



CITY OF VALLEJO

Central Permit Center

555 SANTA CLARA STREET • VALLEJO • CALIFORNIA • 94590-5934 • www.cityofvallejo.net

SIDEWALK – SECOND DRIVEWAY APPLICATION

PROPERTY LOCATION: _____

ASSESSORS PARCEL #: _____ - _____ - _____

REASON FOR THE REQUEST: _____

The owner agrees to remove and replace the driveway with standard sidewalk whenever the use of the driveway is abandoned (V.M.C. Section 10.04.270).

Property Owner signature

Date

PLANNING DEPARTMENT

Planner Comments: _____

Approved _____
Signature

Denied _____
Signature

PUBLIC WORKS DEPARTMENT

Traffic Engineer Comments: _____

Approved _____
Signature

Denied _____
Signature

Current Development Section Comments: _____

Approved _____
Signature

Denied _____
Signature

FINAL APPROVAL/DENIAL: If approved, prior to start of work obtain a sidewalk permit and call for inspection:

Name

Phone #

City Engineer

Date

SIDEWALK – SECOND DRIVEWAY

SECOND DRIVEWAY TYPICAL MID-BLOCK LOT GUIDELINES

NOTES:

1. Fees: see current second driveway approach and sidewalk permit fees on the current fee schedule, plus a 4% technology fee
2. Attach an 8 ½ x 11 plat plan showing locations of proposed, existing and adjacent driveways; identify location of trees, water meters, street signs, sewer cleanouts and other (E) facilities
3. Driveway grade shall not exceed 15% if connecting to a residential street, or 10% if connecting to an arterial or state highway
4. Minimum distance between adjacent driveways shall be 20' measured from the top of the driveway approach flare
5. Minimum distance between driveway and curb return shall be 15' measured from the top of the driveway approach flare
6. Minimum distance between driveway and property line shall be measured 5' from the top of the driveway approach flare
7. All requirements for mid-block lots shall also apply to corner lots
8. Minimum length of driveway between property line and face of garage, carport, gate or other structure shall be 20' as governed by Planning Division set-back requirements
9. Availability of on-street parking shall not be adversely affected by the addition of the driveway approach as determined by Planning and the Traffic Engineer
10. Addition of driveway approach shall not create a safety hazard as determined by the Traffic Engineer
11. Addition of driveway approach shall not conflict with unit plan, planned-development or other planning permit conditions as applicable to the property, including CC&Rs
12. Water meters, sanitary sewer cleanouts, and other utility facilities shall be a minimum of 3' clear from any driveway

GENERAL PROVISIONS:

1. No more than 50% of the front yard set-back may be covered with non-porous materials
2. No part of a parked vehicle may extend within the sidewalk area
3. Vehicle parking is only permitted in areas paved with portland cement concrete, asphalt concrete or brick pavers
4. A sidewalk permit shall be obtained and fees paid prior to removing or constructing any curb, gutter, sidewalk, or driveway approach
5. All curb, gutter, sidewalk and driveway approaches shall be constructed per City of Vallejo Regulations and Specifications for Public Improvements
6. Addition of a driveway approach shall not create a conflict with utilities or other public facilities