



For Official City Use ONLY

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Office of the City Manager · 555 Santa Clara Street · Vallejo · CA · 94590 · 707.648.4576

## **APPLICATION FOR REQUEST FOR TRANSFER OF CANNABIS BUSINESS ACTIVITY**

The purpose of this application is to request a transfer of the local regularity permit to operate a facility as described in the City of Vallejo Municipal Code (VMC) Chapter 7.200.

Pursuant to Sub-Section 7.100.110, Cannabis business owners in possession of a Chapter 7.100 permit may not relocate or transfer their permit, except that they may seek and obtain a local regulatory permit in accordance with Chapter 7.200 and all applicable requirements of the city's zoning ordinance. Permits obtained in accordance with Chapter 7.200 are transferable as set forth therein. However, any attempt to transfer the Chapter 7.100 permit shall void the permit.

All requested items and authorizations listed on this form must be submitted in totality or the application will be rejected for incompleteness. All applications shall be submitted to the City of Vallejo City Manager's office.

Only businesses issued a local regulatory permit authorizing cannabis business activity pursuant to VMC Sub-section 7.100.050 in Vallejo may request to transfer permitted cannabis business activity to another owner pursuant to VMC Sub-Section 7.200.100.

*All transfers must be approved by the City Manager. A transfer of the local regulatory permit without such approval voids the local regulatory permit. A request for transfer shall be made at least three months prior to the desired date of transfer.*

The original business owner must cease all cannabis business activity within the City of Vallejo and may not be employed by or involved in the new business owner's cannabis business activity for a period of one year.

The subsequent business owner may not begin to conduct cannabis business activity within the city of Vallejo until the city manager approves the transfer in writing. Upon approval of the transfer, the new business owner shall be subject to the same requirements as the original business owner.

If the transfer is not approved, the original business owner may either 1) immediately remedy the condition(s) which led to the denial of the transfer or 2) retain the local regulatory permit if the original cannabis business is in full compliance.

CITY OF VALLEJO  
APPLICATION FOR REQUEST FOR TRANSFER OF CANNABIS BUSINESS ACTIVITY

Section 1 - Cannabis Business Code Compliance

**Original Cannabis Business**

Business Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Name of Owner (individual): \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Subsequent Cannabis Business**

Business Name: \_\_\_\_\_

Property Address (if different from above): \_\_\_\_\_

Name of Owner (individual): \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

1. The original and subsequent cannabis business owners shall submit a joint *Cannabis Local Regulatory Permit Application* pursuant to VMC Sub-section 7.200.100.C. to demonstrate compliance with Sub-section 7.200.060 and 7.200.070. At the time of the transfer request, payment of all city and state taxes must be current, and the cannabis business must be in good standing, and in compliance with all state and local laws. (*attach and label #1.1*)
2. The original business owner and the subsequent business owner must provide a notarized letter signed by each declaring their intent to transfer the business, and their joint request that the local regulatory permit be approved for transfer by the City of Vallejo. (*attach and label #1.2*)

CITY OF VALLEJO  
CANNABIS REGULATORY PERMIT APPLICATION

Section 2 – Joint Applicant Certification

Under penalty of perjury, I hereby declare that the information contained within and attached to this application is complete, true, and accurate. I understand that no cannabis business activity of any kind other than as described in the corresponding local regulatory permit application and the local regulatory permit may be conducted on the cannabis business site. Further, I understand that a misrepresentation of fact is cause for rejection of this application, denial of the permit or revocation of a permit issued. By submitting this application, I certify that I have read and understand the requirements of the application process and that I may be disqualified for failure to meet the requirements of state law or City ordinance, or for incomplete, late or inaccurate applications/attachments, and that all fees paid in connection with this application are non-refundable.

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Additionally, I agree to the transfer of my cannabis business, and do so of my own free will, without hesitation. Further, I agree that upon authorization, I must cease all cannabis business activity within the City of Vallejo and may not be employed by or involved in the subsequent business owner's cannabis business activity for a period of one year.

Signature of Original Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Additionally, I agree to the acquisition of this original cannabis business, and do so of my own free will, without hesitation. Further, I agree that I may not begin to conduct cannabis business activity within the City of Vallejo until the city manager approves the transfer in writing. Upon approval of the transfer, I understand that I am subject to the same requirements as the original business owner.

Signature of Subsequent Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**COV use only: Application Complete**



**COV use only: Application Incomplete**

