

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

Vallejo, with a U. S. Census Bureau estimated population of 122,105 as of July 1, 2017 is the largest city in Solano County, California, and is located in the San Francisco Bay Area on the northeastern shore of San Pablo Bay. Based on the most recent housing and community development needs data available to the City, the City's Five Year Consolidated Plan has established four different priority groups in Vallejo: (1) very low- and low-income renters, (2) homeless persons, (3) persons who are not homeless but who have special needs, and (4) first time homebuyers. The City will continue to work to address the needs of the homeless population for permanent supportive housing during Fiscal Year (FY) 2019-20, as well as the rehabilitation of the owner-occupied housing stock. Priority community development needs include: (1) providing social services to very low-income residents, (2) installing basic and comprehensive health and safety public improvements in Neighborhood Preservation Areas, and (3) the installation of curb ramps City-wide, until all needed curb ramps are completed.

In December 2019, a new coronavirus known as SARS-CoV2 was detected causing outbreaks of the coronavirus disease ("COVID-19") globally. The first case in the United States was reported in January 2020 and by March 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Subsequently, the federal government declared a national emergency. On March 4, 2020, the Governor of the State of California declared a State of Emergency and on March 18, 2020, Solano County, of which the City of Vallejo is a part of, issued a Shelter-in-Place order. The City of Vallejo is impacted by this public health crisis and people experiencing homelessness are the most vulnerable.

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Public Law 116-136 was signed by the President of the United States, in response to the growing effects of the COVID-19 pandemic. As part of the CARES Act, the U.S. Department of Housing and Urban Development (HUD) received funds to be allocated for Community Development Block Grant (CDBG) entitlement entities to prevent, prepare for, and respond to the COVID-19 crisis. HUD informed the City of Vallejo that CARES Act funding of \$618,244 would be allocated to the jurisdiction based on the existing entitlement formula. In order for the City to utilize these funds, known as CDBG-CV, a Substantial Amendment is necessary to amend the FY 2019-20 Annual Action Plan (AAP). HUD has waived some statutory requirements for grantees that will enable swift implementation of CDBG-CV funds. Waivers include the thirty (30)-day public comment period provided no less than five (5) days are provided for public comment on Substantial Amendments, and holding of virtual public hearings. In addition, grantees may be reimbursed for COVID-19 response activities regardless of the dates the costs were incurred. The

proposed activities must meet one of the three National Objectives as required by CDBG Program regulations.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

(1) In March, 2015 the Vallejo Housing Authority opened its Housing Choice Voucher waiting list for the first time since 2007; over 21,000 households applied; (2) a "Point-In-Time Count" was conducted in January, 2019 which was administered to unsheltered homeless individuals in the County of Solano. The City will receive the final results of this count for Vallejo later this year; (3) persons who are not homeless but who have special needs are in need of housing with supportive services. This includes persons with HIV/AIDS, severe mental illness, and substance abuse addictions; and (4) there is a need for basic health and safety public improvements in Neighborhood Preservation Areas.

In FY 2019-20, the City of Vallejo will support the following objectives to address its identified needs: (1) emergency support services and facilities for approximately 1,500 homeless persons; (2) assisting in establishing and developing up to 75 units of permanent supportive housing for homeless persons in partnership with Eden Housing, Inc., a non-profit affordable housing developer; (3) emergency support services and facilities for approximately 250 persons who are not homeless but who have special needs; (4) assisting very low- and low-income persons with social services; (5) rental, mortgage, and utility assistance for approximately 250 persons with HIV/AIDS; (6) the substantial rehabilitation of owner-occupied housing units; and (7) mortgage assistance for qualified first time homebuyers.

This amendment to the FY 2019-20 AAP describes how the CDBG-CV funds will be utilized locally to address urgent needs created by the COVID-19 pandemic. The City of Vallejo is proposing a coordinated approach consistent with State guidance on combining County resources, expertise, the following prioritization:

- (1) People who test positive for COVID-19 who do not require hospitalization and people who have completed hospital stays and no longer require hospitalization but who are still potentially infectious;
- (2) People Under Investigation for COVID-19: positive symptom screen;
- (3) Persons needing social distancing as a precautionary measure, particularly for high-risk groups: People over 60 and/or high risk of medical complications
- (4) People presumed COVID negative and who are not high risk (individuals at lower risk for severe consequences were they to become COVID positive).

The proposed plan to address each of the four groups prioritized above as follows:

\* Shelter homeless who test positive, are symptomatic and/or are vulnerable due to existing health conditions in local motels.

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\* Provide additional shelter space in Vallejo, near existing encampments, for a limited number of those currently in encampments, who are not symptomatic, but may benefit from relocation to an alternative space and to allow for increased social distancing; and

\*Provide outreach and supplies (hand washing stations, sanitizing supplies, educational info on the virus, etc.) to existing encampments.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's Housing and Community Development Commission held a public hearing on housing and community development needs in December, 2018. Written comments were also accepted from November 22, 2018 through December 6, 2018. No comments were received on needs that were significantly different than those needs and priorities already identified in the Consolidated Plan.

The Commission held another public hearing on May 2, 2019 to receive comments on the draft FY 2019-20 Annual Action Plan. Written comments are accepted from April 22, 2019 through May 21, 2019; and on the City's web page at "Open City Hall", an online forum. On May 14, 2019, the City Council reviewed and approved the FY 2019-20 Annual Action Plan.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City adheres to its Citizen Participation Plan. The December, 2018 public hearing met a requirement in the Citizen Participation Plan to hold at least one hearing each year on the City's housing and community development needs and priorities. The City also uses an extensive public notice list ("Constant Contact") of interested residents and organizations to disseminate public information and invite comments on the City's CDBG Program and HOME Program. Written comments were also accepted fifteen days prior to the needs and priorities public hearing in December, 2018 pursuant to the Citizen Participation Plan. The City considers all comments received, and responds to all complaints, in writing, within fifteen days. No complaints were received. On May 2, 2019 the Housing and Community Development Commission held a public hearing on the Draft FY 2019-20 Annual Action Plan. Two persons from the public spoke: (1) Casey Epps, Fair Housing Advocates of Solano, thanked the Commission for its FY 2019-20 funding recommendation of \$20,000 for Fair Housing Advocates, and described its services in Vallejo; and (2) Cherene Sandidge, Community Housing Development Corporation, stated she appreciated the Commission's past support, and discussed the affordable

housing development planned at "Sonoma Estates". After the public hearing, by a vote of 6-0-0, the Commission adopted a Resolution recommending approval by the City Council of the Draft FY 2019-20 Annual Action Plan.

The public comment period for the amendments to the Citizen Participation Plan to include HUD's waiver and the Annual Action Plan to include the newly-funded CDBG-CV has been scheduled from June 4, 2020 through June 11, 2020, consistent with HUD's waiver to expedite the CARES Act funding to address the immediate needs facing communities impacted by the COVID-19 pandemic.

Drafts of the Citizen Participation Plan and Substantial Amendment to the Action Plan were made available for review and comments were asked to be submitted electronically or handwritten to the Housing and Community Development Manager.

Two Public Hearing will be held for both amendments at the City's Housing and Community Development Commission's virtual meeting on June 11, 2020 after 7:00 p.m. The City Council is scheduled to review and adopt the amendments during its regular meeting on June 23, 2020. Once approved, the documents were forwarded to HUD for approval. Upon receipt of final approval from HUD, the City can begin use of the CDBG-CV funds.

## **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A question about the allocation of administration costs was mentioned in one of the comments. A member of the public also suggested the elimination of the Rehabilitation Program and doubling the Mortgage Assistance Program budget. Another person suggested the purchase of recreational vehicles and "tiny homes" to mitigate the issue homelessness.

The City will summarize comments received during the public comment period. Video of the meeting are available on the City's website.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments in November and December, 2018 and May, 2019 that were not accepted.

## **7. Summary**

The City's Housing and Community Development Commission held public hearings on December 6, 2018 and May 2, 2019. Written comments were also invited on the City's online forum. On May 14, 2019 the City Council reviewed and approved the FY 2019-20 Annual Action Plan.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator	VALLEJO	City Manager/Housing and Community Development Div	
HOME Administrator	VALLEJO	City Manager/Housing and Community Development Div	

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

Judy Shepard-Hall, Housing and Community Development Manager, City of Vallejo, 200 Georgia Street, Vallejo, CA 94590, 707-648-4408, Fax: 707-648-5249, Judy.Shepard-Hall@cityofvallejo.net

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City's Office of the City Manager, Housing and Community Development Division (HCD), will take the lead in implementing its affordable housing and community development strategy for Vallejo during FY 2019-20. HCD is responsible for administering the City's CDBG, HOME, and NSP Programs, as well as Vallejo Housing Authority and Housing Successor Agency projects and activities. Affordable housing projects and developments are normally completed through partnerships with non-profit and for-profit housing developers.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

HCD staffs the Vallejo Housing Authority, which administers the Housing Choice Voucher, Project-Based Voucher, Family Self-Sufficiency (FSS), and Veterans Affairs Supportive Housing (VASH) Programs. HCD will also contract with a non-profit agency or agencies to deliver its first-time homebuyer and housing rehabilitation loan programs. Community Housing Development Corporation (CHDC) and Eden Housing, Inc. are HOME Program-eligible Community Housing Development Organizations (CHDOs). The Housing Authority works with the County of Solano Department of Health and Social Services to share information and target supportive services where possible on behalf of its FSS participants. In February and March, 2019 non-profit agencies were invited to submit applications and proposals to the City to request CDBG Program and HOME Program funds to address the high priority needs in the Consolidated Plan. An advisory Housing and Community Development Commission, appointed by the City Council, will provide significant input into how funds are allocated in FY 2019-20.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The HCD Manager sits on the Continuum Care Board for the County of Solano (Housing First Solano), and on the Community Action Partnership (CAP) Solano Joint Powers Authority (JPA) governing board, to support Vallejo's long range plan to address homeless and safety net service needs, and works with these entities to develop programs and supportive services to maintain a seamless continuum of care for the homeless. City staff will provide technical assistance when necessary and appropriate to strengthen capacity and identify and secure resources, or assist agencies to access resources, to carry out the activities proposed in the Consolidated Plan's "Strategic Plan" section.

During the current Consolidated Plan period, the City has contributed funding to the development of a "Regional Strategic Plan" to address homelessness in the County of Solano, prepared by a consultant, HomeBase. Prior year CDBG Program and HOME Program funds have been allocated to the development of permanent supportive housing for the homeless.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Each year, CAP Solano JPA develops housing project proposals for the homeless, including for permanent housing, transitional housing, and supportive services. HUD Homeless Assistance funds support many of these programs on a competitive basis. In recent years, the County of Solano has secured funding for homeless assistance centers, transitional housing, and supportive services located in permanent housing. The City of Vallejo has been an active member of the Continuum of Care since its inception and, as noted above, the HCD Manager serves on the Continuum of Care Board. This provides guidance as to the City's choice of priority needs and funding allocations.

The City is not eligible to receive formula ESG Program funds directly from HUD, or ESG Program funds from the State of California.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	Vallejo Housing Authority
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Children Services-homeless Service-Fair Housing Other government - Federal Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Vallejo is fortunate in that its community development programs are co-located in the same building as the Vallejo Housing Authority, that is, are all part of the same division; therefore, consultation and coordination is simplified and consistent.

**Identify any Agency Types not consulted and provide rationale for not consulting**

None.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Housing First Solano	The City requires that Continuum of Care proposals are consistent with the Consolidated Plan, and the Annual Action Plan.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

Two public hearings along with written comment periods were conducted on (1) housing and community development needs, and (2) the draft FY 2019-20 Annual Action Plan.

A Substantial Amendment to the FY 2019-20 APP for the newly-funded CDBG-CV funds typically requires a thirty (30)-day public comment period; however, HUD has waived this requirement provided that no less than five (5) days are provided for public comments on each substantial amendment. Public comments regarding CDBG-CV funding to address COVID-19 prevention measures were asked to be submitted electronically or handwritten to Judy Shepard-Hall, Housing and Community Development Division, 200 Georgia Street or at [judy.shepard-hall@cityofvallejo.net](mailto:judy.shepard-hall@cityofvallejo.net). The public comment period ran from June 4, 2020 through June 11, 2020.

The Public Hearing was held at the special meeting of the Housing and Community Development Commission on June 11, 2020 after 7:00 p.m. The City Council will review and adopt the Substantial Amendment regarding CDBG-CV funds on its regular meeting on June 23, 2020. Once approved, the documents are submitted to HUD for approval. Upon receipt of final approval from HUD, the City can begin using the funds.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Minorities  Non-English Speaking - Specify other language: Spanish, tagalog  Non-targeted/broad community	Minutes of 12-06-2018 public hearing attached.	Homeless-serving non-profit agency thanked the City for its support, and discussed its agency's services.	None.	<a href="http://www.cityofvallejo.net">http://www.cityofvallejo.net</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

See below.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,005,279	15,000	0	1,020,279	0	Housing, social services, and program administration.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	576,379	200,000	0	776,379	0	CHDO, homeowner assistance, program administration, and TBRA,
Other	public - federal	Admin and Planning Public Services	618,244	0	0	618,244	0	The City plans to use CDBG-CV funds to respond to the COVID-19 pandemic by adding public services and providing temporary shelter to individuals experiencing homelessness. A portion of the funding will be used for administrative expenses.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Funding sources that may be used to implement the Annual Action Plan include but are not limited to: (1) federal Housing Choice Voucher Program funds for rental assistance; (2) federal HOME Program, federal NSP, private financing, and owner's funds, for mortgage assistance and the rehabilitation of owner-occupied housing units; (3) private, state, and federal funds to enable non-profit agencies to provide emergency shelter, supportive services, and transitional and permanent supportive housing; and (4) CDBG Program funds for an emergency navigation shelter, and for social services meeting basic human needs. HOME Program funds that are used for project costs will be matched by non-federal funds at the required rate of 25 percent, through contributions of Housing Successor Agency and local sales tax funds.

The City expects to continue to leverage CDBG-CV funding with funds from state, local and private sources, as well as the development of partnerships among all levels of government, private for-profit and non-profit agencies, such as, Meals on Wheels, motels, laboratories, Solano County Transit, Touro Univeristy, Solano County Behavioral Health Services and Public Health Departments. These sources and FEMA should cover the City's homeless COVID-19 response.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

2118 and 2134-2136 Sacramento Street, Vallejo, to develop up to 75 units of permanent supportive housing.

To implement physical distancing practices during the COVID-19 pandemic, the City is in discussions with the California Department of Transportation (Caltrans) regarding a state-owned parcel on the corner of Lewis Brown Drive and B.W. Williams for a temporary shelter to help reduce crowding in encampments for individuals. This site will accommodate up to 40 beds. Caltrans has indicated they are in agreement with this use for the site and is prepared to get an agreement executed with the City. Caltrans has also offered use of neighboring Caltrans land to the extent additional space is needed.

**Discussion**

No other comments.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	City of Vallejo/Homeless Providers	2015	2020	Homeless	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Affordable Housing		Overnight/Emergency Shelter/Transitional Housing Beds added: 1500 Beds
2	City of Vallejo	2015	2020	Homeless	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Affordable Housing	CDBG: \$658,842	Overnight/Emergency Shelter/Transitional Housing Beds added: 125 Beds

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Non-Homeless Special Needs Services	2015	2020	Non-Homeless Special Needs	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Community Development		Public service activities other than Low/Moderate Income Housing Benefit: 250 Persons Assisted
4	Social Services	2015	2020	Non-Housing Community Development	South Vallejo Central City Country Club Crest Eastern City	Community Development	CDBG: \$153,042	Public service activities other than Low/Moderate Income Housing Benefit: 5000 Persons Assisted
5	Rental Assistance for Persons with HIV/AIDS	2015	2020	Non-Homeless Special Needs	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights	Community Development		Housing for People with HIV/AIDS added: 36 Household Housing Unit
6	Non-Housing Community Development Program	2015	2020	Non-Housing Community Development			CDBG-CV: \$618,244	Overnight/Emergency Shelter/Transitional Housing Beds added: 180 Beds

Table 6 – Goals Summary

## Goal Descriptions

1	<b>Goal Name</b>	City of Vallejo/Homeless Providers
	<b>Goal Description</b>	
2	<b>Goal Name</b>	City of Vallejo
	<b>Goal Description</b>	
3	<b>Goal Name</b>	Non-Homeless Special Needs Services
	<b>Goal Description</b>	
4	<b>Goal Name</b>	Social Services
	<b>Goal Description</b>	
5	<b>Goal Name</b>	Rental Assistance for Persons with HIV/AIDS
	<b>Goal Description</b>	
6	<b>Goal Name</b>	Non-Housing Community Development Program
	<b>Goal Description</b>	CDBG-CV COVID-19 Emergency Response

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

Under CDBG Program funding for FY 2019-20, the City will fund housing, social services, and program administration. With HOME Program funding for FY 2019-20, the City will fund an eligible CHDO, TBRA, homeowner assistance, and program administration.

The City has taken a coordinated and regional approach, which is consistent with State guidance on combining county resources, expertise, in addressing the COVID-19 public health crisis and was awarded State funds to address shelter and hygiene needs for the City's unsheltered and homeless population. Along with State-awarded funds, FEMA reimbursement and General Fund contribution, the City will use CDBG-CV funds for securing hotel and motel rooms, including wraparound support services such as meals, security, and custodial services for the implementation of Project Roomkey.

Project Roomkey, a State initiative, aims to protect high-risk individuals and prevent the spread of the highly-contagious virus in the community by providing temporary shelter to individuals experiencing homelessness.

Motel rooms will comply with CDC COVID-19 safety requirements by assigning people to individual rooms (one person per room) to provide the CDC recommended isolation space, including an individual restroom and necessary cleaning supplies to keep the space clean. The medical professionals and others accessing the rooms to provide services will wear recommended PPE to prevent further spread of the virus and will practice social distancing to the extent possible. Essential behavioral health and health care services will also be provided by the local government and community partners, as needed. These emergency protective measures will protect public health by isolating the vulnerable, thinning out the shelter population for social distancing, slowing the rate of spread of COVID-19, and in turn, flattening the curve. Other wraparound support services include:

- Outreach and supplies (hand washing stations, sanitizing supplies, educational information on

the virus, etc.) to existing encampments

- Case Management
- Food Coordination Delivery
- Medication Provision/Delivery
- Storage
- Transportation
- Security

## Projects

#	Project Name
1	City Program Administration
2	CDBG City Staff Project Delivery
3	Emergency Navigation Shelter
4	Catholic Charities
5	Fair Housing Advocates
6	Global Center for Success
7	The House of Acts
8	Legal Services of Northern California
9	Lutheran Social Services
10	Meals on Wheels
11	Vallejo Senior Citizens' Council
12	CHDO Project Administration
13	CHDO Project
14	Mortgage Assistance
15	Owner-Occupied Housing Rehabilitation Loans
16	TBRA
17	CDBG-CV COVID-19

**Table 7 - Project Information**

### **Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City will allocate its CDBG Program and HOME Program funds in FY 2019-20 to projects and activities that will address the high priority needs in the Consolidated Plan. The only obstacle to addressing unmet needs in the community is that the City anticipates that housing and community development needs will exceed the amount of CDBG Program and HOME Program funding available to the City from HUD.

The City of Vallejo is impacted by the COVID-19 pandemic and people experiencing homelessness are among the most vulnerable. The City is committed to deploying federal, state and local resources to assist the homeless population, including providing funds to move people safely into shelter and

securing motel to provide shelter.

**AP-38 Project Summary**  
**Project Summary Information**

<b>1</b>	<b>Project Name</b>	City Program Administration
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$204,056 HOME: \$77,638
	<b>Description</b>	CDBG Program and HOME Program general management, oversight, and coordination; fair housing; and public information. CDBG National Objective: N/A. Matrix Code: 21A - General Program Administration. HOME: Program Administration (AD).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Not applicable.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>2</b>	<b>Project Name</b>	CDBG City Staff Project Delivery
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$4,339
	<b>Description</b>	Staff project delivery of CDBG project.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 homeless persons.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Development of emergency navigation shelter for the homeless.
<b>3</b>	<b>Project Name</b>	Emergency Navigation Shelter
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$658,842
	<b>Description</b>	Acquisition and construction of public facility to be used as an emergency navigation shelter for homeless persons.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 homeless persons.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Acquisition and construction of emergency navigation shelter for homeless persons.
<b>4</b>	<b>Project Name</b>	Catholic Charities
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$12,500

	<b>Description</b>	Family assistance services for very low-income residents. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05 - Public Services (General).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 very low-income households.
	<b>Location Description</b>	125 Corporate Place, Suite A, Vallejo.
	<b>Planned Activities</b>	Family assistance services, including information and referral, emergency food, and other assistance for homeless and at-risk homeless persons.
5	<b>Project Name</b>	Fair Housing Advocates
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Address housing complaints on behalf of very low- and low-income persons. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05C - Legal Services.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 very low- and low-income households.
	<b>Location Description</b>	Outreach to various locations in Vallejo.
	<b>Planned Activities</b>	Address and represent very low-income persons who have housing discrimination complaints.
	<b>Project Name</b>	Global Center for Success

<b>6</b>	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Supportive services for homeless persons, not including food or shelter. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05 - Public Services (General).
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	250 homeless persons.
	<b>Location Description</b>	1055 Azuar Drive, Vallejo.
	<b>Planned Activities</b>	Supportive services for homeless persons, not including food or shelter.
<b>7</b>	<b>Project Name</b>	The House of Acts
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Life skills and workforce training, including basic job training/skills, GED assistance, and computer literacy to men in recovery from substance abuse. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05F - Substance Abuse Services.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	28 men in recovery from substance abuse.
	<b>Location Description</b>	627 Grant Street, Vallejo.
	<b>Planned Activities</b>	Training and education for men in recovery from substance abuse.
<b>8</b>	<b>Project Name</b>	Legal Services of Northern California
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$12,500
	<b>Description</b>	Eviction defense clinics and representation on a case-by-case basis to very low- and low-income persons. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05C - Legal Services.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 very low- and low-income persons.
	<b>Location Description</b>	1810 Capitol Street, Vallejo.
	<b>Planned Activities</b>	Eviction defense and representation on a case-by-case basis to very low- and low-income persons.
<b>9</b>	<b>Project Name</b>	Lutheran Social Services
	<b>Target Area</b>	Central City
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	Temporary warming center on extremely cold and inclement nights during the winter months for 100 homeless persons.

	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 homeless persons.
	<b>Location Description</b>	2025 Sonoma Boulevard, Vallejo.
	<b>Planned Activities</b>	Temporary warming center for homeless persons.
<b>10</b>	<b>Project Name</b>	Meals on Wheels
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$8,042
	<b>Description</b>	Home-delivered and congregate meals for frail, older adults. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05A - Senior Services.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 frail, older adults.
	<b>Location Description</b>	Outreach to various locations in Vallejo.
	<b>Planned Activities</b>	Home-delivered and congregate meals for frail, older adults.
<b>11</b>	<b>Project Name</b>	Vallejo Senior Citizens' Council
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	Social Services
	<b>Needs Addressed</b>	Community Development

	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Congregate dining at senior center for older adults. National Objective: LMC - Low/Mod Limited Clientele Benefit. Matrix Code: 05A - Senior Services.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 older adults.
	<b>Location Description</b>	333 Amador Street, Vallejo.
	<b>Planned Activities</b>	Congregate dining at senior center for older adults.
<b>12</b>	<b>Project Name</b>	CHDO Project Administration
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$28,819
	<b>Description</b>	Staff project delivery costs of CHDO project.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project and CHDO to be determined at a later date.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Project and CHDO to be determined at a later date.
<b>13</b>	<b>Project Name</b>	CHDO Project
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights

	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$266,322
	<b>Description</b>	CHDO project construction.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project and CHDO to be determined at a later date.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Project and CHDO to be determined at a later date.
<b>14</b>	<b>Project Name</b>	Mortgage Assistance
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$150,000
	<b>Description</b>	Closing cost grants (\$30,000) and first time homebuyer loans (\$120,000). National Objective: LMH - Low/Mod Housing Benefit. Matrix Code: 13B - Homeownership Assistance.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Four eligible households.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Mortgage assistance for eligible households.
	<b>Project Name</b>	Owner-Occupied Housing Rehabilitation Loans

15	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$150,000
	<b>Description</b>	Housing rehabilitation loans for eligible owner-occupants.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Four eligible owner-occupant households.
	<b>Location Description</b>	To be determined.
	<b>Planned Activities</b>	Housing rehabilitation loans for eligible owner-occupant households.
16	<b>Project Name</b>	TBRA
	<b>Target Area</b>	South Vallejo Central City Country Club Crest Eastern City Vallejo Heights
	<b>Goals Supported</b>	City of Vallejo
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$103,600
	<b>Description</b>	Tenant-based rental assistance for homeless persons or persons at imminent risk of homelessness, not to exceed twelve months.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Ten TBRA Agreements.
	<b>Location Description</b>	To be determined.

	<b>Planned Activities</b>	TBRA assistance to eligible persons, not to exceed twelve months.
<b>17</b>	<b>Project Name</b>	CDBG-CV COVID-19
	<b>Target Area</b>	
	<b>Goals Supported</b>	Non-Housing Community Development Program
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$618,244
	<b>Description</b>	
	<b>Target Date</b>	7/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimate of 200 individuals experiencing homelessness will benefit from the proposed activities.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	<ul style="list-style-type: none"> <li>• Sheltering in motels or temporary shelter</li> <li>• Support to homeless encampments: deployment of educational information, hand-washing stations, portable toilets, and other needed supplies</li> <li>• Project and case management</li> <li>• Food coordination delivery service</li> <li>• Medication provision</li> <li>• Storage</li> <li>• Transportation</li> <li>• Security</li> <li>• Referrals to medical providers</li> </ul>

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City does not give a preference to a particular CDBG Program target area in the allocation of its CDBG Program or HOME Program funds. Historically, funds are allocated on a competitive basis. However, in the case of CDBG Program funds, per the regulations, funding for area benefit activities are only expended in approved CDBG Program target areas, with the exception of the installation of curb ramps, which is a presumed benefit activity and therefore can be delivered City-wide.

Homeless individuals from Vallejo will be assisted by CDBG-CV funds.

### Geographic Distribution

Target Area	Percentage of Funds
South Vallejo	0
Central City	0
Country Club Crest	0
Eastern City	0
Vallejo Heights	0

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Not applicable.

### Discussion

No other comments.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

See goals, listed below.

One Year Goals for the Number of Households to be Supported	
Homeless	1,500
Non-Homeless	250
Special-Needs	36
Total	1,786

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	2,000
The Production of New Units	0
Rehab of Existing Units	4
Acquisition of Existing Units	4
Total	2,008

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City will rely on the Housing Authority, City staff, and non-profit partner agencies to accomplish its annual housing goals.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City does not own or manage any public housing units; however, it has a housing authority. The Vallejo Housing Authority (VHA) administers the Housing Choice Voucher (HCV) Program, and its subprograms: Project-Based Voucher, Family Self-Sufficiency (FSS), existing Homeownership, and Veterans Affairs Supportive Housing (VASH).

### **Actions planned during the next year to address the needs to public housing**

The VHA administers the HCV Program, which provides rental subsidy assistance to low-income families and individuals. The mission of the HCD Division is "to provide innovative programs and services to improve the living environments and the quality of life for the low- and moderate-income families residing within Vallejo's diverse communities." The City promotes fair housing and makes all of its programs available to families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, or disability. The VHA currently administers 2,000 Housing Choice Vouchers, 81 of which are VASH Vouchers.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The VHA provides homeownership opportunities to participants in the HCV Program through the FSS Program. The FSS Program offers resources and comprehensive support services enabling participants to work toward economic independence and self-sufficiency. The FSS Program partners with other agencies for job training, education, and life skill purposes. The program also encourages participation by its clients in classes on homeownership, credit repair, financial literacy, and wellness, with a specific emphasis on long-term financial stability for the purpose of homeownership.

The Homeownership Program has allowed for the allocation of HCV payments to be made for homeownership purposes (a contribution to the first mortgage) under specified circumstances, and at the discretion of the VHA. The VHA has an existing caseload of Homeownership Program participants. The program is not currently accepting new applications.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The VHA is not a troubled PHA.

### **Discussion**

No other comments.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

See responses below.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City provides HOME Program funds for its Tenant-Based Rental Assistance (TBRA) Program for up to twelve months, and a \$1,000 security deposit, for homeless persons and persons who are at imminent risk of homelessness that are referred to the program by a non-profit agency providing case management and services to homeless persons. The VHA has adopted a preference on the HCV waiting list for persons who have received TBRA.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Christian Help Center, a non-profit agency, provides emergency homeless services at its shelter in Vallejo. Additionally, the City will allocate CDBG Program funds in FY 2019-20 for the acquisition and construction costs associated with establishing a public facility to be used as an Emergency Navigation Shelter, which will include up to 125 beds for homeless persons.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City will allocate CDBG Program funds in FY 2019-20 to Catholic Charities, and Global Center for Success, two non-profit social service agencies which provide supportive services to homeless persons. The VHA will also work with the local Veterans Affairs office to administer the VASH Program for homeless veterans.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving**

**assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

In addition to the TBRA Program, the HCD Division will coordinate services and referrals with Caminar Solano, the provider of "Resource Connect Solano", which works to support homeless persons by connecting them with available housing resources and services.

**Discussion**

No other comments.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

The Housing Element (2014-2022) of the City's General Plan states that the City's land use controls offer limited options for the construction of affordable housing. The City controls where housing may be constructed. The City has the option to allow density bonuses for the provision of affordable housing units, and senior housing units.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City:

(1) will work to expand housing choice opportunities, Citywide, for very low- and low-income first time homebuyers;

(2) will provide expedited CEQA and Planning Division review where possible for large projects within a Specific Plan Area; and

(3) has recently completed a comprehensive update of its development regulations, including the entire General Plan and Zoning Code, known as "Propel Vallejo". This will benefit the development of affordable housing in FY 2019-20.

### **Discussion:**

No other comments.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

See responses below.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting underserved needs is largely related to a lack of adequate funding to: (1) implement activities that are needed: or (2) to expand needed programs. Therefore, no specific actions are planned. However, in FY 2019-20 the City will work with Eden Housing, Inc. toward the development of up to 75 units of permanent supportive housing at 2118 and 2134-36 Sacramento Street, which are currently City-owned properties.

### **Actions planned to foster and maintain affordable housing**

In FY 2019-20 the City will use CDBG, HOME, and NSP funds, as applicable, to acquire, rehabilitate, and construct residential properties for qualified households, in order to stabilize neighborhoods and restore the aging housing stock, increase the supply of new affordable housing, or provide permanent supportive housing for the homeless. The City and the VHA also will engage with private residential property owners, hold TEFRA hearings as requested, apply for additional Housing Choice Vouchers, and search for other affordable housing grant opportunities.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint educational materials, inspections, and referrals will be made available to VHA-assisted voucher holders and rental property owners participating in the HCV Program. The City will also address unsafe and hazardous housing units, a City Council priority, including a visual inspection for lead-based paint. Lead-based paint testing will be completed for households constructed prior to 1978 participating in the CDBG Program exterior paint grant program.

### **Actions planned to reduce the number of poverty-level families**

The City recognizes the need to prioritize anti-poverty programs, and will continue to support existing programs. FSS programs with supportive services will be a key component of the City's anti-poverty strategy. Coordination with social service agencies that administer programs such as Child Start, assistance to families in crisis, subsidized child care, Workforce Development Board activities, and other social services will be necessary to prevent duplication of effort, and ensure maximum opportunities for very low-income persons. The City plans to reduce the number of households in poverty through direct assistance (for example, developing programs or facilities to fill gaps in the continuum of care for homeless persons, including homeless prevention activities and permanent supportive housing). In FY 2019-20, the City will provide TBRA to homeless persons and persons at imminent risk of

homelessness. TBRA recipients will be required to participate in a self-sufficiency program as a condition of receiving assistance.

### **Actions planned to develop institutional structure**

The City will benefit from a well-developed network of government agencies, and non-profit and private organizations, to carry out the FY 2019-20 Annual Action Plan. HCD will be responsible for implementing Annual Action Plan activities; however, other public and private organizations will assist in administering components of the Annual Action Plan. As examples, non-profit agencies will provide services to homeless persons, and private lenders will operate housing loan programs to fund below-market rate mortgages for low-income persons in the community.

In terms of monitoring subrecipients, developers, and projects for compliance with the CDBG, NSP, and HOME Programs, the City will follow the monitoring policies and procedures set forth in its administrative CDBG Program and HOME Program Monitoring Plans. Monitoring will be conducted to ensure that subrecipient agencies and developers are performing in compliance with executed Agreements and CDBG and/or HOME Program regulations, and to ensure that existing CDBG- and/or HOME-funded units and projects are operated in compliance with CDBG and/or HOME Program regulations. Risk analysis criteria include elements such as the length of time as a subrecipient, the time since the last monitoring, program complexity, level of funding, organizational changes, administrative history, past program performance, and financial capacity. Monitoring in Fiscal Year 2019-2020 will include desk reviews and onsite agency and project visits.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

No other actions planned.

### **Discussion:**

No other comments.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction:

The City will use CDBG Program and HOME Program funds allocated in a prior year to support the development of properties acquired for permanent supportive housing for homeless persons, and will provide HOME Program funding to a qualified CHDO.

The City's process for accepting and funding applications or proposals from social service organizations and CHDOs is open and competitive, with deadlines. The City will accept applications and proposals that will address the high priority needs in the next Consolidated Plan. Applications and Requests for Proposals (RFPs) will be made available at the HCD office and on the City web site. From the submitted applications or RFP responses, the Housing and Community Development Commission and City staff may select respondents to be interviewed or make presentations. The Commission then recommends selected proposals to the City Council for its approval. For FY 2019-20, applications or proposals were only invited from social service agencies (CDBG), and CHDOs (HOME).

The activities planned for the use of CDBG-CV funds are the following:

\* Shelter homeless who test positive, are symptomatic and/or are vulnerable due to existing health conditions in local motels.

- Provide additional shelter space in Vallejo, near existing encampments, for a limited number of those currently in encampments, who are not symptomatic, but may benefit from relocation to an alternative space and to allow for increased social distancing; and
- Provide outreach and supplies (hand washing stations, sanitizing supplies, educational info on the virus, etc.) to existing encampments.
- Project Management- City of Vallejo, Homeless Services Specialist
- Case Management-Fighting Back Partnership
- Food Coordination Delivery-Service partner network, such as Vallejo Together Community, Faith Food Fridays, Food Banks
- Medication Provision/Delivery-Touro University Nursing Students & Preceptor/Mentors
- Storage- Vallejo School District campuses for emergency response supplies, and personal storage for homeless within tents and hotel rooms
- Transportation-Medic-Ambulance
- Physical and Behavioral Health-Solano County Behavioral Health and Public Health, referrals to

- medical providers
- Security-Golden Bay Security

These are activities that benefit persons of low- and moderate-income who reside in the City of Vallejo.

**Community Development Block Grant Program (CDBG)  
Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	15,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	4,719,000
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>4,734,000</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Housing Successor Agency and local sales tax funds.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

See the attached HOME Program Recapture Policy.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

A recapture provision will be used (attached), and will be codified in a Regulatory Agreement (Affordability Covenant).

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City will not use HOME Program funds for this activity in FY 2019-20.

No other comments.



**Application for Federal Assistance SF-424**

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
--	--	--

* 3. Date Received: <input type="text" value="06/24/2020"/>	4. Applicant Identifier: <input type="text"/>
--	--

5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>
--	---

**State Use Only:**

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
---	---

**8. APPLICANT INFORMATION:**

* a. Legal Name: <input type="text" value="CITY OF VALLEJO"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-6000448"/>	* c. Organizational DUNS: <input type="text" value="1491840090000"/>

**d. Address:**

* Street1: <input type="text" value="200 GEORGIA STREET"/>
Street2: <input type="text"/>
* City: <input type="text" value="VALLEJO"/>
County/Parish: <input type="text"/>
* State: <input type="text" value="CA: California"/>
Province: <input type="text"/>
* Country: <input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code: <input type="text" value="94590 5930"/>

**e. Organizational Unit:**

Department Name: <input type="text" value="OFFICE OF THE CITY MANAGER"/>	Division Name: <input type="text" value="HOUSING&amp; COMMUNITY DEVELOPMENT"/>
--	--

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: <input type="text"/>	* First Name: <input type="text" value="JUDY"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="SHEPARD-HALL"/>	
Suffix: <input type="text"/>	
Title: <input type="text" value="HOUSING AND COMMUNITY DEVELOPMENT MANAGER"/>	

Organizational Affiliation: <input type="text"/>
--

* Telephone Number: <input type="text" value="(707) 648-4408"/>	Fax Number: <input type="text" value="(707) 648-5249"/>
---	---

* Email: <input type="text" value="judy.shepard-hall@cityofvallejo.net"/>
---

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

COMMUNITY DEVELOPMENT BLOCK GRANT

**\* 12. Funding Opportunity Number:**

\* Title:

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

THE CITY OF VALLEJO'S FISCAL YEAR 2019-20 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="618,244.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="618,244.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:

Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009  
Expiration Date: 02/28/2022

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**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE 
APPLICANT ORGANIZATION 	DATE SUBMITTED 

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) \_\_\_\_\_ [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**OPTIONAL Community Development Block Grant Certification**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **Emergency Solutions Grants Certifications**

The Emergency Solutions Grants Program recipient certifies that:

**Major rehabilitation/conversion/renovation** – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

**Matching Funds** – The recipient will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

**Discharge Policy** – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

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Signature of Authorized Official

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Date

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Title

## Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## **APPENDIX TO CERTIFICATIONS**

### **INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:**

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.