1,080	89%	500	500	0%	500
	3,092,499	3,782,871	22%	3,699,611	3,352,108	-9%	3,352,108
<b>Police</b>							
PROP 172 - SALES TAX	473,633	474,229	0%	483,715	483,715	0%	483,715
MARE ISLAND	630,504	923,700	47%	1,056,173	1,109,447	5%	1,109,447
SCHOOL DISTRICT	446,667	421,333	-6%	396,000	520,000	31%	520,000
HIGH TECH TASK FORCE	435,152	353,095	-19%	592,644	400,000	-33%	400,000
POST REIMBURSEMENTS	97,935	83,528	-15%	80,000	100,000	25%	100,000
OVERTIME REIMBURSEMENT	154,519	169,018	9%	120,000	120,000	0%	120,000
VEHICLE FINES - CITY	524,137	416,213	-21%	355,000	400,000	13%	400,000
PARKING FINES	507,013	566,761	12%	560,000	560,000	0%	560,000
ABANDONED VEHICLES	103,218	140,532	36%	75,000	75,000	0%	75,000
POLICE IMPOUND FEES	73,356	84,905	16%	85,000	85,000	0%	85,000
FALSE ALARM FEES	59,107	61,717	4%	100,000	200,000	100%	200,000
OTHER (including new grants)	198,359	114,896	-42%	396,500	229,500	-42%	229,500
OTHER (one-time items)	141,057	586,675	316%	140,000	-		-
	3,844,657	4,396,602	14%	4,440,032	4,282,662	-4%	4,282,662
<b>Public Works</b>							
ENGINEERING FEES	1,056,855	822,174	-22%	1,161,000	1,000,000	-14%	1,000,000
GRADING PERMIT FEES	225,520	261,855	16%	100,000	100,000	0%	100,000
WASTE MANAGEMENT	143,800	79,500	-45%	249,800	249,800	0%	249,800
OTHER	136,112	190,784	40%	388,440	381,300	-2%	381,300
	1,562,287	1,354,313	-13%	1,899,240	1,731,100	-9%	1,731,100
<b>Subtotal, Program Revenues</b>	12,645,644	12,741,038	1%	13,007,179	12,418,482	-5%	12,467,857
<b>Total</b>	81,109,558	82,507,578	2%	83,197,895	79,649,957	-4%	79,344,086

**General Fund  
Expenditures by Classification  
FY 08-09  
(before Interfund Allocations)**



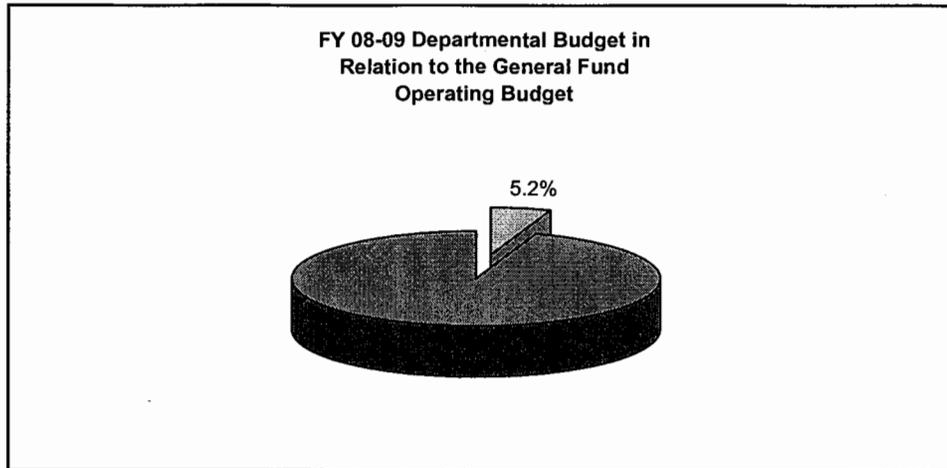
	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>	<u>% vs. PY</u>	<u>% of Total FY 08-09</u>
<b>General Fund Expenditures</b>							
Salaries & Benefits	\$60,925,501	\$66,758,700	\$72,553,937	\$74,602,435	\$66,194,247	-11%	75%
Risk Fund - Supplemental Transfer	1,014,494	1,694,600					0%
Subtotal	<u>61,939,995</u>	<u>68,453,300</u>	<u>72,553,937</u>	<u>74,602,435</u>	<u>66,194,247</u>	<u>-11%</u>	<u>75%</u>
Services and Supplies	7,507,639	8,875,840	10,712,865	10,785,302	9,425,690	-13%	11%
Vehicles	1,881,501	2,295,192	2,591,673	3,032,148	2,366,871	-22%	3%
Retiree Health	1,701,193	1,875,802	2,382,201	2,560,214	3,000,000	17%	3%
Contribution to other agencies	1,573,308	1,520,950	1,685,099	1,603,400	750,000	-53%	1%
Compensated Absences	1,705,314	1,446,903	1,314,168	1,750,000	2,600,000	49%	3%
Bankruptcy consultants					2,000,000		2%
Encumbrances	451,453	214,779	339,682				
Subtotal, Services and Supplies	<u>14,820,408</u>	<u>16,229,466</u>	<u>19,025,688</u>	<u>19,731,064</u>	<u>20,142,561</u>	<u>2%</u>	<u>21%</u>
<b>Interfund Contributions:</b>							
Debt Service	1,434,033	1,292,314	1,452,387	1,813,642	1,620,650	-11%	2%
Transportation		2,627,000	425,000				
Marina		500,000	300,000		600,000		1%
Redevelopment	520,708	484,042					
Other		607,292	375,000				
Subtotal	<u>1,954,741</u>	<u>5,510,648</u>	<u>2,552,387</u>	<u>1,813,642</u>	<u>2,220,650</u>	<u>-11%</u>	<u>3%</u>
Subtotal, before Allocations	<u>78,715,144</u>	<u>90,193,414</u>	<u>94,132,012</u>	<u>96,147,141</u>	<u>88,557,458</u>	<u>-20%</u>	<u>99%</u>
Interfund Allocations	<u>(5,239,951)</u>	<u>(5,869,412)</u>	<u>(7,449,476)</u>	<u>(10,358,001)</u>	<u>(9,907,501)</u>	<u>-4%</u>	
	<u>\$73,475,193</u>	<u>\$84,324,002</u>	<u>\$86,682,536</u>	<u>\$85,789,140</u>	<u>\$78,649,957</u>	<u>-8%</u>	

**General Fund  
Expenditures by Department  
FY 08-09**



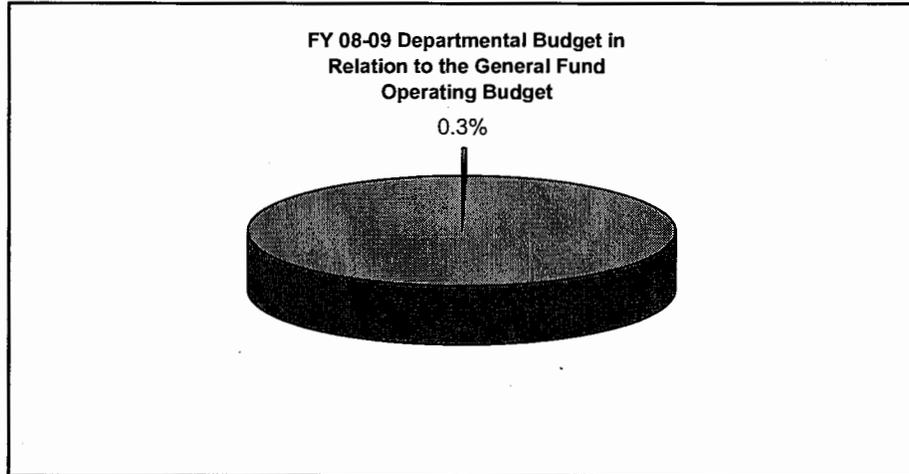
	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>	<u>% vs. PY</u>	<u>% of Total FY 08-09</u>
<b>General Fund Expenditures</b>							
Administration	\$4,470,070	\$5,545,566	\$5,700,389	\$4,231,869	\$4,121,406	-3%	5%
Community Development	2,719,976	3,239,282	3,285,622	4,114,675	3,971,047	-3%	5%
Police	32,063,310	35,802,617	38,800,916	39,374,571	33,516,984	-15%	43%
Fire	20,715,987	22,533,871	25,238,096	23,724,414	21,138,777	-11%	27%
Public Works	4,655,560	5,055,343	4,052,168	5,163,329	4,130,461	-20%	5%
Non-departmental	8,398,837	11,932,544	9,265,663	9,180,282	11,771,282	28%	15%
Encumbrances	451,453	214,779	339,682				
	<u>\$ 73,475,193</u>	<u>\$ 84,324,002</u>	<u>\$ 86,682,536</u>	<u>\$ 85,789,140</u>	<u>\$ 78,649,957</u>	<u>-8%</u>	<u>100%</u>

# Administration



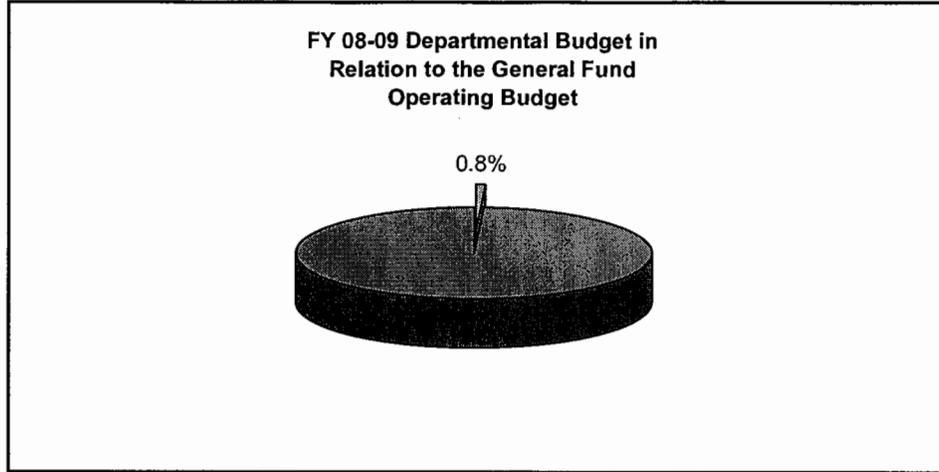
	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Legislative	\$274,950	\$311,996	\$323,174	\$270,743	\$255,943	\$212,220
Executive	1,317,000	1,167,980	1,310,691	1,312,440	1,053,133	667,772
City attorney	734,000	628,676	764,613	871,734	831,125	946,848
Finance	1,620,000	1,387,702	1,864,648	1,926,168	1,295,446	1,648,549
Human resources	891,000	973,716	1,282,440	1,319,304	796,222	646,017
	<u>\$4,836,950</u>	<u>\$4,470,070</u>	<u>5,545,566</u>	<u>5,700,389</u>	<u>4,231,869</u>	<u>4,121,406</u>
 Program Revenues			202,034	232,255.00	20,000	
<b>Net Budget</b>			<u>\$5,343,532</u>	<u>\$5,468,134</u>	<u>\$4,211,869</u>	<u>\$4,121,406</u>

## Administration Legislative



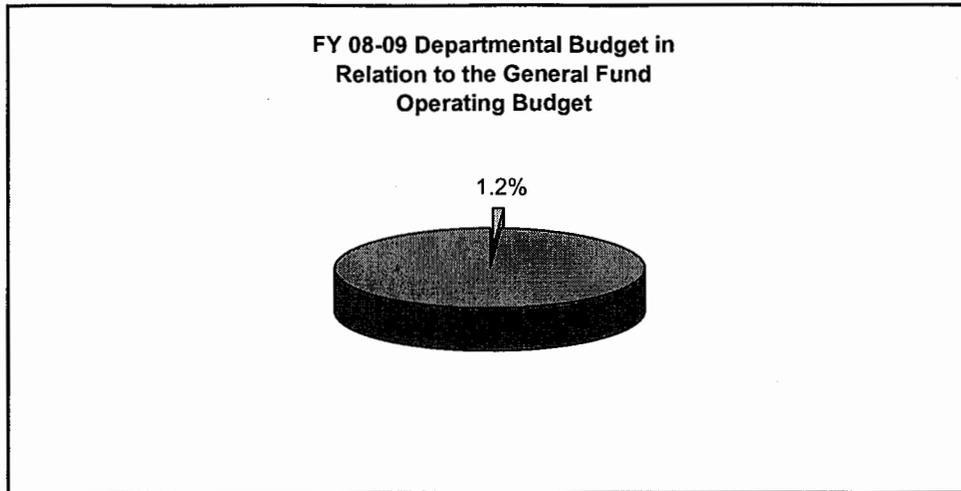
	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$265,300	\$256,144	\$289,678	\$301,740	\$302,806	\$299,803
Services and supplies	47,709	109,020	96,685	32,840	58,300	58,300
Boards and Commissions (A)	30,641	16,933	10,419	11,967	16,500	16,500
Interfund allocation	(68,700)	(70,101)	(73,608)	(75,804)	(121,663)	(162,383)
	<u>\$274,950</u>	<u>\$311,996</u>	<u>323,174</u>	<u>270,743</u>	<u>255,943</u>	<u>212,220</u>
<b>Program Revenues</b>						
<b>Net Budget</b>			<u>\$323,174</u>	<u>\$270,743</u>	<u>\$255,943</u>	<u>\$212,220</u>
<b>(A) Boards and Commissions</b>						
Aging	\$208		\$7			
Architectural Heritage	2,574	\$2,740	695	\$3,697	\$5,000	\$5,000
Beautification	815	101	268	7	300	300
Civil service	1,300	2,000	1,183	1,224	1,500	1,500
Planning	5,731	6,449	5,849	4,839	6,500	6,500
Sister city	8,637	1,140	890	502	1,000	1,000
Youth activities	107	68		18	200	200
Human relations	7,115	1,267	1,034	1,180	1,500	1,500
Cultural commission	4,154	3,168	493	500	500	500
<b>Total</b>	<u>\$30,641</u>	<u>\$16,933</u>	<u>\$10,419</u>	<u>\$11,967</u>	<u>\$16,500</u>	<u>\$16,500</u>

Administration  
**Executive Department**



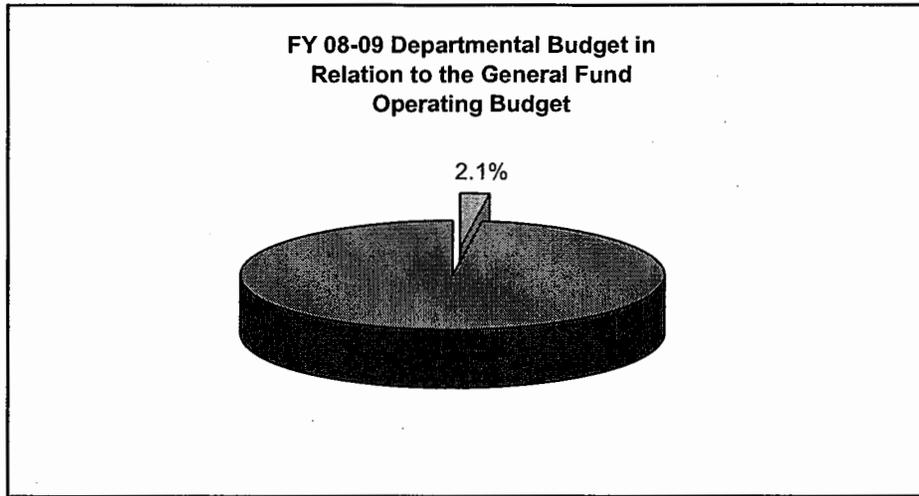
	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
<b>CITY MANAGER</b>						
Salaries and benefits	\$796,300	\$764,479	\$808,952	\$571,187	\$635,470	\$562,239
Services and supplies	150,000	112,095	129,464	393,790	281,292	281,292
Interfund allocation				(106,704)	(400,588)	(345,490)
Total City Manager	<u>946,300</u>	<u>876,574</u>	<u>938,416</u>	<u>858,273</u>	<u>516,174</u>	<u>498,041</u>
<b>CITY CLERK</b>						
Salaries and benefits	356,000	343,136	372,505	405,372	429,554	327,368
Services and supplies	129,000	64,871	122,170	68,363	275,800	79,000
Interfund allocation				(19,568)	(168,395)	(236,637)
Total City Clerk	<u>485,000</u>	<u>408,007</u>	<u>494,675</u>	<u>454,167</u>	<u>536,959</u>	<u>169,731</u>
Interfund allocation	<u>(114,300)</u>	<u>(116,601)</u>	<u>(122,400)</u>			
	<u><b>\$1,317,000</b></u>	<u><b>\$1,167,980</b></u>	<u><b>1,310,691</b></u>	<u><b>1,312,440</b></u>	<u><b>1,053,133</b></u>	<u><b>667,772</b></u>
<b>Program Revenues</b>						
<b>Net Budget</b>			<u><b>\$1,310,691</b></u>	<u><b>\$1,312,440</b></u>	<u><b>\$1,053,133</b></u>	<u><b>\$667,772</b></u>

## Administration City Attorney



	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$869,500	\$756,052	\$915,195	\$972,273	\$1,020,943	\$1,049,200
Services and supplies	45,800	57,517	46,914	102,885	235,966	332,300
Interfund allocation	(181,300)	(184,893)	(197,496)	(203,424)	(425,784)	(434,652)
	<u>\$734,000</u>	<u>\$628,676</u>	<u>764,613</u>	<u>871,734</u>	<u>831,125</u>	<u>946,848</u>
 Program Revenues						
<b>Net Budget</b>			<u>\$764,613</u>	<u>\$871,734</u>	<u>\$831,125</u>	<u>\$946,848</u>

Administration  
**Finance Department**



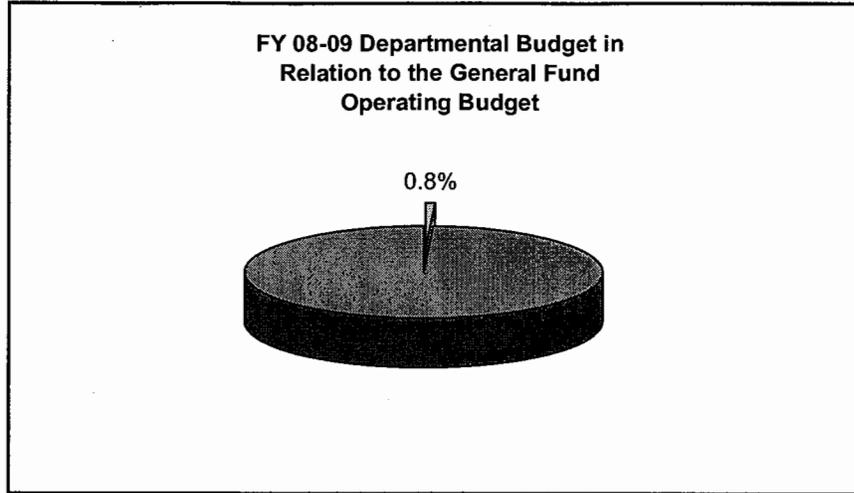
	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$1,876,400	\$1,823,170	\$2,001,440	\$2,111,810	\$2,445,408	\$2,657,915
Services and supplies	686,900	638,564	1,043,901	1,092,350	992,436	898,536
Capital outlay	118,400					
Interfund allocation	(1,061,700)	(1,074,032)	(1,180,693)	(1,277,992)	(2,142,398)	(1,907,902)
	<u>\$1,620,000</u>	<u>\$1,387,702</u>	<u>1,864,648</u>	<u>1,926,168</u>	<u>1,295,446</u>	<u>1,648,549</u>
 Program Revenues				5,000	20,000	
<b>Net Budget</b>			<u>\$1,864,648</u>	<u>\$1,921,168</u>	<u>\$1,275,446</u>	<u>\$1,648,549</u>

**Administration**  
**Finance Department**  
 By Division

	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
<b>ACCOUNTING</b>						
Salaries and benefits	\$1,198,100	\$1,100,189	\$1,098,666	\$1,227,999	\$1,643,027	\$1,824,456
Services and supplies	144,400	38,199	411,328	385,076	306,900	271,000
Interfund allocation				(815,860)	(1,368,488)	(1,301,850)
Total Accounting	<u>1,342,500</u>	<u>1,138,388</u>	<u>1,509,994</u>	<u>797,215</u>	<u>581,439</u>	<u>793,606</u>
<b>COMMERCIAL SERVICES</b>						
Salaries and benefits	336,200	381,986	409,942	331,118	182,846	189,426
Services and supplies	152,800	149,319	30,932	93,217	60,500	40,500
Interfund allocation				(184,860)	(324,008)	(110,291)
Total Commercial Services	<u>489,000</u>	<u>531,305</u>	<u>440,874</u>	<u>239,475</u>	<u>(80,662)</u>	<u>119,635</u>
<b>INFORMATION TECHNOLOGY</b>						
Salaries and benefits	342,100	340,995	492,832	552,693	619,535	644,033
Services and supplies	389,700	451,046	601,641	614,057	625,036	587,036
Capital Outlay	118,400					
Interfund allocation				(277,272)	(449,902)	(495,761)
Total Information Technology	<u>850,200</u>	<u>792,041</u>	<u>1,094,473</u>	<u>889,478</u>	<u>794,669</u>	<u>735,308</u>
Interfund allocation	<u>(1,061,700)</u>	<u>(1,074,032)</u>	<u>(1,180,693)</u>			
	<u><u>\$1,620,000</u></u>	<u><u>\$1,387,702</u></u>	<u><u>\$1,864,648</u></u>	<u><u>\$1,926,168</u></u>	<u><u>\$1,295,446</u></u>	<u><u>\$1,648,549</u></u>

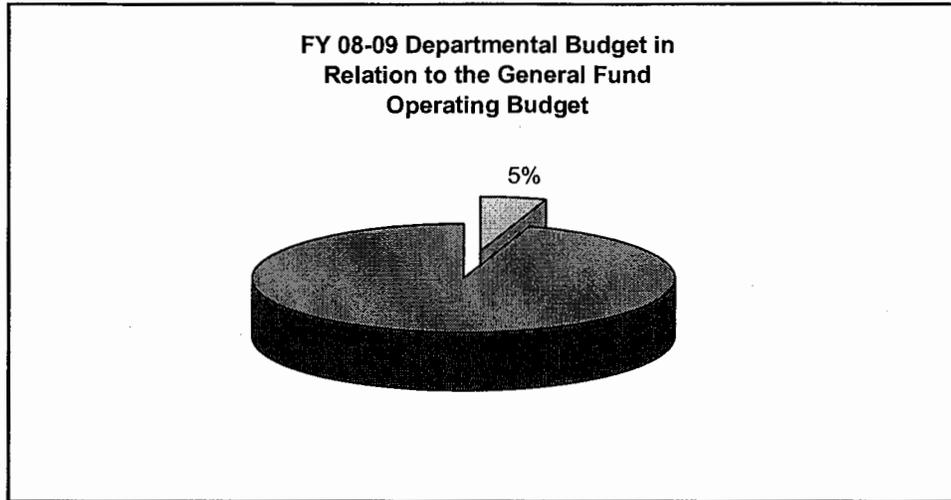
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Administration  
**Human Resources**



	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$899,400	\$929,018	\$1,058,715	\$1,109,834	\$874,414	\$807,542
Services and supplies	199,600	256,067	446,637	439,042	396,358	260,169
Interfund allocation	<u>(208,000)</u>	<u>(211,369)</u>	<u>(222,912)</u>	<u>(229,572)</u>	<u>(474,550)</u>	<u>(421,694)</u>
	<u><b>\$891,000</b></u>	<u><b>\$973,716</b></u>	<u><b>1,282,440</b></u>	<u><b>1,319,304</b></u>	<u><b>796,222</b></u>	<u><b>646,017</b></u>
 Program Revenues			202,034	227,255		
<b>Net Budget</b>			<u><b>\$1,080,406</b></u>	<u><b>\$1,092,049</b></u>	<u><b>\$796,222</b></u>	<u><b>\$646,017</b></u>

# Community Development



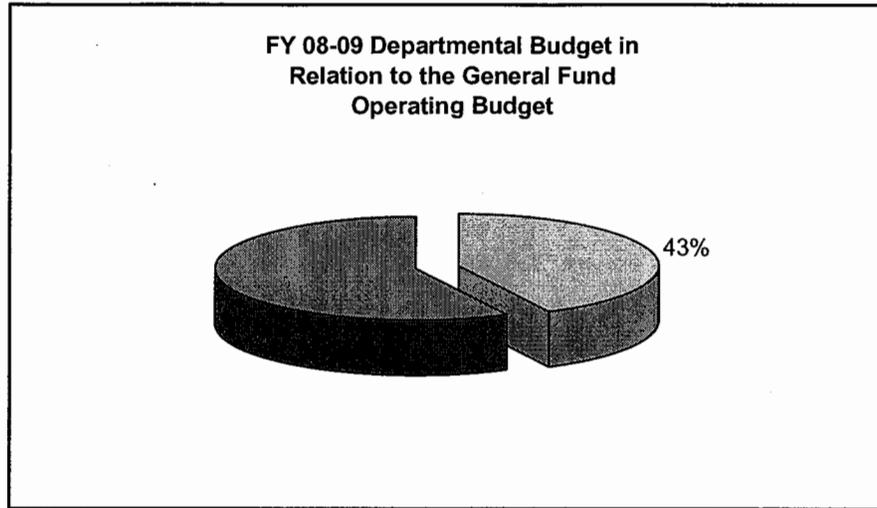
	<u>Actual FY 03-04</u>	<u>Budget FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salary and benefits	\$2,173,100	\$1,996,989	\$2,282,512	\$2,626,688	\$4,015,811	\$3,725,095
Services and supplies	940,000	842,987	1,227,831	612,745	1,227,010	1,380,995
Interfund allocation		(120,000)	(271,061)	46,189	(1,128,146)	(1,135,043)
	<u><u>\$3,113,100</u></u>	<u><u>\$2,719,976</u></u>	<u><u>3,239,282</u></u>	<u><u>3,285,622</u></u>	<u><u>4,114,675</u></u>	<u><u>3,971,047</u></u>
 Program Revenues			<u>4,087,967</u>	<u>2,974,997</u>	<u>3,138,085</u>	<u>3,052,612</u>
<b>Net Budget</b>			<u><u>(\$848,685)</u></u>	<u><u>\$310,625</u></u>	<u><u>\$976,590</u></u>	<u><u>\$918,435</u></u>

## Community Development

### By Division

	Actual FY 03-04	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Original Budget FY 07-08	Adopted Budget FY 08-09
<b>General Fund</b>						
<b>Development Services</b>						
<b>Building</b>						
Salary and benefits	\$541,800	\$558,842	\$713,283	\$811,683	\$899,885	\$936,958
Services and supplies	94,200	52,557	52,732	76,508	360,432	317,970
Interfund allocation				22,272		
Total Building	<u>636,000</u>	<u>611,399</u>	<u>766,015</u>	<u>910,463</u>	<u>1,260,317</u>	<u>1,254,928</u>
<b>Planning</b>						
Salary and benefits	1,062,300	946,495	1,013,565	1,074,136	1,195,543	750,724
Services and supplies	70,300	108,017	243,678	83,525	173,119	216,665
Interfund allocation				7,237	(149,353)	(149,353)
Total Planning	<u>1,132,600</u>	<u>1,054,512</u>	<u>1,257,243</u>	<u>1,164,898</u>	<u>1,219,309</u>	<u>818,036</u>
<b>Code Enforcement</b>						
Salary and benefits	569,000	491,652	555,664	604,428	653,813	643,383
Services and supplies	46,400	24,023	31,089	29,980	60,075	148,476
Interfund allocation				16,680	(50,000)	(48,334)
Total Code Enforcement	<u>615,400</u>	<u>515,675</u>	<u>586,753</u>	<u>651,088</u>	<u>663,888</u>	<u>743,525</u>
Interfund allocation		(120,000)	(271,061)			
Subtotal, Development Services	<u>2,384,000</u>	<u>2,061,586</u>	<u>2,338,950</u>	<u>2,726,449</u>	<u>3,143,514</u>	<u>2,816,489</u>
<b>Aministration/Econ. Development</b>						
Salary and benefits				136,441	1,266,570	1,394,030
Services and supplies		137,682	416,290	422,732	633,384	697,884
Interfund allocation					(928,793)	(937,356)
Subtotal, Econ. Development	<u>-</u>	<u>137,682</u>	<u>416,290</u>	<u>559,173</u>	<u>971,161</u>	<u>1,154,558</u>
<b>Redevelopment</b>						
Services and supplies	729,100	520,708	484,042			
	<u>\$3,113,100</u>	<u>\$2,719,976</u>	<u>\$3,239,282</u>	<u>\$3,285,622</u>	<u>\$4,114,675</u>	<u>\$3,971,047</u>

# Police Department



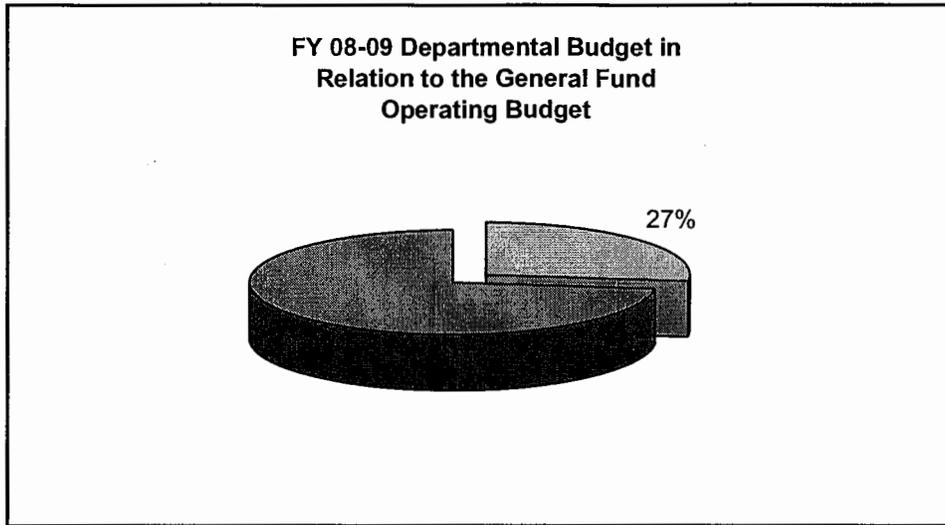
	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$27,876,700	\$28,503,628	\$31,157,363	\$34,008,652	\$35,652,501	\$30,365,324
Services and supplies	3,525,300	3,559,682	4,645,254	5,479,598	4,650,070	4,001,855
Interfund allocations				(687,334)	(928,000)	(850,195)
	<u>\$31,402,000</u>	<u>\$32,063,310</u>	<u>35,802,617</u>	<u>38,800,916</u>	<u>39,374,571</u>	<u>33,516,984</u>
 Program Revenues			3,844,657	4,396,602	4,644,783	4,282,662
<b>Net Budget</b>			<u>\$31,957,960</u>	<u>\$34,404,314</u>	<u>\$34,729,788</u>	<u>\$29,234,322</u>

# Police Department

## By Division

	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
<b>Administration</b>						
Salaries and benefits	\$27,876,700	\$28,503,628	\$31,157,363	\$34,008,652	\$35,652,501	\$416,848
Services and supplies	848,500	898,832	1,686,503	2,415,761	1,390,478	1,556,000
Interfund allocations				(687,334)	(928,000)	(850,195)
Total Administration	<u>28,725,200</u>	<u>29,402,460</u>	<u>32,843,866</u>	<u>35,737,079</u>	<u>36,114,979</u>	<u>1,122,653</u>
<b>Operations</b>						
Salaries and benefits						18,324,600
Services and supplies	1,655,700	1,628,164	1,910,989	364,747	2,562,681	377,177
Vehicle maintenance & replacement						1,070,160
Total, Operations	<u>1,655,700</u>	<u>1,628,164</u>	<u>1,910,989</u>	<u>364,747</u>	<u>2,562,681</u>	<u>19,771,937</u>
<b>Investigation</b>						
Salaries and benefits						10,366,885
Services and supplies	519,400	558,916	736,487	2,362,631	686,000	534,000
Vehicle maintenance & replacement						458,640
Total, Investigation	<u>519,400</u>	<u>558,916</u>	<u>736,487</u>	<u>2,362,631</u>	<u>686,000</u>	<u>11,359,525</u>
<b>Professional Standards</b>						
Salaries and benefits						1,256,991
<b>Nondepartmental</b>						
Services and supplies	501,700	473,770	311,275	336,459	10,911	5,878
	<u>31,402,000</u>	<u>32,063,310</u>	<u>35,802,617</u>	<u>38,800,916</u>	<u>39,374,571</u>	<u>33,516,984</u>

# Fire Department

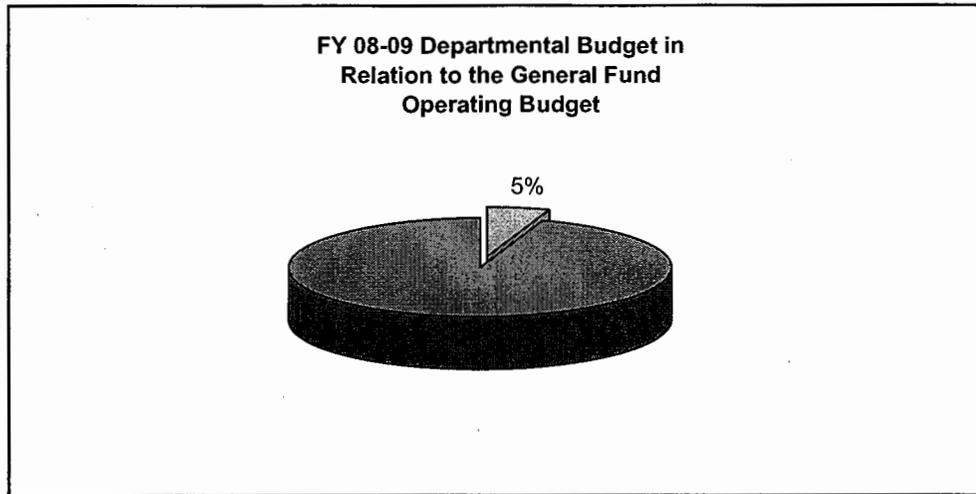


	<u>Actual FY 03-04</u>	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$19,453,500	\$19,435,852	\$21,487,900	\$23,884,524	\$21,835,656	\$19,949,257
Services and supplies	1,125,500	1,280,135	1,045,971	1,353,572	1,932,458	890,900
Interfund allocations					(43,700)	298,620
	<u><u>\$20,579,000</u></u>	<u><u>\$20,715,987</u></u>	<u><u>22,533,871</u></u>	<u><u>25,238,096</u></u>	<u><u>23,724,414</u></u>	<u><u>21,138,777</u></u>
Program Revenues			3,092,499	3,782,871	3,370,611	3,352,108
<b>Net Budget</b>			<u><u>\$19,441,372</u></u>	<u><u>\$21,455,225</u></u>	<u><u>\$20,353,803</u></u>	<u><u>\$17,786,669</u></u>

## Fire Department By Division

General Fund Expenditures	Actual FY 03-04	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Original Budget FY 07-08	Adopted Budget FY 08-09
<b>ADMINISTRATION</b>						
Salaries and benefits	\$906,500	\$940,515	\$1,079,182	\$1,176,588	\$1,144,497	\$684,976
Services and supplies	254,400	121,556	137,101	270,273	279,806	447,700
Total Administration	<u>1,160,900</u>	<u>1,062,071</u>	<u>1,216,283</u>	<u>1,446,861</u>	<u>1,424,303</u>	<u>1,132,676</u>
<b>SUPPRESSION</b>						
Salaries and benefits	16,615,000	17,126,504	18,889,671	20,899,156	19,313,297	18,348,577
Services and supplies	640,300	927,905	659,569	768,614	1,299,891	302,000
Interfund allocation					(43,700)	298,620
Total Suppression	<u>17,255,300</u>	<u>18,054,409</u>	<u>19,549,240</u>	<u>21,667,770</u>	<u>20,569,488</u>	<u>18,949,197</u>
<b>PREVENTION</b>						
Salaries and benefits	954,800	657,886	718,181	766,392	585,324	542,753
Services and supplies	38,200	84,723	85,993	93,444	115,205	9,800
Total Prevention	<u>993,000</u>	<u>742,609</u>	<u>804,174</u>	<u>859,836</u>	<u>700,529</u>	<u>552,553</u>
<b>TRAINING</b>						
Salaries and benefits	610,400	416,627	460,625	673,289	575,326	241,592
Services and supplies	39,700	20,962	39,773	45,246	67,064	27,500
Total Training	<u>650,100</u>	<u>437,589</u>	<u>500,398</u>	<u>718,535</u>	<u>642,390</u>	<u>269,092</u>
<b>WEED ABATEMENT</b>						
Salaries and benefits	107,000	107,855	127,281	151,482	139,128	
Services and supplies	64,200	39,110	33,329	70,267	110,074	
Total Weed Abatement	<u>171,200</u>	<u>146,965</u>	<u>160,610</u>	<u>221,749</u>	<u>249,202</u>	
<b>PARAMEDIC PROGRAM</b>						
Salaries and benefits	207,400	159,374	179,986	215,758	78,084	131,359
Services and supplies	75,700	85,174	90,206	105,728	60,418	103,900
Total Paramedic Program	<u>283,100</u>	<u>244,548</u>	<u>270,192</u>	<u>321,486</u>	<u>138,502</u>	<u>235,259</u>
<b>EMERGENCY SERVICES</b>						
Salaries and benefits	52,400	27,091	32,974	1,859		
Services and supplies	13,000	705				
Total Emergency Services	<u>65,400</u>	<u>27,796</u>	<u>32,974</u>	<u>1,859</u>		
	<u>\$20,579,000</u>	<u>\$20,715,987</u>	<u>\$22,533,871</u>	<u>\$25,238,096</u>	<u>\$23,724,414</u>	<u>\$21,138,777</u>

# Public Works



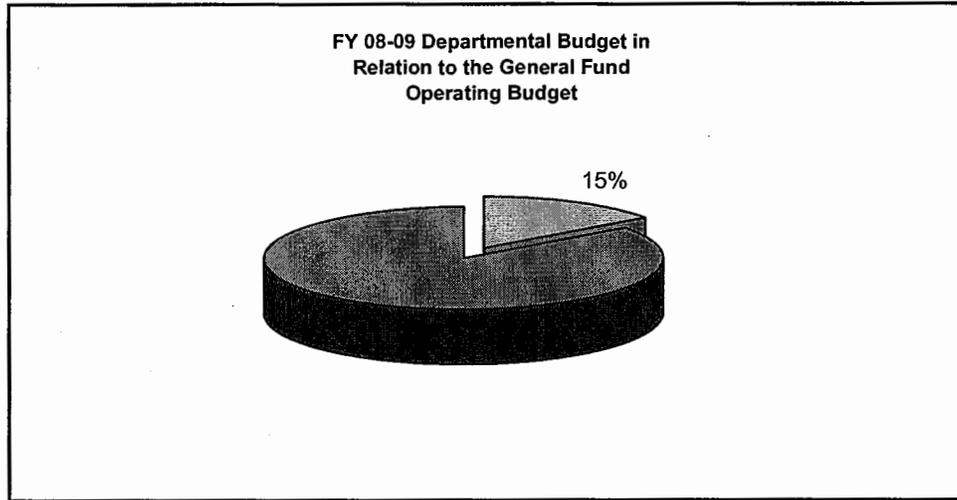
	<u>Actual FY 03-04</u>	<u>Budget FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Original Budget FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>General Fund Expenditures</b>						
Salaries and benefits	\$6,158,300	\$6,117,033	\$6,384,440	\$6,561,857	\$7,389,872	\$6,950,504
Services and supplies	2,042,200	1,891,981	2,313,187	1,640,694	2,282,257	1,789,937
Interfund allocation		(3,353,454)	(3,642,284)	(4,150,383)	(4,508,800)	(4,609,980)
	<u>\$8,200,500</u>	<u>\$4,655,560</u>	<u>5,055,343</u>	<u>4,052,168</u>	<u>5,163,329</u>	<u>4,130,461</u>
 Program Revenues			1,418,487	1,354,313	1,969,800	1,731,100
<b>Net Budget</b>			<u>\$3,636,856</u>	<u>\$2,697,855</u>	<u>\$3,193,529</u>	<u>\$2,399,361</u>

# Public Works

## By Division

	Actual FY 03-04	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Original Budget FY 07-08	Adopted Budget FY 08-09
<b>General Fund Expenditures</b>						
<b>ADMINISTRATION</b>						
Salaries and benefits	\$113,800	\$42,334	\$34,939	\$50,504	\$534,339	\$437,464
Services and supplies	4,800	1,166	2,052	4,447	6,018	6,018
Interfund allocations					(325,908)	(394,394)
Total Administration	<u>118,600</u>	<u>43,500</u>	<u>36,991</u>	<u>54,951</u>	<u>214,449</u>	<u>49,088</u>
<b>ENGINEERING</b>						
Salaries and benefits	2,142,100	2,308,606	2,282,888	2,435,488	2,878,342	2,634,897
Services and supplies	222,600	115,135	263,745	141,958	213,605	188,188
Interfund allocation		(889,257)	(995,376)	(1,710,176)	(1,344,546)	(1,308,200)
Total Engineering	<u>2,364,700</u>	<u>1,534,484</u>	<u>1,551,257</u>	<u>867,270</u>	<u>1,747,401</u>	<u>1,514,885</u>
<b>RECYCLING PROGRAM</b>						
Salaries and benefits				104,643	123,140	128,075
Total Engineering				<u>104,643</u>	<u>123,140</u>	<u>128,075</u>
<b>MAINTENANCE - ADMINISTRATION</b>						
Salaries and benefits	384,500	406,171	240,069	286,955	336,119	296,460
Services and supplies	23,700	25,211	32,235	29,458	49,500	49,500
Interfund allocation		(322,299)	(231,996)	(380,496)	(349,575)	(345,960)
Total Maintenance-Administration	<u>408,200</u>	<u>109,083</u>	<u>40,308</u>	<u>(64,083)</u>	<u>36,044</u>	
<b>PUBLIC BUILDINGS</b>						
Salaries and benefits	517,000	388,460	495,200	482,602	480,149	565,179
Services and supplies	1,181,800	1,082,623	1,186,093	947,836	1,053,795	791,213
Interfund allocation		(51,600)	(115,704)	(119,402)	(179,384)	(248,424)
Total Public Building	<u>1,698,800</u>	<u>1,419,483</u>	<u>1,565,589</u>	<u>1,311,036</u>	<u>1,354,560</u>	<u>1,107,968</u>
<b>STREET MAINTENANCE</b>						
Salaries and benefits	1,136,900	1,105,214	1,253,579	1,262,637	1,422,642	1,414,624
Services and supplies	268,200	255,553	319,466	170,246	428,982	333,793
Interfund allocation		(927,999)	(1,119,000)	(920,991)	(1,215,912)	(1,215,912)
Total Street Maintenance	<u>1,405,100</u>	<u>432,768</u>	<u>454,045</u>	<u>511,892</u>	<u>635,712</u>	<u>532,505</u>
<b>GROUNDS MAINTENANCE</b>						
Salaries and benefits	885,500	845,562	1,021,566	864,978	646,706	513,886
Services and supplies	190,200	193,299	224,555	106,265	247,044	187,959
Interfund allocation		(305,100)	(407,804)	(200,334)	(215,123)	(218,738)
Total Grounds Maintenance	<u>1,075,700</u>	<u>733,761</u>	<u>838,317</u>	<u>770,909</u>	<u>678,627</u>	<u>483,107</u>
<b>TRAFFIC</b>						
Salaries and benefits	978,500	1,020,686	1,056,199	1,074,050	968,435	959,919
Services and supplies	57,100	62,262	68,546	37,490	95,647	75,947
Interfund allocation		(857,199)	(811,608)	(818,984)	(907,926)	(907,926)
Total Traffic	<u>1,035,600</u>	<u>225,749</u>	<u>313,137</u>	<u>292,556</u>	<u>156,156</u>	<u>127,940</u>
<b>LIBRARY MAINTENANCE</b>						
Services and supplies			44,632	92,984	69,166	58,319
Interfund allocation			39,204		29,574	29,574
Total Library Maintenance			<u>83,836</u>	<u>92,984</u>	<u>98,740</u>	<u>87,893</u>
<b>LANDSCAPE MAINTENANCE DIST.</b>						
Services and supplies	93,800	156,732	171,863	110,010	118,500	99,000
Total Landscape Maint. District	<u>93,800</u>	<u>156,732</u>	<u>171,863</u>	<u>110,010</u>	<u>118,500</u>	<u>99,000</u>
<b>Gross Budget</b>	<b><u>\$8,200,500</u></b>	<b><u>\$4,655,560</u></b>	<b><u>\$5,055,343</u></b>	<b><u>\$4,052,168</u></b>	<b><u>\$5,163,329</u></b>	<b><u>\$4,130,461</u></b>

## Non-departmental Charges



	<u>Actual</u> <u>FY 03-04</u>	<u>Actual</u> <u>FY 04-05</u>	<u>Actual</u> <u>FY 05-06</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Original</u> <u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>Budget</u> <u>FY 08-09</u>
<b>General Fund Expenditures</b>						
Contributions to other agencies	\$1,724,604	\$1,567,723	\$1,520,950	\$1,685,099	\$1,603,400	\$750,000
Retiree health	1,883,824	1,701,193	1,875,802	2,382,201	2,560,214	3,000,000
Compensated absences	1,275,066	1,705,314	1,446,903	1,314,168	1,750,000	2,600,000
Bankruptcy consultants						2,000,000
Services and supplies	973,863	1,085,581	453,075	2,076,692	1,469,003	1,802,777
Interfund allocations	(82,804)	(109,501)	(85,392)	(744,884)	(15,977)	(102,145)
Staff Vacancy Assumption						(500,000)
Transfer out - Debt Service	766,106	1,434,033	1,292,314	1,452,387	1,813,642	1,620,650
Transfer out - Other	325,441	1,014,494	5,428,892	1,100,000		600,000
	<u>\$6,866,100</u>	<u>\$8,398,837</u>	<u>11,932,544</u>	<u>9,265,663</u>	<u>9,180,282</u>	<u>11,771,282</u>
<b>Program Revenues</b>						
<b>Net Budget</b>			<u>\$11,932,544</u>	<u>\$9,265,663</u>	<u>\$9,180,282</u>	<u>\$11,771,282</u>

## Non-Departmental Charges

### Contributions to Other Agencies

	<u>Actual</u> <u>FY 03-04</u>	<u>Actual</u> <u>FY 04-05</u>	<u>Actual</u> <u>FY 05-06</u>	<u>Actual</u> <u>FY 06-07</u>	<u>Budget</u> <u>FY 07-08</u>	<u>Adopted</u> <u>Budget</u> <u>FY 08-09</u>
<b>Services Contracted with Other Governmental Agencies or with Federal Maintenance of Effort Requirement</b>						
Solano County Library	\$478,000	\$403,200	\$403,200	\$403,200	\$403,200	
Greater Vallejo Recreation District	356,820	300,500	270,450	270,500	270,500	
Benicia Vallejo Humane Society - City Animal Control Services	344,850	317,125	330,888	330,888	330,900	\$330,900
County of Solano - Animal Sheltering			81,908	338,911	382,000	400,000
Meals On Wheels	12,600	16,800	16,800	16,800	16,800	16,800
	<u>1,192,270</u>	<u>1,037,625</u>	<u>1,103,246</u>	<u>1,360,299</u>	<u>1,403,400</u>	<u>747,700</u>
<b>Contributions to Community Based Organizations</b>						
Convention & Visitors Bureau	350,000	375,000	267,500	167,500	67,000	
Police Athletic League	39,140	33,000	35,750	33,000	13,200	
Vallejo Symphony	15,300	12,200	15,700	15,700		
Florence Douglas Senior Center	81,229	68,400	68,400	68,400	47,880	
Naval & Historical Museum	22,610	19,000	22,000	30,200	21,140	
Youth & Family Services	16,055	13,398	8,354	10,000	4,000	
Community Arts Foundation					45,500	
Boys and Girls Club	8,000	9,100				
Rounding					1,280	2,300
	<u>532,334</u>	<u>530,098</u>	<u>417,704</u>	<u>324,800</u>	<u>200,000</u>	<u>2,300</u>
	<u>\$1,724,604</u>	<u>\$1,567,723</u>	<u>\$1,520,950</u>	<u>\$1,685,099</u>	<u>\$1,603,400</u>	<u>\$750,000</u>

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**ENTERPRISE  
FUNDS**



**City of Vallejo**  
**Enterprise Funds**  
 Combining Schedule  
 FY 08-09

	<u>Water</u>	<u>Local Transportation</u>	<u>Marina</u>	<u>Golf Course</u>	<u>Total</u>
<b>Beginning Available Fund Balance</b>					
Operating	\$2,935,529	\$33,643	(\$53,656)	\$1,085,353	\$4,000,869
Capital	7,055,150				7,055,150
Total	<u>9,990,679</u>	<u>33,643</u>	<u>(53,656)</u>	<u>1,085,353</u>	<u>11,056,019</u>
<b>Annual Activity</b>					
<b>Revenues</b>					
Operating					
Charges for Services	30,657,650	15,542,981	2,020,915	697,257	48,918,803
Investment Income	430,124		5,750	48,000	483,874
Operating Grants		14,076,826			14,076,826
Capital	1,682,675	3,577,203			5,259,878
Total Revenues	<u>32,770,449</u>	<u>33,197,010</u>	<u>2,026,665</u>	<u>745,257</u>	<u>68,739,381</u>
<b>Expenditures</b>					
Public Works	25,902,087	29,653,450	1,339,255		56,894,792
Nondepartmental				5,501	5,501
Debt service	6,378,690		1,437,711	825,109	8,641,510
Capital outlay	1,740,000	3,577,203			5,317,203
Total Expenditures	<u>34,020,777</u>	<u>33,230,653</u>	<u>2,776,966</u>	<u>830,610</u>	<u>70,859,006</u>
<b>Other Sources</b>					
Transfers in			842,688		842,688
Transfer from operating reserve	(35,000)				(35,000)
Transfer to capital reserve	35,000				35,000
Total Other Sources	<u>                    </u>	<u>                    </u>	<u>842,688</u>	<u>                    </u>	<u>842,688</u>
<b>Net change</b>					
Operating	(1,228,003)	(33,643)	92,387	(85,353)	(1,254,612)
Capital	(22,325)				(22,325)
Total	<u>(1,250,328)</u>	<u>(33,643)</u>	<u>92,387</u>	<u>(85,353)</u>	<u>(1,276,937)</u>
<b>Ending Available Fund Balance</b>					
Operating	1,707,526		38,731	1,000,000	2,746,257
Capital	7,032,825				7,032,825
Total	<u>\$8,740,351</u>	<u>                    </u>	<u>\$38,731</u>	<u>\$1,000,000</u>	<u>\$9,779,082</u>

# **WATER FUND**

FY 08-09 Budget

## **GOALS**

To ensure the City's water customers receive potable water meeting all applicable water treatment regulations, and to provide sufficient water for fire suppression.

## **STRUCTURE AND SERVICES**

The Water Division provides the administrative, engineering, water treatment, laboratory services, watershed management, and maintenance support needed to operate the City, Lakes, and Travis water systems.

## **NOTEWORTHY ITEMS**

- Combined fund balance is expected to show a decrease during FY 08-09. Potentially higher debt service costs due to the deteriorated financial condition of the City and reduced housing starts will require use of some water fund reserves. Previously approved water rate increases from the 2004 Water Utility Financing Plan and Rate Study of approximately 5% for City customers and 3% for Lakes System customers will be implemented on July 1, 2008.
- Water Enterprise staffing is proposed to be increased by two (2) positions to address Maintenance Division record drawing administration and modernization requirements and improve treatment plant staffing.
- The City accelerated completion of two large pipeline projects of approximately 10,000LF of 18" pipe due to Developer contributions. These projects have increased fire fighting water flows for approximately 40% of the City and enhanced water system reliability.
- The City Water Treatment plant has continued to undergo modernization to assure that all regulatory requirements are met, and water quality remains high.
- The City of American Canyon continues to pay \$649,000 per year under a 4 year agreement to purchase water capacity from the City of Vallejo. These fees will not be sufficient to offset the projected drop in connection fees due to the reduction in housing construction but will mitigate the impact to fund balance.
- The Lakes System continues to show a deficit in both operational and capital funds. The combination of a nearly 25% reduction in water consumption usage below that projected in the 2004 Water Rate Study and an erroneous revenue calculation in the study have both contributed to ongoing substantial losses. The loss is temporarily being covered by City operating revenue, with the potential for repayment through the intended sale of surplus Lakes System property. The FY 10-14 Water Rate Study will develop a new rate structure that should provide sufficient revenues to meet the future funding needs of the Lakes System.
- The City will begin the water rate setting process for FY 9-10 through FY 13-14 by updating the 2004 Water Utility Financing Plan and Rate Study. New rates will be effective July 1, 2009.

**Water  
FY 08-09**

	<b>City System Fund #401, 404</b>	<b>Travis System Fund #402, 410</b>	<b>Lakes System Fund #403, 411</b>	<b>Total</b>
<b>Beginning Available Fund Balance</b>				
Operating	\$5,622,038		(\$2,686,509)	\$2,935,529
Capital	5,975,502	\$1,079,648		7,055,150
Total	<u>11,597,540</u>	<u>1,079,648</u>	<u>(2,686,509)</u>	<u>9,990,679</u>
<b>Annual Activity</b>				
<b>Revenues</b>				
Operating	26,565,000	2,865,274	1,657,500	31,087,774
Capital	1,159,675	518,000	5,000	1,682,675
	<u>27,724,675</u>	<u>3,383,274</u>	<u>1,662,500</u>	<u>32,770,449</u>
<b>Expenditures</b>				
Salaries and benefits	9,357,598	1,163,152	698,337	11,219,087
Services and supplies	9,000,585	1,121,422	779,185	10,901,192
Pumping Operations/Power	2,203,000	105,500	16,500	2,325,000
Equipment Acquisition	630,100	115,200	36,000	781,300
Return to Rate Base		115,000	59,508	174,508
Other Expenses	250,000	245,000	6,000	501,000
Debt Service	5,696,381		682,309	6,378,690
Capital Outlay (A)	1,700,000		40,000	1,740,000
	<u>28,837,664</u>	<u>2,865,274</u>	<u>2,317,839</u>	<u>34,020,777</u>
<b>Net change</b>	<u>(1,112,989)</u>	<u>518,000</u>	<u>(655,339)</u>	<u>(1,250,328)</u>
<b>Transfers</b>				
Transfers to/(from) operating reserve			(35,000)	(35,000)
Transfers to/(from) capital reserve			35,000	35,000
<b>Net Change</b>				
Operating	(572,664)		(655,339)	(1,228,003)
Capital	(540,325)	518,000		(22,325)
	<u>(1,112,989)</u>	<u>518,000</u>	<u>(655,339)</u>	<u>(1,250,328)</u>
<b>Ending Available Fund Balance</b>				
Operating reserve	5,049,374		(3,341,848)	1,707,526
Capital reserve	5,435,177	1,597,648		7,032,825
	<u>10,484,551</u>	<u>\$1,597,648</u>	<u>(\$3,341,848)</u>	<u>8,740,351</u>
<b>Operating Reserve</b>				
as % of Annual Operating Expenditures	18.6%		-146.7%	5.3%
<b>(A) Capital Projects</b>				
Grid Pump Station Retrofit Project	\$600,000			\$600,000
Watermain and Pump Station CIP (08-09)	750,000			750,000
Fleming Hill WTP Upgrades (08-09)	250,000			250,000
Water Meter Replacement (08-09)	100,000			100,000
Lakes Facilities Renovation			\$40,000	40,000
	<u>\$1,700,000</u>		<u>\$40,000</u>	<u>\$1,740,000</u>

# LOCAL TRANSPORTATION FUND

FY 08-09 BUDGET

## GOALS

To provide a safe, self-sustaining and viable transportation system that serves both the community and regional needs to relieve traffic congestion and improve mobility.

## STRUCTURE AND SERVICES

The Public Works Transportation Division is responsible for planning, oversight and management of the City's bus, ferry, paratransit (for Americans with Disability Act eligible riders) and the taxi scrip programs. In addition, the Transportation Division is responsible for securing funding for all operating and capital activities as well as service planning, capital project implementation and regional coordination with other agencies.

## NOTEWORTHY ITEMS/ASSUMPTIONS

- Transportation Division staff has prepared a balanced budget for Fiscal Year 2008/2009 that includes fare increase, fuel surcharge, and service reductions in regional bus service and ferry service.
- The General Fund will not have sufficient revenue to provide any funding subsidy to the Transportation Fund. Accordingly, the Fiscal Year 2008/2009 transportation budget assumes, by Enterprise fund design, no monetary support from the General Fund.
- It is anticipated that the WETA (Water Emergency Transportation Authority) transition of the ferry operation per statute (original Senate Bill 976) will not be completed during FY 2008/09. Negotiations between legislatures, the WETA, and our funding partners continue. The budget does assume \$200,000 reimbursements from WETA on administrative costs incurred preparing for the transition.
- The Fiscal Year 2008/2009 Transportation Fund budget assumes a decrease of \$320,000 in Transportation Development Act (TDA) and in anticipated State Transit Assistance (\$700,000) grant revenues. Also, it is anticipated that there is no increases in grant subsidies in the subsequent years.
- The Fiscal Year 2008/2009 Transportation Fund budget assumes \$5.00 annual average price per gallon on fuel costs. The ferry operation consumes 1,410,000 gallons and bus operation consumes 500,000 gallons.
- The budget assumes \$1.9 million increase in ferry fare revenue due to the proposed fare increase and quarterly fuel surcharges effective July 1, 2008; and \$568,000 in net savings with the eliminations of three months winter weekend service and 11:30 am winter service. These services will be supplemented by the route 200 buses.
- The budget assumes \$434,000 increase in regional bus fare revenue due to the proposed fare increase and quarterly fuel surcharges effective July 1, 2008; \$100,000 transfer tickets revenues; \$200,000 of advertising revenues; and a net savings of \$450,000 in expenditures as a result of bus service reductions.
- The budget also assumes a 6% ridership loss per ticket media due to fare increase and an additional 1% ridership loss per ticket media on every fuel surcharge added to both the ferry and bus fares.
- The Transportation Division will use any additional funding or revenues to offset the fuel surcharges and service cuts.

## Local Transportation Fund

	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Projection FY 07-08	Adopted Budget FY 08-09
<b>Beginning Available Fund Balance</b>	\$2,404,141	(\$1,077,831)		\$85,771	\$33,643
<b>Annual Activity</b>					
<b>Revenues</b>					
<b>Operating</b>					
Bus					
Grants	4,067,946	9,950,755	\$9,391,915	8,250,752	8,542,711
Charges for Services	7,330,077	3,576,449	3,368,553	2,925,693	3,641,500
Ferry					
Grants	2,081,015	4,601,829	5,368,044	4,901,722	5,534,115
Charges for Services	4,719,405	6,243,602	7,075,783	8,133,146	10,154,000
Paratransit	1,452,683	1,167,938	1,140,830	1,311,842	1,493,814
Taxi	130,141	298,043	298,167	252,978	253,667
	<u>19,781,267</u>	<u>25,838,616</u>	<u>26,643,292</u>	<u>25,776,133</u>	<u>29,619,807</u>
<b>Capital</b>					
Bus					
Federal/State/Bridge Grants	442,700	1,056,671	110,384	7,834,272	1,409,762
Operating contributions/Local match		213,014	67,358	1,971,811	352,441
Ferry					
Federal/State/Bridge Grants	684,600	772,835	264,591	800,000	1,435,669
Local match	16,200	584,729	211,468	2,625,000	379,331
	<u>1,143,500</u>	<u>2,627,249</u>	<u>653,801</u>	<u>13,231,083</u>	<u>3,577,203</u>
<b>Total Revenues</b>	<u>20,924,767</u>	<u>28,465,865</u>	<u>27,297,093</u>	<u>39,007,216</u>	<u>33,197,010</u>
<b>Expenditures</b>					
<b>Operating</b>					
Bus	11,436,152	12,394,563	12,758,585	11,176,445	12,184,211
Ferry	10,327,823	10,900,241	12,359,939	13,086,996	15,721,758
Paratransit	1,151,336	1,167,938	1,140,830	1,311,842	1,493,814
Taxi	347,928	298,043	298,167	252,978	253,667
	<u>23,263,239</u>	<u>24,760,785</u>	<u>26,557,521</u>	<u>25,828,261</u>	<u>29,653,450</u>
<b>Capital</b>					
Bus	442,600	1,324,495	179,625	9,806,083	1,762,203
Ferry	700,900	1,302,754	474,176	3,425,000	1,815,000
	<u>1,143,500</u>	<u>2,627,249</u>	<u>653,801</u>	<u>13,231,083</u>	<u>3,577,203</u>
<b>Total Expenditures</b>	<u>24,406,739</u>	<u>27,388,034</u>	<u>27,211,322</u>	<u>39,059,344</u>	<u>33,230,653</u>
<b>Net Change</b>					
Bus	(38,029)	1,077,831			
Ferry	(3,527,503)		85,771	(52,128)	(33,643)
Paratransit	301,347				
Taxi	(217,787)				
<b>Net Change</b>	<u>(3,481,972)</u>	<u>1,077,831</u>	<u>85,771</u>	<u>(52,128)</u>	<u>(33,643)</u>
<b>Ending Available Fund Balance</b>	<u>(\$1,077,831)</u>		<u>\$85,771</u>	<u>\$33,643</u>	
<b>Cummulative General Fund Contributions, June 30, 2008:</b>					
General Fund		FY 05-06	\$2,627,000		
General Fund		FY 06-07	425,000		
General Fund		FY 07-08	100,000		
			<u>\$3,152,000</u>		

# MARINA FUND

## FY 08-09 BUDGET

### GOALS

Provide for the efficient operation and maintenance of the City of Vallejo's Municipal Marina and Small Boat Launch Ramp.

### STRUCTURE AND SERVICES

The City's Public Works Maintenance Division is responsible for the daily management, operation and maintenance of the Vallejo Municipal Marina.

The Marina employs a Marina Manager, who is supported by an Administrative Clerk, and various other Maintenance Division personnel.

The Marina premises consist of approximately 700 recreational marina berths and ancillary marina facilities. In addition, the premises include the Harbormaster facility, three (3) additional restroom facilities, and ancillary operating facilities.

### NOTEWORTHY ITEMS

- The City has raised Marina rates by 46% since 2002. Evaluation of the Marina operation has indicated that an increase in rates will be necessary during Fiscal Year 2008-09 to support the increased costs for its operation. This rate increase is considered to be reasonable based on comparable facilities. Therefore, rates will be increased by 2.9%, which is the Consumer Price Index (CPI) for all urban consumers for San Francisco-Oakland-San Jose, measured from April to April, as authorized by resolution #07-184.
- During Fiscal Year 2007-08 staff began the process of installing electrical sub-meters at each marina berth. "J" and "K" dock meter installation will be completed during Fiscal Year (FY) 2008-09 with the remainder of the marina planned to be completed in late FY 2009-10. Revenues are projected to increase by an estimated \$68,000 as a result of this sub-meter installation project.
- During FY 2008-09 the City anticipates transferring funds from both the City's General Fund and State Lands Fund into the Marina Fund to provide additional support to the Marina operations for prior year's capital projects and increased debt service payment obligations. The General Fund transfer is projected to be \$600,000.
- Action was taken in Fiscal Year 2006-07 to begin the process of developing a Maintenance Dredging Management Plan. Development of this plan will continue in Fiscal Year 2008-09 with particular attention being given to the method of funding this \$455,000 to \$560,000 per year operational cost.

## Marina

	Actual FY 04-05	Actual FY 05-06	Actual FY 06-07	Projected FY 07-08	Adopted Budget FY 08-09
<b>Beginning Available Fund Balance</b>	(\$719,353)	(\$516,939)	(\$9,067)	\$221,500	(\$53,656)
<b>REVENUES</b>					
Operations					
Berth Rentals	1,203,900	1,310,804	1,399,549	1,418,564	1,515,015
Live-aboard Fees	72,068	75,235	67,264	52,900	54,000
Storage Shed Rentals	65,570	67,404	75,090	76,236	86,000
Other Operating Revenues	242,971	309,332	305,797	317,280	350,900
Coast Guard Loan Repayment	68,546	2			
Investment Income	6,296	2,554	9,912	8,917	5,750
Other Revenues	31,423	30,614	1,225	15,000	15,000
Property Leases	51,087	52,466			
	<u>1,741,861</u>	<u>1,848,411</u>	<u>1,858,837</u>	<u>1,888,897</u>	<u>2,026,665</u>
Transfers In					
State Lands - Marina Leases			174,328	65,647	90,845
State Lands - Operations		221,041	277,742	167,436	151,843
General Fund		500,000			600,000
Total Revenues	<u>1,741,861</u>	<u>2,569,452</u>	<u>2,310,907</u>	<u>2,121,980</u>	<u>2,869,353</u>
<b>EXPENDITURES</b>					
Operations					
Salaries and Benefits	289,352	270,511	324,765	294,965	303,685
Gasoline for Resale	162,829	196,278	205,292	205,000	240,000
Utilities	171,257	155,510	147,090	157,500	172,000
Other	316,035	376,512	385,369	460,382	501,694
Subtotal, Operations	<u>939,473</u>	<u>998,811</u>	<u>1,062,516</u>	<u>1,117,847</u>	<u>1,217,379</u>
Debt Service	545,699	975,715	1,017,824	1,136,634	1,437,711
Capital Outlay	54,275	87,054		142,655	121,876
Total Expenditures	<u>1,539,447</u>	<u>2,061,580</u>	<u>2,080,340</u>	<u>2,397,136</u>	<u>2,776,966</u>
Net change	<u>202,414</u>	<u>507,872</u>	<u>230,567</u>	<u>(275,156)</u>	<u>92,387</u>
<b>Ending Available Fund Balance</b>	<u>(\$516,939)</u>	<u>(\$9,067)</u>	<u>\$221,500</u>	<u>(\$53,656)</u>	<u>\$38,731</u>

# **GOLF COURSE FUND**

## **FY 08-09 BUDGET**

### **GOALS**

Provide for the efficient operation and maintenance of the City of Vallejo's Golf Courses.

### **STRUCTURE AND SERVICES**

The City has outsourced the daily management, operation and maintenance of all the City's Golf Courses to a third-party manager who is responsible for all activities at the golf courses.

The third-party manager makes payments to the City in an amount sufficient for the City to pay principal and interest debt service payments on outstanding 2001 Certificates of Participation, plus amounts to pay for other debt related professional service costs.

### **NOTEWORTHY ITEMS**

- As required by the California Air Resources Board, all golf cart fleets leased or purchased must comply with zero emissions. During Fiscal Year 2006-07, the City advanced to the third-party manager \$350,000 for the construction of an electric golf cart storage building and required electrical services. The City utilized a portion of a \$1 million debt service reserve account which has been established at the City to fund the advance. The third-party manager estimates that they will repay the City's Golf Enterprise Fund debt service reserve account for this estimated \$350,000 advance by August 2012, by paying the City \$5,833.33 per month for 60 months, starting in August 2007.
- During Fiscal Year 2007-08 the third-party manager asked the City to place the \$700,000 East Course Driving Range improvements at the Blue Rock Springs Golf Course on hold until further notice. This request is due to the current financial status of the City, which has resulted in 2001 Golf Course Certificates of Participation being tendered and increased interest costs. The City planned on funding these capital improvements from unspent proceeds from the 2001 Golf Course Certificates of Participation. These capital improvements would consist of a cover, windbreaks and lighting. These improvements are designed to increase usage during late evenings and inclement weather. The City is currently evaluating whether to cancel this project and refund the 2001 Golf Course Certificates of Participation.
- The current Solano County Fairgrounds Golf Course Lease Agreement between the City of Vallejo and Solano County for the premises commonly known as the Joe Mortara Golf Course expired on December 31, 2007. Correspondingly, the Management Agreement between the City of Vallejo and the City's third-party manager for the operation and maintenance of the Joe Mortara Golf Course located on the Solano County Fairgrounds expired on January 1, 2008. The third-party manager no longer manages the Joe Mortara Golf Course for the City. Separately, the third-party manager, working directly with Solano County, negotiated a new Consulting Agreement for the management of the Joe Mortara Golf Course. The City is not a party to the new agreement.

## Golf Course

	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Projected FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>Beginning Available Fund Balance</b>	<u>\$1,555,336</u>	<u>\$1,859,124</u>	<u>\$1,764,184</u>	<u>\$1,895,053</u>	<u>\$1,085,353</u>
<b>REVENUES</b>					
Charges for services	645,839	515,630	651,563	662,820	697,257
Investment income	54,317	29,226	84,300	56,539	48,000
Transfers in - General Fund		142,709			
Total Revenues	<u>700,156</u>	<u>687,565</u>	<u>735,863</u>	<u>719,359</u>	<u>745,257</u>
<b>EXPENDITURES</b>					
Operating					
Services and supplies	5,857	25,526	6,803	5,501	5,501
Water		142,709	11,455		
Debt service	6,221,916	624,270	584,844	698,558	825,109
Capital outlay				825,000	
Total Expenditures	<u>6,227,773</u>	<u>792,505</u>	<u>603,102</u>	<u>1,529,059</u>	<u>830,610</u>
<b>OTHER SOURCES</b>					
Cash with fiscal agent	<u>5,831,405</u>	<u>10,000</u>			
Net change	<u>303,788</u>	<u>(94,940)</u>	<u>132,761</u>	<u>(809,700)</u>	<u>(85,353)</u>
<b>Ending Available Fund Balance</b>	<u>\$1,859,124</u>	<u>\$1,764,184</u>	<u>\$1,896,945</u>	<u>\$1,085,353</u>	<u>\$1,000,000</u>
<b>Project Balances, including FY 08-09 Appropriations</b>					
Driving Range					<u>\$825,000</u>

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**COMMUNITY  
DEVELOPMENT  
FUNDS**



**City of Vallejo**  
**Community Development**  
 Combining Summary Schedule  
 FY 08-09

	Housing Programs	Redevelopment Programs	Mare Island Programs	Total
<b>Beginning Available Fund Balance</b>	\$16,649,805	\$4,970,029	\$7,830,615	\$29,450,449
<b>Revenues</b>				
Grants	12,935,844			12,935,844
Taxes		3,993,338	1,361,203	5,354,541
Charges for Services			7,556,152	7,556,152
Investment Income	288,224	196,236	437,268	921,728
Miscellaneous	477,899	203,060	128,000	808,959
Total Revenues	<u>13,701,967</u>	<u>4,392,634</u>	<u>9,482,623</u>	<u>27,577,224</u>
<b>Expenditures</b>				
Community Development	23,946,185	2,720,175	2,922,944	29,589,304
Police			1,309,447	1,309,447
Fire			2,596,208	2,596,208
Public Works			2,014,518	2,014,518
Nondepartmental			782,030	782,030
Debt service		1,843,791		1,843,791
Capital outlay/projects		1,425,000	932,045	2,357,045
Total Expenditures	<u>23,946,185</u>	<u>5,988,966</u>	<u>10,557,192</u>	<u>40,492,343</u>
Other Sources:				
Transfer In		2,495,016		2,495,016
Transfer Out		(2,495,016)		(2,495,016)
Total Other Sources				
Net Change	<u>(10,244,218)</u>	<u>(1,596,332)</u>	<u>(1,074,569)</u>	<u>(12,915,119)</u>
<b>Ending Available Fund Balance</b>	<u>\$6,405,587</u>	<u>\$3,373,697</u>	<u>\$6,756,046</u>	<u>\$16,535,330</u>
<b>Project Balances, including FY 08-09 Appropriations</b>				
Housing Development	\$3,326,787	\$750,000		\$4,076,787
North Community Center		1,700,000		1,700,000
Parking Structure/Six Flags		1,000,000		1,000,000
Country Club Crest		400,000		400,000
Mare Island Conversion			\$28,400,000	28,400,000
	<u>\$3,326,787</u>	<u>\$3,850,000</u>	<u>\$28,400,000</u>	<u>\$35,576,787</u>

# HOUSING

## FY 2008-09 Budget

### **GOALS**

The Housing and Community Development Division (HCD) of the Community Development Department is dedicated to improving the living environments of low and moderate-income families in Vallejo.

### **STRUCTURE AND SERVICES**

The HCD Division receives Federal funding through the U. S. Department of Housing and Urban Development (HUD) for the Housing Choice Voucher, Community Development Block Grant (CDBG), and HOME Investment Partnerships Programs. In FY 2008/09, the Division proposes to provide \$19 million in rental assistance to low-income families through the Housing Authority.

The CDBG and HOME Programs assist the community in many ways. Funds are provided for neighborhood revitalization, affordable housing, and social services. Approximately ten new projects will be undertaken in FY 2008/2009. The HCD Division also administers the Vallejo Redevelopment Agency's twenty percent of project tax increment revenue that is set aside and expended on affordable housing development.

### **NOTEWORTHY ITEMS**

- The Housing Authority will draw approximately \$10 million from its accumulated reserve during FY 08-09 to fund its \$19 million rental assistance program. Federal revenues are expected to drop on a one-time basis to \$9 million to fund the remaining expenditures. HUD funding is expected to be restored in the next fiscal year after the Authority has drawn its reserves. Reserves had accumulated over several years during periods in which HUD was advancing grant funds at a rate in excess of program expenditures.
- Improved lease up rates has been a staff focus during FY 2007/08. Lease up rates have increased from 89 percent at the beginning of FY 2007/08 to a current rate of 94 percent. The FY 2008/09 rate is expected to stabilize at 95 to 97 percent.
- The Authority is planning to implement the Project Based Voucher (PBV) Program at Avian Glen and Sereno Village Apartments. This program was approved by the Housing Authority Board in FY 2007/08. The PBV program will utilize 46 vouchers, including 21 at Avian Glen and 25 at Sereno Village. This program will assist with the utilization of vouchers, and provide ongoing, stable affordable rental housing units for a term of ten years.
- The Authority continues to operate a successful Homeownership Program, with two additional participants purchasing homes in FY 2007/08. This brings the number of successful voucher home owners to nine. One of the impediments to homeownership in the past has been the high cost of Bay Area homes. The current decrease in housing prices may benefit voucher participants who desire to become homeowners.
- Federal funding for administration of the rental assistance program will increase by 22% in FY 2008/09. However, the City's revised Cost Allocation Plan has offset much of this increase. The Housing Authority will transfer \$237,000 from reserve funds in order to balance the administrative budget.

## **HOUSING**

### **FY 2008-09 Budget**

- CDBG and HOME Program Federal funding levels will decrease slightly in FY 2008/09. A portion of CDBG Program funds will be focused on the Country Club Crest Neighborhood Target Area. HOME Program funds are proposed for Vallejo Neighborhood Housing Services, Inc. to administer down payment assistance loans, rehabilitation loans, and homeownership development.
- The Housing Development project budget is proposed to increase to \$4 million during FY 2008-09 with \$653,000 in new allocations from the CDBG and Home programs. This multi-source project budget includes Housing Authority, Redevelopment, and HOME/CDBG allocations to support a multifamily rental housing development (e. g., acquisition/rehabilitation) for very low-income families.

**City of Vallejo**  
**Community Development**  
**Housing Programs**  
 Combining Schedule  
 FY 08-09

**Housing Authority**

	<b>Section 8</b>			<b>Housing Development Fund #124</b>
	<b>Voucher Program Fund #123</b>	<b>Admin Program Fund #121</b>	<b>Operating Reserve Fund #122</b>	
<b>Beginning Available Fund Balance</b>	\$14,673,181		\$1,119,925	\$29,471
<b>Revenues</b>				
Operating				
Operating Grants and Contributions	9,024,741	\$2,133,631		
Investment Income	224,236		53,399	10,589
Mobile Home Park Program				12,000
Miscellaneous	23,799	13,500		28,600
Total Revenues	<u>9,272,776</u>	<u>2,147,131</u>	<u>53,399</u>	<u>51,189</u>
<b>Expenditures</b>				
Grant programs	19,350,576			
Administration		2,634,143		
Interfund Reimbursement - personnel		(249,469)		21,463
Mobile Home Park Program				12,000
Total Expenditures	<u>19,350,576</u>	<u>2,384,674</u>		<u>33,463</u>
Interfund Allocation:				
Interfund Transfers - program support		237,543	(237,543)	
		<u>237,543</u>	<u>(237,543)</u>	
Net Change	<u>(10,077,800)</u>		<u>(184,144)</u>	<u>17,726</u>
<b>Ending Available Fund Balance</b>	<u>\$4,595,381</u>		<u>\$935,781</u>	<u>\$47,197</u>
<b>Project Balances, Including FY 08-09 Appropriations</b>				
Housing Development			<u>\$1,500,000</u>	<u>\$500,000</u>

City		
CDBG Program Fund #101	Home Program Fund #102	Total
	\$827,228	\$16,649,805
\$1,161,628	615,844	12,935,844
		288,224
200,000	200,000	412,000
		65,899
<u>1,361,628</u>	<u>815,844</u>	<u>13,701,967</u>
1,089,302	734,260	21,174,138
104,393	13,595	2,752,131
167,933	67,989	7,916
		12,000
<u>1,361,628</u>	<u>815,844</u>	<u>23,946,185</u>
		(10,244,218)
	<u>\$827,228</u>	<u>\$6,405,587</u>
<u>\$831,053</u>	<u>\$495,734</u>	<u>\$3,326,787</u>

# REDEVELOPMENT

FY 08-09 Budget

## GOALS

The primary goals of the Economic Development Division are to increase the tax base and employment opportunities in Vallejo. Redevelopment Agency initiatives eliminate blight in the redevelopment project areas through the stimulation of new investment and jobs. Initiatives in each of the redevelopment project areas strategically leverage the Agency's financial and land assets to support this goal. Asset management initiatives attempt to maximize the utility and revenue from City real property assets.

## STRUCTURE AND SERVICES

The Economic Development Division is responsible for implementing the economic development and redevelopment policies of the City Council. The division performs and manages projects in the Flosden and Merged Project Areas. Additionally, the division provides technical assistance for existing businesses; assistance in business recruitment, business retention; site selection assistance for new and existing businesses; asset management of the City's real property, including leased property and disposition of surplus property; and redevelopment programs related to Mare Island.

## NOTEWORTHY ITEMS

- The collapse of the housing market and resulting delay in private development has resulted in flat tax increment revenue to the Redevelopment Agency. The economic downturn has particularly affected the Merged Project Area's revenue picture. In order to continue to meet the Redevelopment Agency's obligations in the Merged Project Area, staff is proposing that the Flosden Project Area assume payment of the Agency's 20% housing set-aside for both the Flosden and Merged Project Areas. This will facilitate the Merged Project Area's repayment of \$400,000 in debt service to the City's General Fund. It should be noted that the Merged Project Area will begin annual debt service repayments of \$400,000 in FY 07-08 and continue in FY 08-09.
- While the Agency can look forward to a future of increasing tax increment revenues from the planned waterfront development, the Merged Project Area is likely to continue to experience a number of lean years. In the intervening years, the waterfront developer, Callahan/DeSilva, will continue to make progress on this important 92-acre mixed-use project. That sustained effort, along with substantial new public investment in the Vallejo Station parking infrastructure, will ultimately create strong fiscal health for the Merged Project Area.

### Merged Project Area Initiatives

- The Merged Project Area will see continued work on the Waterfront Plan, including design work on the planned northern waterfront park and surveying, mapping and title work for assembling development parcels in the southern waterfront.
- Progress will continue on the downtown Vallejo Station project, specifically the start of construction on a Bus Transfer Center, completion of design work for a

# REDEVELOPMENT

## FY 08-09 Budget

planned 1,200-space parking structure, and design of a paseo linking the Bus Transfer Center to the parking structure and ferry terminal. Acquisition of parcels needed for these critical transportation improvements will also be pursued in FY 2008-09.

- Staff will continue to work with downtown stakeholders to plan for and pursue parking improvements, building upon the foundation of the Parking Management Study completed in FY 07-08.
- Staff continues to negotiate amendments to the Downtown Disposition and Development Agreement with Triad.
- Enhanced marketing and outreach are planned for the Agency's Façade Grant program, while continued emphasis will be placed on meeting the financing needs of small businesses through the Grow Vallejo Fund.

### Flosden Project Area Initiatives

- In FY 2008-09, Flosden projects include potential design and implementation of streetscape and infrastructure improvements in the Country Club Crest neighborhood. Funds have been budgeted for ongoing initiatives in the Fairgrounds Plaza shopping center. Funds have also been proposed to be allocated for the first \$1 million of the Agency's \$7 million parking structure obligation pursuant to the Owner Participation Agreement with Six Flags/Discovery Kingdom. The project area continues to carryover prior appropriations of \$1.7 million for the north area community center.

### Administration

- In FY 2007-08, a Senior Community Development Analyst position was eliminated due to budgetary constraints, resulting in reduced FY 2008-09 staff costs and attendant loss of productivity and capacity.

### State Budget Risk

- The State's Legislative Analyst's Office has proposed a 5% shift of FY 08-09, and four years forward, Redevelopment Association tax increment to Educational Revenue Augmentation Funds (ERAF). This could have a potential \$200,000 negative effect on the RDA budget. The ultimate result of this proposal is not expected until the State addresses its own budget shortfall in the coming months.

**City of Vallejo**  
**Community Development**  
**Redevelopment Programs**  
Combining Schedule  
FY 08-09

	Merged Area Debt Service			Merged Area Capital Projects	
	Administration Fund #710	Marina Vista Fund #730	Waterfront Fund #732	Vallejo Central Fund #733	Merged (720, 722, 723) Fund #726
<b>Beginning Available Fund Balance</b>					\$728,356
<b>Revenues</b>					
Taxes		\$585,693	\$702,613	\$861,682	
Investment Income		6,528	5,839	3,343	
Miscellaneous					
Total Revenues		<u>592,221</u>	<u>708,452</u>	<u>865,025</u>	
<b>Expenditures</b>					
Services and Supplies	\$664,268	89,366	46,723	262,432	188,126
Interfund Allocation	(664,268)				331,323
Debt service		554,571	255,370	169,250	400,000
Projects					25,000
Total Expenditures		<u>643,937</u>	<u>302,093</u>	<u>431,682</u>	<u>944,449</u>
<b>Other Sources</b>					
Transfers in		51,716			839,702
Transfers out - Housing					
Transfers out - Debt Service					(51,716)
Transfers out - Projects			(406,359)	(433,343)	
Total Other Sources		<u>51,716</u>	<u>(406,359)</u>	<u>(433,343)</u>	<u>787,986</u>
Net Change					(156,463)
<b>Ending Available Fund Balance</b>					<u>\$571,893</u>

**Project Balances, Including FY 08-09 Appropriations**

Housing Development  
North Community Center  
Parking Structure/Six Flags  
Country Club Crest

Merged Area Capital Projects		Flosden		20% Low/Mod Housing		Total
Waterfront DDA Fund #727	Downtown DDA Fund #728	Debt Service Fund #731	Capital Projects Fund #721	Special Revenue Fund #711	Debt Service Fund #735	
(\$212,816)	(\$90,000)		\$4,544,489			\$4,970,029
		\$1,843,350				3,993,338
			126,064	\$39,962	\$14,500	196,236
147,368			55,692			203,060
147,368		1,843,350	181,756	39,962	14,500	4,392,634
297,368	40,000	696,702	266,000	162,340	6,850	2,720,175
			299,732	33,213		
					464,600	1,843,791
			1,400,000			1,425,000
297,368	40,000	696,702	1,965,732	195,553	471,450	5,988,966
			347,981	798,667	456,950	2,495,016
		(798,667)				(798,667)
				(456,950)		(508,666)
		(347,981)				(1,187,683)
		(1,146,648)	347,981	341,717	456,950	
(150,000)	(40,000)		(1,435,995)	186,126		(1,596,332)
(\$362,816)	(\$130,000)		\$3,108,494	\$186,126		\$3,373,697
				\$750,000		\$750,000
			\$1,700,000			1,700,000
			1,000,000			1,000,000
			400,000			400,000
			\$3,100,000	\$750,000		\$3,850,000

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# MARE ISLAND

FY 08-09 Budget

## GOALS

The Mare Island Funds provide for the conversion, development, infrastructure, municipal services of the former Mare Island Naval Shipyard as it is converted from military to civilian use.

## STRUCTURE AND SERVICES

The City has formed a series of grant, lease, and Community Facilities District (CFD) Funds to finance the annual operating and capital infrastructure requirements for this former Naval Base.

## NOTEWORTHY ITEMS

- Conversion Fund  
This fund accounts for the pass-through of Federal clean-up dollars to facilitate the base conversion from military to civilian use. The fund's remaining capital appropriations of \$28.4 million are expected to be substantially expended during FY 08-09.
- Leasing Fund  
This fund accounts for ongoing development support. The FY 2008-09 budget includes \$1.6 million for developer reimbursement of City legal and consulting costs related to the planned Touro University north island development.
- CFD 2002-1  
This is a services-only 553-acre district. The district receives an allocation of all tax revenues generated on Mare Island and assesses property owners for the balance of funds needed to support \$6 million in annual services. The proposed FY 08-09 district levy is 5% below the total FY 07-08 district levy. During FY 07-08, the primary developer, Lennar Mare Island, paid \$3.4 million of this levy for undeveloped parcels not yet added to the County tax rolls.
- CFD 2005-1A (State) and 2005-1B (Local)  
These districts are residential districts. CFD 2005-1A is formed under State Law and is composed of a Facilities component plus a Services component. It is anticipated that this CFD will eventually issue bonded debt to pay for capital improvements. CFD 2005-1B is formed under the City's Mare Island Services Financing Code and is composed of a Services component. This CFD will not issue bonded debt. The FY 08-09 budget proposes assessments for both of these districts at the same rate as FY 07-08. Services in these districts are provided by the City as improvements are completed by the developer.
- Proposed CFD 2009-1A (State)  
This fund had been budgeted in prior years for planning purposes. The district is no longer under consideration and the fund is scheduled to be closed.
- Proposed CFD 2009-1B  
The district remains in the planning stage. Target property includes primarily commercial and industrial land uses. The City and developer continue to evaluate the appropriate scope and timing for the district. The proposed budget will provide start-up appropriations authority should formation go forward.

**City of Vallejo**  
**Community Development**  
**Mare Island Programs**  
Combining Schedule  
**FY 08-09**

	<b>Mare Island CFDs</b>				
	<b>Mare Island Conversion Fund #106</b>	<b>Mare Island Leasing Fund #107</b>	<b>2002-1 Fund #112</b>	<b>2005-1A (State)</b>	
				<b>Operating Fund #113</b>	<b>Capital/ Facilities Fund #213</b>
<b>Beginning Available Fund Balance</b>	\$2,758,489	\$1,136,947	\$3,235,872	\$296,601	\$206,214
<b>Revenues</b>					
Taxes			1,111,203		
Charges for Services		2,410,000	4,758,269	175,651	100,000
Investment Income	342,529	22,739	60,000	12,000	
Miscellaneous		128,000			
Grants					
<b>Total Revenues</b>	<u>342,529</u>	<u>2,560,739</u>	<u>5,929,472</u>	<u>187,651</u>	<u>100,000</u>
<b>Expenditures</b>					
Community Development	317,374	2,605,570			
Police			1,309,447		
Fire			2,596,208		
Public Works			1,838,990	105,528	
Nondepartmental			465,585	39,212	5,150
Capital outlay	932,045				
<b>Total Expenditures</b>	<u>1,249,419</u>	<u>2,605,570</u>	<u>6,210,230</u>	<u>144,740</u>	<u>5,150</u>
<b>Net Change</b>	<u>(906,890)</u>	<u>(44,831)</u>	<u>(280,758)</u>	<u>42,911</u>	<u>94,850</u>
<b>Ending Available Fund Balance</b>	<u>\$1,851,599</u>	<u>\$1,092,116</u>	<u>\$2,955,114</u>	<u>\$339,512</u>	<u>\$301,064</u>
<b>Project Balances, including FY 08-09 Appropriations</b>					
ESCA East	\$22,700,000				
ESCA West	5,700,000				
	<u>\$28,400,000</u>				

**Mare Island CFDs**

<b>2005-1B (Local) Fund #114</b>	<b>2009-1B (Local) Commercial Fund #116</b>	<b>Total</b>
\$196,492		\$7,830,615
112,232	\$250,000	1,361,203
		7,556,152
		437,268
		128,000
<u>112,232</u>	<u>250,000</u>	<u>9,482,623</u>
		2,922,944
		1,309,447
		2,596,208
70,000		2,014,518
22,083	250,000	782,030
		932,045
<u>92,083</u>	<u>250,000</u>	<u>10,557,192</u>
20,149		(1,074,569)
<u>\$216,641</u>		<u>\$6,756,046</u>

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**PUBLIC WORKS  
FUNDS**



**City of Vallejo**  
**Public Works Funds**  
**Combining Schedule**  
**FY 08-09**

	<b>Fleet Maintenance/ Replacement Fund #501/502</b>	<b>Gas Tax Fund #133</b>	<b>Solid Waste Disposal Fund #135</b>	<b>Landscape Maintenance Districts (Various) (A)</b>	<b>Total</b>
<b>Beginning Available Fund Balance</b>	\$1,632,346	\$562,035	\$120,000	\$3,951,942	\$6,266,323
<b>Revenues</b>					
Departmental Charges:					
Fleet Operations	2,996,630				2,996,630
Vehicle Replacement	621,765				621,765
Operating Grants		2,210,000	63,000		2,273,000
Charges for Services	5,000	257,850	768,300	3,805,974	4,837,124
Vehicle Sales	6,000				6,000
Investment Income		25,000		74,430	99,430
<b>Total Revenues</b>	<u>3,629,395</u>	<u>2,492,850</u>	<u>831,300</u>	<u>3,880,404</u>	<u>10,833,949</u>
<b>Expenditures</b>					
Public Works		2,954,884	876,300	3,714,121	7,545,305
Fleet Operations	2,996,630				2,996,630
Vehicle Replacement	304,000				304,000
<b>Total Expenditures</b>	<u>3,300,630</u>	<u>2,954,884</u>	<u>876,300</u>	<u>3,714,121</u>	<u>10,845,935</u>
Net Change	328,765	(462,034)	(45,000)	166,283	(11,986)
<b>Ending Available Fund Balance</b>	<u>\$1,961,111</u>	<u>\$100,001</u>	<u>\$75,000</u>	<u>\$4,118,225</u>	<u>\$6,254,337</u>
<b>Balance by Program</b>					
Fleet Operations, Fund 501	\$153,642				
Vehicle Replacement, General Fund	5,000				
Vehicle Replacement, Other Funds	1,802,469				
	<u>\$1,961,111</u>				

(A) See separate schedules by district

# **FLEET PROGRAM**

FY 08-09 Budget

## **GOALS**

Manage and maintain the City's fleet vehicles and equipment for safe, cost-efficient and optimum operation.

## **STRUCTURE AND SERVICES**

This section is overseen by the Maintenance Superintendent of the Maintenance Division and is supported by an Equipment Supervisor, eight (8) Equipment Mechanics, one (1) Parts Specialist, an Account Clerk (0.5) and a Customer Service Representative (0.5).

The Fleet Section is responsible the City's Fleet Maintenance and Equipment Replacement Programs. These programs, when in full force, are designed to maximize the cost-effective utilization of the City fleet while insuring that sufficient funds are available for scheduled replacements. This Section maintains in excess of 400 vehicles and pieces of equipment. Section personnel also maintain an equipment maintenance parts inventory on site.

## **NOTEWORTHY ITEMS:**

- Approximately 77% of the funding for the maintenance and replacement of the City of Vallejo Fleet is typically derived from the General Fund. Most vehicles, with the exception of specialized units, have an expected life of between seven (7) to fifteen (15) years. Unfortunately, in an effort to balance budgets over the years the life of a majority of the vehicles and pieces of equipment has been extended to as much as 29 years. This action has created an aging fleet resulting in increased maintenance costs as well as downtime.
- Funds previously set aside for the replacement of vehicles and pieces of equipment funded by the General Fund have been eliminated from the Vehicle Replacement Program and full vehicle replacement charges are no longer being accumulated for these units. Therefore, the City has reverted to a replacement program operating on a cash basis for all General Fund vehicles and equipment.
- Given the age of the fleet and loss of the annual replacement allocations the General Fund vehicle replacement needs will exceed \$3,000,000.00 annually. Maintenance costs will continue to increase at escalating rates and downtime of critical vehicles and pieces of equipment will occur more regularly as time passes without restoring this vital program.

# **GAS TAX**

## FY 08-09 Budget

### **GOALS**

The goal of the Gas Tax Fund is to provide funding for the preservation and upkeep of streets or road constructed conditions, and operation of a street or road facility and its integral services to provide safe, convenient and economical roadway transportation facilities.

### **STRUCTURE AND SERVICES**

The Streets Section is responsible for all street maintenance activities and for managing the City's Pavement Management System. The operating units of this section are the Streets Branch and the Traffic Control Branch. The Streets Branch provides street sweeping, patch paving, crack sealing, and pothole repair on all City streets and water facility access roads. This branch is also responsible for all sidewalk repair and maintenance activities. The Traffic Control Branch provides traffic signal and street lighting maintenance, and sign and roadway markings maintenance throughout the City.

This Section is headed by the Deputy Maintenance Superintendent and supported by two (2) Public Works Supervisors, four (4) Signal and Lighting Technicians, two (2) Heavy Equipment Operators, thirteen (13) Maintenance Workers and an Account Clerk (0.5).

### **NOTEWORTHY ITEMS:**

- Reductions in General Fund funding over the years have been replaced with Gas Tax funding. This action has had a major impact on all of the areas of responsibility of the Street/Traffic Branches, which is now largely funded by the Gas Tax Fund. Budget cuts have resulted in reductions of overall funding available to maintain these assets in an acceptable condition as some programs, such as crack sealing, have been eliminated.
- Lack of funding available to perform street maintenance has resulted in 19% of the City streets being rated in very poor condition. Additional reductions have occurred in performing vital Streets/Traffic maintenance activities such a pothole repairs, patch paving, street and traffic light maintenance, and maintaining required traffic, crosswalks and curb markings. This lack of maintenance will cause these transportation systems to deteriorate at an accelerated rate which will result in increased short term and long term costs and will produce traffic hazards for users.
- Based on our Pavement Management Program and current maintenance and repair rates, overall funding in the amount of \$6,000,000.00 per year, at a minimum, is required to even maintain our streets at their current condition while it would take \$11,000,000.00 per year for a six (6) year period to realize a 5% increase in the rating of their condition.

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# LANDSCAPE MAINTENANCE DISTRICT FUND

FY 08-09 BUDGET

## GOALS

Provide cost effective maintenance to the Landscape Maintenance Districts (LMD) that fall under responsibility of the Public Works Department Maintenance Division.

## STRUCTURE AND SERVICES

The City's Public Works Maintenance Division is responsible for the management efforts, and the maintenance/repairs associated with the twenty-six (26) LMD's located in the City of Vallejo. This is accomplished through a combined effort of in-house managers, inspectors, maintenance and tree workers and various contracts.

## NOTEWORTHY ITEMS

- Twelve (12) of the twenty-six (26) LMD's were formed under the Landscape and Lighting Act of 1972. These districts were formed as far back as 1979, of which none had provided for any type of cost of living increase. This lack of ability to sustain adequate funding over the years has adversely affected a number of the district's ability to maintain the required level of care to the point that significant reductions in services would be necessary to prevent them from going into deficit. Therefore, action was taken in FY 07/08 to begin the process of ballot eight (8) of these districts in compliance with the provisions of California Constitution Article XIIIID (Proposition 218) to seek approval of assessment rate increases as well as authorization for future cost of living increases.
- The time based methodology that was established in FY 07/08 to allow for an accurate and consistent distribution of the LMD administrative costs is continuing to evolve. This methodology is intended to track actual administrative time spent in each LMD which will be compiled in an effort to provide a stable and equitable allocation of these costs. This process is being closely monitored to insure these goals are met.
- Use of in-house forces for select aspects of LMD maintenance work began in FY 06/07. This concept continued in FY 07/08 and will be applied in FY 08/09 in those areas that are determined to be most cost effective.
- Landscape Maintenance Districts have been found to be an effective method of maintaining the appeal and integrity of the areas within the boundaries of each LMD. Therefore, the process of establishing a Waterfront/Downtown LMD is in progress and consideration is also being given to establishing additional LMD's in the City of Vallejo during FY 08/09 where they prove to be beneficial.

**Public Works**  
**Landscape Maintenance Districts**  
**FY 08-09**

	<b>Landscape Maintenance District Admin Fund #161</b>	<b>Hiddenbrooke Fund #138</b>	<b>South Vallejo Business Park Fund #162</b>	<b>Sandpiper Point Fund #163</b>	<b>Summit II Fund #164</b>	<b>Town and Country Fund #165</b>
<b>Beginning Available Fund Balance, June 30, 2007</b>	<b>\$184,835</b>	<b>\$1,508,907</b>	<b>\$44,466</b>	<b>\$43,132</b>	<b>\$31,964</b>	<b>\$20,992</b>
<b>FY 07-08 Activity</b>						
Revenues		699,606	46,638	54,873	42,653	39,434
Expenditures	(1,243,573)	(754,843)	(27,155)	(29,880)	(14,140)	(12,287)
Interfund Allocation	908,649	(113,705)	(27,383)	(32,864)	(5,565)	(10,459)
In-house Services	327,470		(16,745)	(25,441)		
Net annual activity	(7,454)	(168,942)	(24,645)	(33,312)	22,948	16,688
<b>Projected Available Fund Balance, June 30, 2008</b>	<b>177,381</b>	<b>1,339,965</b>	<b>19,821</b>	<b>9,820</b>	<b>54,912</b>	<b>37,680</b>
<b>FY 08-09 Activity</b>						
<b>Revenues</b>						
Charges for services		683,485	76,398	75,587	42,178	36,764
Investment income		26,799	396	196	1,098	754
Total Revenue		710,284	76,794	75,783	43,276	37,518
<b>Expenditures</b>						
District Maintenance						
Contract Services		389,386	5,000	19,332	4,821	2,652
Rehabilitation / Vandalism		85,000	7,400	10,500	5,000	6,000
Utilities		97,400	33,475	22,220		3,850
In-house Services	319,607					
Allocations- In-house Services	(53,351)		17,247			
Allocations- In-house Services (One-time)	(266,256)				26,165	
Subtotal, District Maintenance		571,786	63,122	52,052	35,986	12,502
Administration						
Inspection Administration	770,977					
Citywide and Department Allocation	206,743					
	977,720					
District Allocations	(977,720)	125,146	7,499	18,516	16,810	12,458
Engineer's Report		2,400	153	570	387	267
County Fees		7,693	779	783	585	277
Subtotal, Administration		135,239	8,431	19,869	17,782	13,002
Total Expenditures		707,025	71,553	71,921	53,768	25,504
Net Change		3,259	5,241	3,862	(10,492)	12,014
<b>Ending Available Fund Balance, June 30, 2009</b>	<b>\$177,381</b>	<b>\$1,343,224</b>	<b>\$25,062</b>	<b>\$13,682</b>	<b>\$44,420</b>	<b>\$49,694</b>
<b>Total Available Balance</b>						
Operating reserve (50% annual operations)		\$341,743	\$38,199	\$37,794	\$21,089	\$18,382
Rehabilitation reserve		102,665			12,761	
Slide reserve (developer deposits)		816,546				
Undesignated/Available	\$177,381	82,270	(13,137)	(24,112)	10,570	31,312
	<b>\$177,381</b>	<b>\$1,343,224</b>	<b>\$25,062</b>	<b>\$13,682</b>	<b>\$44,420</b>	<b>\$49,694</b>

<b>Costa del Rio Fund #166</b>	<b>Monica Place Fund #167</b>	<b>Greenmont/ Seaport Fund #168</b>	<b>Ridgecrest Fund #169</b>	<b>Carriage Oaks Fund #170</b>	<b>Cimarron Hill/ Madigan Fund #171</b>	<b>Flem Hill/ Springtree Fund #172</b>	<b>Sommerset I and II Fund #173</b>
<b>\$167,668</b>	<b>\$23,511</b>	<b>\$114,688</b>	<b>\$1,377</b>	<b>\$28,520</b>	<b>\$173,669</b>	<b>\$102,942</b>	<b>\$185,513</b>
135,451 (126,818) (32,531) <u>(23,898)</u>	3,322 (150) (182) <u>2,990</u>	100,988 (24,749) (12,539) (52,330) <u>11,370</u>	27,934 (25,914) <u>2,020</u>	15,434 (10,743) (9,701) <u>(5,010)</u>	316,089 (131,833) (48,897) <u>135,359</u>	133,503 (43,470) (26,822) <u>63,211</u>	107,118 (35,925) (22,298) (52,330) <u>(3,435)</u>
<b>143,770</b>	<b>26,501</b>	<b>126,058</b>	<b>3,397</b>	<b>23,510</b>	<b>309,028</b>	<b>166,153</b>	<b>182,078</b>
128,654 2,875 <u>131,529</u>	2,857 530 <u>3,387</u>	98,242 2,521 <u>100,763</u>	27,857 68 <u>27,925</u>	23,249 470 <u>23,719</u>	306,518 6,181 <u>312,699</u>	142,603 3,323 <u>145,926</u>	99,522 3,642 <u>103,164</u>
18,146 45,000 27,250	124	10,548 7,000 500	25,603	3,504 4,900 4,725	17,052 90,000 24,300	14,460 28,500 15,500	12,672 15,000 7,250
26,165 <u>116,561</u>	124	52,330 <u>70,378</u>	25,603	13,129	26,165 <u>157,517</u>	58,460	34,922
23,984 429 1,551 <u>25,964</u>	722 15 9 <u>746</u>	44,772 1,044 1,278 <u>47,094</u>	282 <u>282</u>	8,426 308 241 <u>8,975</u>	101,926 2,289 2,934 <u>107,149</u>	39,114 852 1,083 <u>41,049</u>	46,111 1,087 903 <u>48,101</u>
142,525 <u>(10,996)</u>	870 <u>2,517</u>	117,472 <u>(16,709)</u>	25,885 <u>2,040</u>	22,104 <u>1,615</u>	264,666 <u>48,033</u>	99,509 <u>46,417</u>	83,023 <u>20,141</u>
<b>\$132,774</b>	<b>\$29,018</b>	<b>\$109,349</b>	<b>\$5,437</b>	<b>\$25,125</b>	<b>\$357,061</b>	<b>\$212,570</b>	<b>\$202,219</b>
\$64,327 68,447	\$1,429 19,514	\$49,121 60,228	\$13,929	\$11,625 13,500	\$153,259 116	\$71,302 17,183	\$49,761 98,277
<u>\$132,774</u>	<u>\$29,018</u>	<u>\$109,349</u>	<u>\$5,437</u>	<u>\$25,125</u>	<u>\$357,061</u>	<u>\$212,570</u>	<u>\$202,219</u>

**Public Works**  
**Landscape Maintenance Districts**  
**FY 08-09**

	<u>Woodridge Fund #174</u>	<u>College Hills Fund #175</u>	<u>Sommerset III Fund #176</u>	<u>NE Quadrant Fund #178</u>	<u>Garthe Ranch Fund #180</u>	<u>Hunter Ranch I and II Fund #181</u>
<b>Beginning Available Fund Balance, June 30, 2007</b>	<b>\$190,591</b>	<b>\$71,893</b>	<b>\$63,078</b>	<b>\$490,740</b>	<b>\$95,027</b>	<b>\$128,808</b>
<b>FY 07-08 Activity</b>						
Revenues	129,272	56,158	95,476	554,253	180,243	97,718
Expenditures	(49,086)	(19,422)	(36,913)	(363,243)	(160,855)	(27,324)
Interfund Allocation	(31,169)	(13,796)	(20,867)	(101,826)	(112,106)	(14,599)
In-house Services	(52,330)			(36,838)		(52,330)
Net annual activity	(3,313)	22,940	37,696	52,346	(92,718)	3,465
<b>Projected Available Fund Balance, June 30, 2008</b>	<b>187,278</b>	<b>94,833</b>	<b>100,774</b>	<b>543,086</b>	<b>2,309</b>	<b>132,273</b>
<b>FY 08-09 Activity</b>						
<b>Revenues</b>						
Charges for services	121,039	52,104	92,704	524,591	276,699	93,123
Investment income	3,746	1,897	2,015	10,862	46	2,645
Total Revenue	124,785	54,001	94,719	535,453	276,745	95,768
<b>Expenditures</b>						
District Maintenance						
Contract Services	11,742	5,976	10,815	158,400	92,480	3,585
Rehabilitation / Vandalism	18,000	12,000	15,000	64,000	23,940	15,000
Utilities	18,730	1,045	11,135	152,200	77,300	9,125
In-house Services						
Allocations- In-house Services						
Allocations- In-house Services (One -time)	52,330	20,000		30,836		17,265
Subtotal, District Maintenance	100,802	39,021	36,950	405,436	193,720	44,975
Administration						
Inspection Administration						
Citywide and Department Allocation						
District Allocations	52,650	24,256	28,075	94,792	63,554	37,865
Engineer's Report	1,054	468	621	3,503	2,010	819
County Fees	1,700	701	722	5,541	2,852	920
Subtotal, Administration	55,404	25,425	29,418	103,836	68,416	39,604
Total Expenditures	156,206	64,446	66,368	509,272	262,136	84,579
Net Change	(31,421)	(10,445)	28,351	26,181	14,609	11,189
<b>Ending Available Fund Balance, June 30, 2009</b>	<b>\$155,857</b>	<b>\$84,388</b>	<b>\$129,125</b>	<b>\$569,267</b>	<b>\$16,918</b>	<b>\$143,462</b>
<b>Total Available Balance</b>						
Operating reserve (50% annual operations)	\$60,520	\$26,052	\$46,352	\$262,296	\$138,350	\$46,562
Rehabilitation reserve	90,089	45,632	11,145	159,538		96,900
Slide reserve (developer deposits)						
Undesignated/Available	5,249	12,704	71,628	147,434	(121,432)	
	<b>\$155,857</b>	<b>\$84,388</b>	<b>\$129,125</b>	<b>\$569,267</b>	<b>\$16,918</b>	<b>\$143,462</b>

Glen Cove I and II Fund #182	Hunter Ranch III Fund #183	Town and Country II Fund #184	Glen Cove III Fund #185	Marine World Fund #186	Marine View Fund #187	Garthe Ranch Fund #188	Other Fund Allocations	Total
\$81,097	(\$5,597)	\$2,187	\$154,540	\$58,574	(\$5,819)	(\$6,295)		\$3,951,008
131,070	13,576	23,373	458,445	50,695	6,244	163,869		3,683,435
(38,867)	(6,268)	(11,788)	(469,148)	(15,423)	(1,012)	(1,672)		(3,682,501)
(22,046)	(7,996)	(13,931)	(119,562)	(28,154)	(2,735)		(\$76,916)	
	(2,349)			(22,941)	(2,649)		(11,187)	
70,157	(3,037)	(2,346)	(130,265)	(15,823)	(152)	162,197	(88,103)	934
<b>151,254</b>	<b>(8,634)</b>	<b>(159)</b>	<b>24,275</b>	<b>42,751</b>	<b>(5,971)</b>	<b>155,902</b>	<b>(88,103)</b>	<b>3,951,942</b>
99,430	22,760	30,379	654,149	88,722	6,360			3,805,974
3,025			486	855				74,430
102,455	22,760	30,379	654,635	89,577	6,360			3,880,404
13,963	6,349	9,816	236,933	5,000	2,728			1,081,087
9,000	1,200	5,800	93,000	9,000				570,240
13,750	7,020		153,650	18,435	1,000			699,860
				23,629			12,475	319,607
			15,000					
36,713	14,569	15,616	498,583	56,064	3,728		12,475	2,670,794
								770,977
								206,743
								977,720
30,788	6,302	11,506	111,774	25,230	1,055	14,361	30,028	
668	227	418	4,540	908	24	542		25,603
750	232	303	6,764	904	53	164		40,004
32,206	6,761	12,227	123,078	27,042	1,132	15,067	30,028	1,043,327
68,919	21,330	27,843	621,661	83,106	4,860	15,067	42,503	3,714,121
33,536	1,430	2,536	32,974	6,471	1,500	(15,067)	(42,503)	166,283
<b>\$184,790</b>	<b>(\$7,204)</b>	<b>\$2,377</b>	<b>\$57,249</b>	<b>\$49,222</b>	<b>(\$4,471)</b>	<b>\$140,835</b>	<b>(\$130,606)</b>	<b>\$4,118,225</b>
\$49,715	\$11,380	\$15,190	\$327,075	\$44,361	\$3,180			\$1,902,989
24,403				4,861				825,259
110,672	(18,584)	(12,813)	(269,826)		(7,651)	\$140,835	(\$130,606)	816,546
\$184,790	(\$7,204)	\$2,377	\$57,249	\$49,222	(\$4,471)	\$140,835	(\$130,606)	573,432
								\$4,118,225

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**OTHER  
PROGRAMS**



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**City of Vallejo**  
**Other Programs**  
**Combining Schedule**  
**FY 08-09**

	<b>Risk Management Internal Service Fund #505</b>	<b>Police Grants Funds # 139, 140, 146, 149, 151, 152, 156</b>	<b>Outside Funded Services Fund #129</b>	<b>State Land Commision Fund #134</b>
<b>Beginning Available Fund Balance</b>	(\$1,649,359)	\$620,804		
<b>Revenues</b>				
Operating				
Taxes				
Charges for Services	5,200,000	395,000	\$2,219,353	
General Fund Transfer	(1,000,000)			
Investment Income	100,000		19,500	
Miscellaneous		10,000		\$578,350
Operating Grants and Contributions		1,188,000		
<b>Total Revenues</b>	<u>4,300,000</u>	<u>1,593,000</u>	<u>2,238,853</u>	<u>578,350</u>
<b>Expenditures</b>				
Community Development			899,353	181,743
Police		1,863,695		
Fire				
Public Works			1,320,000	15,000
Nondepartmental	6,145,155		19,500	138,919
Debt service				
<b>Total Expenditures</b>	<u>6,145,155</u>	<u>1,863,695</u>	<u>2,238,853</u>	<u>335,662</u>
<b>Other Financing Sources (Uses)</b>				
Transfers in				
Transfers out				(242,688)
Fund balance reserve				
<b>Total Other Financing Sources</b>				<u>(242,688)</u>
<b>Net change in fund balances</b>	<u>(1,845,155)</u>	<u>(270,695)</u>		
<b>Ending Available Fund Balance</b>	<u>(\$3,494,514)</u>	<u>\$350,109</u>		

**Endowment Principal**

(A) See supporting schedule by debt issue

<u>Hazmat Fund #143</u>	<u>Administrative Fund #601</u>	<u>McCune Collection Fund #603</u>	<u>Debt Service (A)</u>	<u>Total</u>
<u>\$312,500</u>		<u>\$20,019</u>	<u>\$3,277,432</u>	<u>\$2,581,396</u>
40,000				40,000
	\$20,000		6,090,000	13,924,353
				(1,000,000)
6,250	10,000	2,442	363,985	502,177
	100,000			688,350
				1,188,000
<u>46,250</u>	<u>130,000</u>	<u>2,442</u>	<u>6,453,985</u>	<u>15,342,880</u>
	100,000			1,181,096
				1,863,695
86,250				86,250
	20,000			1,355,000
	10,000	22,461	348,479	6,684,514
			6,700,242	6,700,242
<u>86,250</u>	<u>130,000</u>	<u>22,461</u>	<u>7,048,721</u>	<u>17,870,797</u>
			5,701,845	5,701,845
			(4,489,695)	(4,732,383)
			110,375	110,375
			<u>1,322,525</u>	<u>1,079,837</u>
<u>(40,000)</u>		<u>(20,019)</u>	<u>727,789</u>	<u>(1,448,080)</u>
<u>\$272,500</u>			<u>\$4,005,221</u>	<u>\$1,133,316</u>
		<u>\$102,072</u>		

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**Other Programs  
Risk Management  
Internal Service Fund #505**

	<u>Actual FY 04-05</u>	<u>Actual FY 05-06</u>	<u>Actual FY 06-07</u>	<u>Projected FY 07-08</u>	<u>Adopted Budget FY 08-09</u>
<b>Beginning Available Fund Balance</b>	(\$2,765,775)	(\$3,876,610)	(\$1,017,957)	(\$2,313,582)	(\$1,649,359)
<b>REVENUE</b>					
Charges for services	4,088,187	4,882,926	6,046,616	5,150,000	5,200,000
Other income	582,315	69,222	382,276	100,000	100,000
General Fund Transfers	600,000	1,694,600			(1,000,000)
Total Revenue	<u>5,270,502</u>	<u>6,646,748</u>	<u>6,428,892</u>	<u>5,250,000</u>	<u>4,300,000</u>
<b>EXPENDITURES</b>					
Administration	567,920	604,206	578,397	672,209	600,208
Worker's compensation	2,459,047	2,454,795	4,065,395	1,717,896	2,853,900
General liability	3,312,951	599,172	2,966,860	2,084,270	2,579,645
Safety programs	41,419	129,922	113,865	111,402	111,402
Total Expenditures	<u>6,381,337</u>	<u>3,788,095</u>	<u>7,724,517</u>	<u>4,585,777</u>	<u>6,145,155</u>
Net Activities	<u>(1,110,835)</u>	<u>2,858,653</u>	<u>(1,295,625)</u>	<u>664,223</u>	<u>(1,845,155)</u>
<b>Ending Available Fund Balance</b>	<u>(\$3,876,610)</u>	<u>(\$1,017,957)</u>	<u>(\$2,313,582)</u>	<u>(\$1,649,359)</u>	<u>(\$3,494,514)</u>

**City of Vallejo  
Other Programs  
Police Grants  
FY 08-09**

	<b>Asset Seizure Program Fund #139</b>	<b>Traffic Offender VETO Fund #140</b>	<b>Office of Traffic Safety Grant Fund #146</b>	<b>Local Law Enforcement Block Grant Fund #149</b>
<b>Beginning Available Fund Balance</b>	\$216,821	\$270,695		
<b>Revenues</b>				
Operating Grants	100,000		\$120,000	\$22,000
Charges for Services		175,000		
Miscellaneous		5,000		
<b>Total Revenues</b>	<b>100,000</b>	<b>180,000</b>	<b>120,000</b>	<b>22,000</b>
<b>Expenditures</b>				
Program Support	100,000	136,000	20,000	
Interfund Reimbursements		314,695	100,000	22,000
<b>Total Expenditures</b>	<b>100,000</b>	<b>450,695</b>	<b>120,000</b>	<b>22,000</b>
Net change		(270,695)		
<b>Ending Available Fund Balance</b>	<b>\$216,821</b>			

<b>Supplemental Law Enforcement Grant Fund #151</b>	<b>Cadet Program Fund #152</b>	<b>CA Department of Corrections Grant Fund #156</b>	<b>Total</b>
\$102,538	\$30,750		\$620,804
220,000		\$ 726,000	1,188,000
	220,000		395,000
	5,000		10,000
220,000	225,000	726,000	1,593,000
	208,500	556,000	1,020,500
220,000	16,500	170,000	843,195
220,000	225,000	726,000	1,863,695
			(270,695)
\$102,538	\$30,750		\$350,109

**City of Vallejo  
Other Programs  
Debt Service Funds  
FY 08-09**

	City Debt			
	1999	2000	2002	2003
	COPS Fund #303	COPS Fund #304	COPS Fund #305	COPS Fund #306
<b>Beginning Available Fund Balance</b>				
<b>Revenues</b>				
Operating				
Charges for Services				
Investment Income				
Total Revenues				
<b>Expenditures</b>				
Nondepartmental	\$10,300	\$51,085	\$41,426	\$47,198
Debt service	316,660	429,190	373,883	371,408
Total Expenditures	<u>326,960</u>	<u>480,275</u>	<u>415,309</u>	<u>418,606</u>
Other Financing Sources (Uses)				
Transfers in	326,960	480,275	415,309	418,606
Transfers out				
Fiscal Agent reserve				
Total Other Financing Sources	<u>326,960</u>	<u>480,275</u>	<u>415,309</u>	<u>418,606</u>
Net change in fund balances				
<b>Ending Available Fund Balance</b>				
<b>Total Fund Balance:</b>				
Debt Service Reserve				
Delinquency Maintenance Reserve				
Designated for Capital Projects				
Designated for Subsequent Payment	\$283,476	\$26,856	\$30,191	\$11,194
Undesignated/Available	<u>\$283,476</u>	<u>\$26,856</u>	<u>\$30,191</u>	<u>\$11,194</u>

**Land-Based Assessment Debt**

Fairgrounds Drive #65 Fund #316	Glen Cove		Hiddenbrook		NE Quadrant 2003-1 Fund #346	NE Quadrant 2003-B Fund #347	Total
	Assessment District #61 Fund #318	2003 Series A Fund #321	1998 Fund #343	2004 A Fund #348			
\$95,147		\$75,693		\$2,458,348	\$238,035	\$410,209	\$3,277,432
716,000	\$1,867,000		\$2,057,000		608,000	842,000	6,090,000
41,185		70,000	4,700	162,000	37,100	49,000	363,985
<u>757,185</u>	<u>1,867,000</u>	<u>70,000</u>	<u>2,061,700</u>	<u>162,000</u>	<u>645,100</u>	<u>891,000</u>	<u>6,453,985</u>
13,659	56,523		70,267		16,582	41,439	348,479
627,718		1,530,197		1,758,763	588,655	703,768	6,700,242
<u>641,377</u>	<u>56,523</u>	<u>1,530,197</u>	<u>70,267</u>	<u>1,758,763</u>	<u>605,237</u>	<u>745,207</u>	<u>7,048,721</u>
		1,810,477		2,250,218			5,701,845
	(1,810,477)	(345,000)	(2,250,218)			(84,000)	(4,489,695)
(9,966)		4,847	258,785	(11,175)	(132,116)		110,375
<u>(9,966)</u>	<u>(1,810,477)</u>	<u>1,470,324</u>	<u>(1,991,433)</u>	<u>2,239,043</u>	<u>(132,116)</u>	<u>(84,000)</u>	<u>1,322,525</u>
105,842		10,127		642,280	(92,253)	61,793	727,789
<u>\$200,989</u>		<u>\$85,820</u>		<u>\$3,100,628</u>	<u>\$145,782</u>	<u>\$472,002</u>	<u>\$4,005,221</u>
\$302,763		\$1,101,653		\$866,835	\$606,774	\$334,478	\$3,212,503
				1,000,000			1,000,000
1,090,000		900,000					1,990,000
581,325		1,445,175		991,164	361,444	661,884	4,392,709
200,989		85,820		3,100,628	145,782	472,002	4,005,221
<u>\$2,175,077</u>		<u>\$3,532,648</u>		<u>\$5,958,627</u>	<u>\$1,114,000</u>	<u>\$1,468,364</u>	<u>\$14,600,433</u>

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# **CAPITAL PROJECTS**



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**City of Vallejo**  
**Capital Project Funds**  
**FY 08-09**

	Capital Outlay Fund #201	Transportation Impact Mitigation Fund #203	Bridge Construction Fund #204	Northgate Benefit Dist #93-1 Fund #207	Northgate Fee Dist #94-1 Fund #208	Hiddenbrooke Sky Valley Overpass Fund #211
<b>Beginning Available Fund Balance</b>	\$196,576	\$2,081,996	\$1,045,160	\$350,742	\$45,198	\$5,752,065
<b>Revenues</b>						
Investment Income	11,266	81,742	69,619	10,566	3,108	127,124
Development Impact Fees		989,700				318,500
Capital Grants						
<b>Total Revenues</b>	<u>11,266</u>	<u>1,071,442</u>	<u>69,619</u>	<u>10,566</u>	<u>3,108</u>	<u>445,624</u>
<b>Expenditures</b>						
Administration	4,500	4,500	4,500	4,500	4,500	4,500
To appropriate new funds:						
PWC206 Glen Cove Maintenance	345,000					
PWC306 NE Quadrant Maintenance	84,000					
PW9783 SR2S Steffan Manor Elem	20,900					
PW9786 Citywide Street Overlay						
PW9844 Mare Is Sewer Rehab						
PW9846 Downtown Streetscape						
GVRD01 Children's Wonderland Park						
GVRD Neighborhood Parks						
To close benefit district funds:						
PW9990 Northgate Benefit Dist				356,808	43,806	
To adjust funding sources for current projects:						
PD-CAD Radio System	(400,000)					
PW9936 Wilson Ave Improvements		736,431				
PW9866 Vallejo Station			1,110,279			
PWTX04 Triad						
<b>Total Expenditures</b>	<u>54,400</u>	<u>740,931</u>	<u>1,114,779</u>	<u>361,308</u>	<u>48,306</u>	<u>4,500</u>
<b>Other Sources</b>						
Transfers in	429,000					
Transfers out						
Debt Proceeds - Radio System	(400,000)					
Debt Retirement (Bond Call)						
<b>Other Sources</b>	<u>29,000</u>					
<b>Net change</b>	<u>(14,134)</u>	<u>330,511</u>	<u>(1,045,160)</u>	<u>(350,742)</u>	<u>(45,198)</u>	<u>441,124</u>
<b>Ending Available Fund Balance</b>	<u>\$182,442</u>	<u>\$2,412,507</u>				<u>\$6,193,189</u>
<b>Project Balances, including FY 08-09 Appropriations</b>						
Vallejo Station			<u>\$4,610,279</u>			

2000 COP Fund #214	2002 COP Fund #215	NE Quadrant Improvement District Fund #218	Downtown Development Fund #220	Capital Grants/ Contributions Fund #221	Vallejo Station Fund #222	Neighborhood Park/ Development Fee Fund #137	Total
\$268,069	\$3,702,094	\$430,235					\$13,872,135
	25,000	11,654				\$70,354	410,433
			(\$2,595,500)	\$ 2,531,359		312,000	1,620,200
	25,000	11,654	(2,595,500)	2,531,359		382,354	(64,141)
							1,966,492
4,500	4,500	4,500					40,500
							345,000
							84,000
				130,460			151,360
				400,808			400,808
				1,129,091			1,129,091
				580,000			580,000
				291,000			291,000
						382,354	382,354
		437,389					838,003
	400,000						
(736,431)	(1,665,000)						(554,721)
	(1,079,500)		(2,595,500)				(3,675,000)
(731,931)	(2,340,000)	441,889	(2,595,500)	2,531,359		382,354	12,395
							429,000
	(20,500)						(20,500)
(1,000,000)	(6,000,000)						(400,000)
(1,000,000)	(6,020,500)						(7,000,000)
							(6,991,500)
(268,069)	(3,655,500)	(430,235)					(5,037,403)
	\$46,594						\$8,834,732
					\$14,078,521		\$18,688,800

# CAPITAL IMPROVEMENT PROJECTS

FY 08-09 Budget

## PROJECTS WITH NEW BUDGET FOR FISCAL YEAR 2008/2009:

### **PW9786 2008 City Wide Overlay Project**

The City Wide Overlay project is new this year, with the City of Vallejo total allocation of Proposition 1B funding in the amount of \$3,800,808, of which \$3.4 million has already been budgeted. The remaining \$400,808 is being budgeted this year. The project includes street paving improvements throughout the City.

### **PW9844 Mare Island Sewer EPA (Environmental Protection Agency) Grant #2**

The Mare Island Sewer project will continue with the current EPA grant and a new EPA grant to install a bypass piping system for the domestic sewage pumping stations on Mare Island to improve the ability of Vallejo Sanitation and Flood Control District to control, divert and manage sewer flows. Total project budget is \$1,742,727, of which \$1,129,091 is new money. The EPA grants require a local match of \$784,227, to be provided by Lennar Mare Island, LLC. Grant funding of \$621,000 and local match of \$508,091 is being budgeted this year.

### **SR2S (Safe Routes to School) Steffan Manor Elementary**

The SR2S Steffan Manor Elementary project will improve the safety of pedestrian and bicycle modes of student travel and provide safe passage to Steffan Manor Elementary. The SR2S grant will require a local in-kind match. Grant funding of \$130,460 and local in-kind match of \$20,900 is being budgeted this year.

### **PW9846 Downtown Streetscape**

This project consists of pedestrian enhancements including traffic calming, re-striping, diagonal on-street parking, decorative lighting, brick pavers, street furniture, art and improved signs. Federal CMAQ (Congestion Mitigation and Air Quality) funding in the amount of \$580,000 has been budgeted this year for construction.

### **Greater Vallejo Recreation District (GVRD)**

The City is a pass-through agent for federal grants and park development fees administered by the Greater Vallejo Recreation District. Current year appropriations include \$291,000 for federal reimbursement of the Children's Wonderland Park improvements. All park development fees are also appropriated annually for use in the GVRD capital improvement program.

## PROJECTS BUDGETED IN PRIOR FISCAL YEARS:

### **PW 9784 2008 City Wide Slurry Seal Project**

The City Wide Slurry Seal project is funded through Proposition 42, and includes a \$550,000 budget to seal approximately 50 streets throughout the City. This funding has been budgeted in prior years.

### **PW9793 Lemon Street Overlay**

The Lemon Street Overlay project is in the design phase, and will include pavement rehabilitation and overlay on Lemon Street from Curtola Parkway to SR 29, with construction planned for next year. Funding is from Caltrans with a local match, budgeted in prior years.

### **PW9787 Glen Cove Improvements**

The Glen Cove Improvements project will include street improvements from one-time surplus funds from the maturing Glen Cove Improvement District, budgeted last year.

# CAPITAL IMPROVEMENT PROJECTS

FY 08-09 Budget

## **PW9798 Fairgrounds Drive Improvements**

The Fairgrounds Drive Improvements project will include street improvements from one-time surplus funds from the maturing Fairgrounds Drive Improvement District, budgeted last year.

## **PW9936 Wilson Avenue**

The Wilson Avenue project began in June 2006 and includes utility upgrades, road re-alignment and reconstruction, landscaping and decorative streetlights. This project was budgeted in prior years.

## **PW9853 Lemon Street - Curtola Transit Center**

This project will include construction of intermodal facilities for express bus service. The preliminary feasibility study was begun February 2008. Funding is a combination of state RM2 (Regional Measure 2) money and local match, budgeted in prior years.

## **PW9893 Waterfront Project**

This project includes clearing titles and preparing maps necessary for development of the Waterfront area from Solano Avenue to Mare Island Causeway. This is a Redevelopment Agency project.

## **PW9839 Vallejo Station Transit Center**

This project will relocate the existing bus transfer station currently located at York and Marin Streets to a new Transit Center to be located between Sacramento and Santa Clara Streets. The improvements include a 12-bay bus transfer center, construction of the new Vallejo Transit Center, landscaping, lighting and safety enhancements. Funding is a combination of federal CMAQ funding, STIP (State Transportation Improvement Program) funding, RM2 funding and local match, budgeted in prior years.

## **PW9852 Ferry Maintenance Facility**

A new float for the Ferry Maintenance Facility located in Mare Island is currently being constructed, with completion anticipated later this year. This project is funded with STIP money, budgeted in prior years.

## **PW9882 Admiral Callaghan/Redwood Street Improvements**

This project will improve traffic flow and safety at the ramp from I-80 eastbound to Redwood Parkway and Admiral Callaghan Lane, and is currently under construction. The project is anticipated to be complete June 2008. This project is being funded by Caltrans with a local match, budgeted in prior years.

## **PW9798 Sacramento Street Bridge Seismic Retrofit**

Proposition 1B included state funding for seismic retrofit of bridges throughout California. This project will be budgeted after a grant estimate is received.

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# **APPENDIX**



## GLOSSARY OF BUDGET TERMS

**ACCRUAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

**ACTUAL:** Actual level of revenues or expenditures in the fiscal year noted.

**APPROPRIATIONS:** An authorization by the City Council to make expenditures and to incur obligations for a specific purpose.

**APPROVED BUDGET:** The approved budget is the annual City budget approved by the City Council for expenditures on or before June 30.

**ASSESSED VALUATION:** The estimated value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

**ASSESSMENT:** Revenue collected for City services which benefit properties in specific areas or district.

**ASSETS:** Property owned by the City for which a monetary value has been established.

**AVAILABLE BALANCE:** The unreserved, undesignated portion of fund balance available for future operations. For Enterprise funds, fund balance represents the current working capital portion of the fund's equity, which excludes capital assets, long-term debt, and other non-current items.

**AUTHORIZED POSITIONS:** Positions approved by the City Council which may or may not have funding (see Budgeted Positions).

**BALANCED BUDGET:** The budget for a fund is balanced when total budgeted resources, including revenues, transfers in from other funds, and unallocated fund balance from previous years meet or exceed total budgeted uses of resources, including expenditures and transfers out to other funds.

**BASIS OF ACCOUNTING:** Refers to when revenues, expenses, expenditures and transfers are recognized and reported. The budgetary basis of accounting for all the funds is modified accrual, with a focus on current financial resources.

**BOND:** A certificate of debt issued by an entity, guaranteeing payment of the original investment plus interest, by a specified future date. Bonds are typically used for long-term debt to pay for specific capital expenditures.

**BUDGET:** An annual plan of financial operation embodying an estimate of proposed expenditures and the estimated means of financing them. The approved budget is authorized by City Council action and thus specifies the legal spending limits of the fiscal year.

**BUDGET MODIFICATION:** A change of expenditure levels and corresponding resources over and above the base budget, which is needed to accomplish an existing service level or unanticipated service. All budget modifications are approved by the City Council.

**BUDGETED POSITIONS:** The number of full-time equivalent positions to be funded in the budget. Example: Funding of two half-time positions would equal one full-time equivalent position.

**CAPITAL IMPROVEMENT:** A permanent addition to the City's assets, including the design, construction or purchase of land, buildings or facilities, or major renovations. This includes installation or repair of new or existing traffic signals, roads, sewer lines and parks. To qualify as a capital improvement project, the cost of the project must exceed \$10,000.

**CAPITAL IMPROVEMENT PROGRAM (CIP):** An on-going five-year plan of single and multiple year capital expenditures which is updated annually.

**CAPITAL OUTLAY:** Expenditure for tangible property of a relatively permanent nature such as vehicles or office equipment, with a unit cost of \$5,000 or more.

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures.

**CERTIFICATES OF PARTICIPATION (COP'S):** This financing technique provides long-term financing through a lease, installment sale agreement or loan agreement. Certificates of Participation (COP's) allow the public to purchase participation in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

**CPI:** Consumer Price Index, measure of inflation in area of consumer products.

**DEBT SERVICE:** Payment of interest and principal on an obligation resulting from the issuance of bonds and notes.

**DEPARTMENT:** The basic unit of service responsibility, encompassing a broad mandate of related activities.

**DIVISION:** A sub-unit of a department which encompasses more specific functions of that department and may consist of several activities.

**ENCUMBRANCE:** Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**ENTERPRISE FUND:** A governmental facility or service which operates like a private business and is intended to be self supporting, i.e., revenues will cover all expenses of the operations including capital costs. These funds operate on a full accrual basis recognizing revenues or expenses when the event occurs.

**ERAF:** Educational Revenue Augmentation Fund is a fund in each county into which county, city and special district revenues are transferred to local education agencies.

**FINAL BUDGET:** The approved revenue and expenditure budget as appropriated.

**FUNDS AVAILABLE:** Actual cash available for discretionary purposes, projects or appropriations.

**EXPENDITURE:** The actual spending of funds authorized by an appropriation. Expenditures are divided into the following classes of individual line items:

- a. Personnel
- b. Services and Supplies
- c. Capital Projects
- d. Debt Service
- e. Interdepartmental Allocations

**FISCAL YEAR:** A twelve-month period of time to which the budget applies. For the City of Vallejo, it is July 1 through June 30.

**FULL TIME EQUIVALENT (FTE):** The decimal equivalent of a part-time position converted to a full time basis, i.e., one person working half-time would count as 0.5 FTE.

**FUND:** A separate set of accounts used to record receipt and use of money restricted for specific purposes. The City's finances are distributed among 150 separate funds required by the City, state or federal government, or by proper accounting practice. Fund types include:

- a. General Fund receives all unrestricted money which pays for the majority of departmental spending for traditional City services.
- b. Special Revenue funds are revenues earmarked for specific purposes.
- c. Debt Service funds are used to repay the principal and interest on indebtedness.
- d. Capital Project funds are used to account for construction of major public facilities.
- e. Enterprise funds are self-supporting activities financed by users and operated similar to private businesses.
- f. Internal Service funds are enterprises that sell services internally to other City entities, rather than to the general public.
- g. Trust and Agency funds are used to account for assets held by the City as a trustee or agent for employees, private organizations or other governments. (These are not included in the City budget).

**GANN APPROPRIATIONS LIMIT:** Article XIII B of the State constitution was amended by Proposition 4 (Gann initiative) in 1979. Article XIII B limits growth in the spending of tax proceeds to tax proceeds appropriated in the "base year" of 1978-79 times the product of the allowable annual percentage change in a cost-of-living factor and the allowable annual percentage change in a population change factor. The cost-of-living factor is the larger of the annual percentage change in the State per capita personal income or the annual percentage change in the local non-residential assessed valuation due to new construction. The population change factor is the larger of the annual percentage change of the jurisdiction's population or the annual percentage population change of the county in which the jurisdiction is located.

**GENERAL FUND:** The City's principal operating account, which is supported by taxes and fees and generally has no restrictions on their use. Expenditures may be described as discretionary and non-discretionary.

- Discretionary – that portion of the General Fund for which there are no restrictions on the use of the fees or taxes collected;
- Non-discretionary – expenditure of revenues which are collected by users of a program to offset the cost of the program. State law requires that fees charged cannot exceed the cost of the service.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** The guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. The primary authoritative body on the application of GAAP to state and local governments is the Governmental Accounting Standards Board.

**GOVERNMENTAL FUND:** Funds, such as the General Fund, which recognizes events when they affect current financial resources. Reductions are called expenditures. These funds operate on a modified accrual basis.

**GRANTS:** A transfer or awarding of monies from either the federal or state government to the City in order to finance a specific activity or program. The City receiving the grant funds is not required to repay the awarding entity the amount in the future.

**INDIRECT COST ALLOCATION PLAN:** The City uses an indirect cost allocation plan to ensure that enterprises and certain special revenue supported operations pay for themselves and are not subsidized by City taxpayers. General Fund supported central services costs such as payroll, accounting, data processing, personnel, city management and facilities maintenance are allocated to those funds benefiting from these services based on statistical data reflecting use of these support services.

**INTEREST:** Income earned on the investment of available cash balances.

**INTERFUND TRANSFERS:** Moneys transferred from one fund to another, such as from a fund receiving revenue to the fund through which the resources are to be expended.

**INTERNAL SERVICE FUNDS (ISF):** Internal service funds operate as small business, which “sells” services to other City departments. Examples include the Risk Management and the Corporation Shop.

**LONG-TERM DEBT:** Debt with a maturity of more than one year after the date of issuance.

**NON-DEPARTMENTAL:** Program costs that do not relate to any one department, but represent costs of a general citywide nature, i.e., debt service, animal control, reserves.

**OPERATING BUDGET:** Annual appropriation of funds for on-going program costs, including personnel, operations, capital outlay and debt service.

**OPERATION EXPENDITURES:** Department costs for other services and supplies.

**OPERATING TRANSFERS:** Transfers from a fund receiving revenue to a fund which will expend the resources.

**ORDINANCE:** A formal legislative enactment by the City Council. It has the full force and effect of law within the City boundaries unless it is in conflict with any higher form of law such as a State statute or constitutional provision. An ordinance has higher legal standing than a resolution.

**OTHER SERVICES AND SUPPLIES:** Cost of contractual or outside services, office supplies, and equipment items (costing under \$1,000).

**PERSONNEL COSTS:** The cost of a City department, including wage/salary, direct and indirect benefits such as health insurance, social security costs, retirement contribution, workers' compensation, unemployment insurance, etc.

**PROPOSED BUDGET:** Proposed level of expenditures/revenues/Full Time Equivalent (FTEs) as outlined in the proposed budget document.

**REDEVELOPMENT AGENCY:** An entity created by a legislative body in accordance with state statutes which has elected to exercise the powers granted to it for planning, development, replanning, redesign, clearance, reconstruction, or rehabilitation of an area.

**RESERVES:** Amount of fund balance designated for a specific purpose.

**RESOLUTION:** A special order of the City Council which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The adopted City budget is approved by resolution and requires a majority vote of the Council members present at budget adoption time.

**RESOURCES:** Total amounts available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

**REVENUES:** Amounts received from seven categories of revenue:

- Taxes – Revenue including sales tax, property tax, utility user tax, etc., collected to fund general operating City programs.
- Charges for fees and services – Fees charged to the user of any specific service provided by the City not supported by the General Fund. The fee cannot exceed the cost of providing the service.
- Licenses and Permits – Revenues collected for construction, maintenance and/or operation of designated equipment, businesses, buildings, private property including animals.
- Use of Money and Property – Interest earned on City investments or leases held by the City.
- Inter-governmental – Revenue disbursements from other agencies such as State Motor Vehicle in Lieu Tax & State Homeowners Property Tax Relief, and revenue reimbursement for services provided to other agencies.

- Fines, Forfeitures, and Penalties – Revenues collected for violations of city ordinances, late payments, etc.
- Miscellaneous Revenues – Unanticipated revenues.

In the Enterprise activities, revenues can also be classified as “operating” or “non-operating”. Operating revenues are those revenues directly related to the fund’s primary service activity and consist primarily of user fees and charges. Non-operating revenues are incidental to, or by-products of the enterprise’s primary service such as interest income.

**SELF INSURANCE:** Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

**USER FEES:** Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or water sales).

**VARIANCE:** Change in expenditures/staffing levels.



City of Vallejo  
Appropriations Limit Calculation  
Fiscal Year 2008-2009

**Attachment 2**

**I. Calculation of Appropriations Limit:**

Fiscal Year 2007-2008 Appropriations Limit		\$93,437,171
a. CPI Factor (change in California per capita income)	1.0429	
b. Population Factor (Change in County population)	1.0062	
Change Factor (a. x b.)	<u>1.0493660</u>	
<b>Fiscal Year 2008-2009 Appropriations Limit</b>		<u><u>\$98,049,789</u></u>

**II. Calculation of appropriations subject to the Appropriations Limit:**

Fiscal Year 2008-2009 Budgeted General Fund Revenue	\$79,649,957
Less: Non-proceeds of taxes	<u>-\$20,218,315</u>
<b>Total FY 2008-2009 appropriations subject to the Appropriations Limit:</b>	<u><u>\$59,431,642</u></u>



RESOLUTION NO. 08-115 N.C.

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALLEJO APPROVING THE BUDGET FOR THE CITY OF VALLEJO FOR FISCAL YEAR 2008-2009 EXCLUDING THE APPROPRIATION TO THE BENICIA VALLEJO HUMANE SOCIETY**

BE IT RESOLVED by the City Council of the City of Vallejo as follows:

**WHEREAS**, in accordance with City Charter Section 701, the City Manager has submitted the Proposed Budget for Fiscal Year 2008-2009 ("Proposed Budget"), consisting of the proposed expenditures, estimated revenues and an explanatory budget message; and

**WHEREAS**, in accordance with City Charter Section 702, the City Council published a general summary of the Proposed Budget, information as to the times and places where copies of the Proposed Budget were available for inspection by the public, and the time and place for a public hearing on the Proposed Budget; and

**WHEREAS**, the expenditures provided in said Proposed Budget, together with any revisions to it, are within the expenditure limitations imposed by Article XIII B of the California Constitution; and

**WHEREAS**, the City Council conducted budget study sessions on June 10, 2008 and June 17, 2008 and a public hearing on June 24, 2008, at which time any and all members of the public were afforded an opportunity to express their views;

**NOW, THEREFORE BE IT RESOLVED**, that the City Council hereby adopts the City of Vallejo Fiscal Year 2008-2009 Budget, excluding the \$330,900 appropriation to the Benicia Vallejo Humane Society in accordance with the following provisions and authorities:

1. Appropriations - Appropriations are adopted as presented in the Proposed Budget.
2. Authorized Positions - Positions are authorized and funded for Fiscal Year 2008-2009 as listed in the Proposed Budget. The City Manager is authorized to retain interim, part-time, temporary or seasonal personnel within the amounts appropriated for such purposes. In addition, to enable quick response in the City's difficult fiscal conditions, the City Manager after review by the Human Resources Director and the Finance Director is authorized to respond to staffing vacancies by either under filling them or using current staff that are at other similar pay level positions as long as there is sufficient monies in the current budget.

3. Level of Budgetary Control - Budgetary control is established at the following levels: a) General Fund – Department level; b) Other Funds – Fund level; and Capital Projects – Project level. The City Manager may authorize line item budget transfers within a General Fund department, or within a fund other than the General Fund.
4. Budget Amendments  
City Council authorization is required to transfer appropriations between General Fund departments, or between funds. City Council authorization is also required to establish or amend capital project budgets. The Budget may be amended at such times as the City Council may deem necessary, in accordance with the requirements and procedures contained in the City Charter and Municipal Code.
5. Capital Improvement and Grant Project Budgets - The City Manager is authorized to carryover into the following fiscal year the remaining appropriations for uncompleted capital and grant projects.
6. Encumbrances - All encumbrances for valid purchase orders and contracts in effect as of June 30, 2008, will remain in effect in the following Fiscal Year 2008-2009. The City Manager is authorized to increase the 2008-2009 budget appropriations in the amount of the outstanding encumbrances for valid purchase orders and contracts as of June 30, 2008.
7. Donations - The City Manager is authorized to receive and accept donations for specific purposes, to deposit such donations in trust funds, and to expend such donations for the purpose for which the donation was made.
8. Grants - The City Manager is authorized to submit grant applications for activities within the jurisdiction of the City. The City Manager is authorized to accept such grants, to expend grant funds if the funds have been appropriated, and to implement the actions required by any grant for projects and programs within the City's jurisdiction.
9. Insurance - The City Manager is authorized to procure coverage for insurance in such amounts and with self-insured retentions as deemed prudent and necessary for the City, within budgetary authority.
10. Inventory and Accounts Receivable - The City Manager is authorized to conduct a physical inventory, analyze receivables for collection, and to reconcile related financial records accordingly.
11. Debt - The City Manager is authorized to amend the Budget to reflect all required debt service requirements and payments, bond covenants or other applicable requirements, laws and regulations.

